



# PLAINFIELD TOWNSHIP BOARD OF SUPERVISORS AGENDA

**REVISED AT MEETING**  
**REGULAR MEETING**

September 14, 2022 (7:00 PM EST)

Plainfield Township Municipal Building  
6292 Sullivan Trail  
Nazareth, PA 18064

- I. CALL TO ORDER – GLENN BORGER, CHAIRMAN
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – SHARON PLETCHAN, ZONING OFFICER

1. Board of Supervisors Roll Call

Glenn Borger, Chairman	Jane Mellert, Supervisor
Donald Moore, Supervisor	David Backenstoe, Esquire, Solicitor
Sharon Pletchan, Zoning Officer	Jeff Ott, P.E., Township Engineer

- IV. TOWNSHIP ENGINEER – JEFF OTT, P.E.
  - 1. *Consideration of Approval:* Advertisement of Act 167 Stormwater Ordinance Amendment for Public Notice.

V. SECRETARY – SELMA RITTER:

- 1. *Executive Session Announcement (Personnel):* Thursday, August 25, 2022 from 8:15 PM to 8:30 PM
- 2. *Consideration of Approval:* August 10, 2022 Regular Meeting Minutes (DRAFT)
- 3. *Consideration of Approval:* August, 25, 2022 Regular Meeting Minutes (DRAFT)
- 4. *Acceptance/Approval:* Resignation Letter Received from Randy Heard – Board of Supervisors – Received August 30, 2022

5. ***Acceptance/Approval:*** Resignation Letter Received from Bruce Rabenold – Environmental Advisory Council – Received August 29, 2022
6. ***Consideration of Approval:*** Advertisement for Candidates for the Vacant Board of Supervision Position
7. ***Consideration of Approval:*** BOS Meeting Date Change from September 22<sup>nd</sup> to September 29<sup>th</sup>

## **VI. TREASURER – SELMA RITTER:**

### **1. *Consideration of Approval:***

- August, 2022 General Fund Disbursements ***(\$229,192.58)***
- August, 2022 Highway Aid Fund Disbursements ***(\$0.00)***
- August, 2022 Host Retro Agreement Fund Disbursements ***(\$0.00)***
- August, 2022 Capital Reserve Fund Disbursements ***(\$39,576.25)***
- August, 2022 Recreation Fund Disbursements ***(\$1,994.00)***
- August, 2022 Environmental Fund Disbursements ***(\$0.00)***
- August, 2022 Open Space Fund Disbursements ***(\$0.00)***
- August, 2022 Refuse Fund Disbursements ***(\$1,726.60)***

2. ***Consideration of Approval:*** August, 2022 Treasurer’s Report
3. ***Consideration of Approval:*** Real Estate Tax Refund for 695 Rasleytown Road (\$452.18)
4. ***Consideration of Approval:*** Resolution No. 2022-21 – Appointment of Treasurer as Chief Administrative Officer of Plainfield Township Non-Uniform Pension Plan
5. ***Approval*** of the 2023 Non-Uniformed Defined Benefit Plan Minimum Municipal Obligation ***(\$39,346.00)***
6. ***Approval*** of the 2023 Non-Uniformed Defined Contribution Plan Minimum Municipal Obligation ***(\$19,167.00)***
7. ***Consideration of Approval: 2022 3<sup>rd</sup> Quarter Payments:***
  - a. Fire Company Donation - \$25,000.00
  - b. Emergency Management Coordinator Stipend - \$600.00
  - c. 2022 Minimum Municipal Obligation (MMO) Defined Benefit Contribution Pension Plan - \$9,574.75 for Plainfield Township Employees

## **VII. CURRENT BUSINESS:**

1. ***Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update***
  - a. Supervisor Donald Moore
  - b. Terry Kleintop
2. ***Plainfield Township MS4/Stormwater Management Program – Monthly Briefing***

3. ***Consideration of Approval of Contract:*** Stormwater Materials Bid – Bid for Letting of August 26, 2022
4. ***Consideration of Approval:*** Advertisement of Act 537 Official Plan Advertisement of Public Notice and Transmittal to Pennsylvania Department of Environmental Protection for Sewage Management Program
5. ***Consideration of Approval:*** Change Order for ARM Group – Little Bushkill Creek Pollutant Reduction Plan
6. ***Consideration of Approval:*** Appointment of Sharon Pletchan as Planning Commission Secretary
7. ***Consideration of Approval:*** Pen Argyl Borough Letter of Support for LSA Grant Related to a Regional Recreational Aquatic Facility in the Slate Belt Area
8. ***Discussion of New Appointments (Candidates Needed):***
  - a. Environmental Advisory Council (EAC)
  - b. Emergency Services Liaisons
  - c. Steering Committee, Plan Slate Belt Committee
  - d. Zoning Hearing Board

**VIII. BOARD AND FIRE COMPANY and AMBULANCE REPORTS:**

1. Planning and Zoning Report- August, 2022
2. Road Department Report- August, 2022
3. Recreation Board Report- August, 2022
4. Fire Company and Ambulance Report- August, 2022

**IX. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:**

1. Slate Belt Regional Police Department Monthly Report- August, 2022

**X. CITIZEN’S AGENDA/NON-AGENDA (*There is a 5-minute time limit for speakers. Please state your name prior to addressing the Board of Supervisors*)\***

\*In addition to direct public participation during the meeting, written comments concerning any listed agenda items June be submitted to the Township by way of an email to [treasurer@plainfieldtownship.org](mailto:treasurer@plainfieldtownship.org) or via U.S. Mail C/O Township Manager, Plainfield Township, 6292 Sullivan Trail, Nazareth, PA 18064.

**XI. BOARD OF SUPERVISORS REPORTS:**

1. Stephen Hurni – excused from meeting.
2. Jane Mellert
  - a. Plainfield Township Farmers Association – Grove
  - b. Clean Fill Revised Ordinance
  - c. Slate Belt Regional Police Department Lease and Building Maintenance
  - d. Environmental Advisory Council (EAC) Minutes

3. Donald Moore
4. Randy Heard – excused from meeting.
5. Glenn Borger

**XII. SOLICITOR’S REPORT – DAVID BACKENSTOE, ESQUIRE**

**XIII. ADJOURNMENT**