



PLAINFIELD TOWNSHIP BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
September 14, 2022 (7:00 PM EST)

Plainfield Township Municipal Building
6292 Sullivan Trail
Nazareth, PA 18064

- I. CALL TO ORDER – CHAIRMAN, GLENN BORGER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – THOMAS PETRUCCI, TOWNSHIP MANAGER

- 1. Board of Supervisors Roll Call

Glenn Borger, Chairman	Stephen Hurni, Vice-Chairman
Randy Heard, Supervisor	Jane Mellert, Supervisor
Donald Moore, Supervisor	David Backenstoe, Esquire, Solicitor
Sharon Pletchan, Zoning Officer	Jeff Ott, P.E., Township Engineer
Selma Ritter, Treasurer/Secretary	

IV. SECRETARY – SELMA RITTER:

- 1. *Executive Session Announcement (Personnel)*: Thursday, August 25, 2022 from 8:15 PM to 8:30 PM
- 2. *Consideration of Approval*: August 10, 2022 Regular Meeting Minutes (DRAFT)
- 3. *Consideration of Approval*: August, 25, 2022 Regular Meeting Minutes (DRAFT)
- 4. *Acceptance/Approval*: Resignation Letter Received from Randy Heard – Board of Supervisors – Received August 30, 2022

5. **Acceptance/Approval:** Resignation Letter Received from Bruce Rabenold – Environmental Advisory Council – Received August 29, 2022
6. **Consideration of Approval:** Advertisement for Candidates for the Vacant Board of Supervision Position
7. **Consideration of Approval:** BOS Meeting Date Change from September 22nd to September 29th

V. TREASURER – SELMA RITTER:

1. **Consideration of Approval:**
 - August, 2022 General Fund Disbursements (\$229,192.58)
 - August, 2022 Highway Aid Fund Disbursements (\$0.00)
 - August, 2022 Host Retro Agreement Fund Disbursements (\$0.00)
 - August, 2022 Capital Reserve Fund Disbursements (\$39,576.25)
 - August, 2022 Recreation Fund Disbursements (\$1,994.00)
 - August, 2022 Environmental Fund Disbursements (\$0.00)
 - August, 2022 Open Space Fund Disbursements (\$0.00)
 - August, 2022 Refuse Fund Disbursements (\$1,726.60)
2. **Consideration of Approval:** August, 2022 Treasurer’s Report
3. **Consideration of Approval:** Real Estate Tax Refund for 695 Rasleytown Road (\$452.18)
4. **Consideration of Approval:** Resolution No. 2022-21 – Appointment of Treasurer as Chief Administrative Officer of Plainfield Township Non-Uniform Pension Plan
5. **Approval** of the 2023 Non-Uniformed Defined Benefit Plan Minimum Municipal Obligation (\$39,346.00)
6. **Approval** of the 2023 Non-Uniformed Defined Contribution Plan Minimum Municipal Obligation (\$19,167.00)
7. **Consideration of Approval: 2022 3rd Quarter Payments:**
 - a. Fire Company Donation - \$25,000.00
 - b. Emergency Management Coordinator Stipend - \$600.00
 - c. 2022 Minimum Municipal Obligation (MMO) Defined Benefit Contribution Pension Plan - \$9,574.75 for Plainfield Township Employees

VI. TOWNSHIP ENGINEER – JEFF OTT, P.E.

VII. CURRENT BUSINESS:

1. **Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update**
 - a. Supervisor Donald Moore
 - b. Terry Kleintop
2. **Plainfield Township MS4/Stormwater Management Program – Monthly Briefing**

3. ***Consideration of Approval of Contract:*** Stormwater Materials Bid – Bid for Letting of August 26, 2022
4. ***Consideration of Approval:*** Advertisement of Act 537 Official Plan Advertisement of Public Notice and Transmittal to Pennsylvania Department of Environmental Protection for Sewage Management Program
5. ***Consideration of Approval:*** Change Order for ARM Group – Little Bushkill Creek Pollutant Reduction Plan
6. ***Consideration of Approval:*** Appointment of Sharon Pletchan as Planning Commission Secretary
7. ***Consideration of Approval:*** Pen Argyl Borough Letter of Support for LSA Grant Related to a Regional Recreational Aquatic Facility in the Slate Belt Area
8. ***Discussion of New Appointments (Candidates Needed):***
 - a. Environmental Advisory Council (EAC)
 - b. Emergency Services Liaisons
 - c. Steering Committee, Plan Slate Belt Committee
 - d. Zoning Hearing Board

VIII. BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report- August, 2022
2. Road Department Report- August, 2022
3. Recreation Board Report- August, 2022
4. Fire Company and Ambulance Report- August, 2022

IX. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Monthly Report- August, 2022

X. CITIZEN’S AGENDA/NON-AGENDA (*There is a 5-minute time limit for speakers. Please state your name prior to addressing the Board of Supervisors*)*

*In addition to direct public participation during the meeting, written comments concerning any listed agenda items June be submitted to the Township by way of an email to treasurer@plainfieldtownship.org or via U.S. Mail C/O Township Manager, Plainfield Township, 6292 Sullivan Trail, Nazareth, PA 18064.

XI. BOARD OF SUPERVISORS REPORTS:

1. Stephen Hurni
2. Jane Mellert
 - a. Plainfield Township Farmers Association – Grove
 - b. Clean Fill Revised Ordinance
 - c. Slate Belt Regional Police Department Lease and Building Maintenance
 - d. Environmental Advisory Council (EAC) Minutes

3. Donald Moore
4. Randy Heard – excused from meeting.
5. Glenn Borger

XII. SOLICITOR’S REPORT – DAVID BACKENSTOE, ESQUIRE

XIII. ADJOURNMENT