



PLAINFIELD TOWNSHIP BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
June 8, 2022 (7:00 PM EST)

Plainfield Township Municipal Building
6292 Sullivan Trail
Nazareth, PA 18064

- I. CALL TO ORDER – CHAIRMAN, GLENN BORGER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – THOMAS PETRUCCI, TOWNSHIP MANAGER

- 1. Board of Supervisors Roll Call

Glenn Borger, Chairman	Stephen Hurni, Vice-Chairman
Randy Heard, Supervisor	Jane Mellert, Supervisor
Donald Moore, Supervisor	David Backenstoe, Esq., Solicitor
Sharon Pletchan, Zoning Officer	Jeff Ott, P.E., Township Engineer
Paige Stefanelli, Administrative Assistant/Building Code Official	Thomas Petrucci, Township Manager/Secretary/Treasurer

IV. SECRETARY – THOMAS PETRUCCI:

- 1. *Consideration of Approval:* May 11, 2022 Regular Meeting Minutes (DRAFT)
- 2. *Consideration of Approval:* May 26, 2022 2nd Regular Meeting Minutes (DRAFT)
- 3. *Consideration of Approval:* Extension to Plainfield Municipal Complex Land Development to December 31, 2022 (Expires June 31, 2022)
- 4. *Consideration of Approval:* 2022 Plainfield Township Farmer’s Fair Schedule (July 19-23, 2022) and Preparation of Buildings

5. *Notification/Confirmation of Next Steps:* Act 93/Ordinance 367 Property – 812 Bangor Road – Zoning Rebuild Rights Expired April 14, 2022
6. *Consideration of Approval:* 2022 Trick-or-Treat Night Date/Time
7. *Consideration of Approval:* Sewage Facilities Planning Module, Component 1 – Authorization for Board of Supervisors Chairman, Township Manager and Zoning Officer to Execute Forms and Send Transmittal to Pennsylvania Department of Environmental Protection
8. *Notification/Update:* Zoning Hearing Board Member (Regular and Alternate) Position – Applications Due June 10, 2022

V. TREASURER – THOMAS PETRUCCI/ASSISTANT TREASURER – SELMA RITTER:

1. *Consideration of Approval:*
 - May, 2022 General Fund Disbursements **(\$221,011.94)**
 - May, 2022 Highway Aid Fund Disbursements **(\$0.00)**
 - May, 2022 Host Retro Agreement Fund Disbursements **(\$0.00)**
 - May, 2022 Capital Reserve Fund Disbursements **(\$1,484.40)**
 - May, 2022 Recreation Fund Disbursements **(\$0.00)**
 - May, 2022 Environmental Fund Disbursements **(\$0.00)**
 - May, 2022 Open Space Fund Disbursements **(\$197,666.20)**
 - May, 2022 Refuse Fund Disbursements **(\$100.00)**
2. *Consideration of Approval:* May, 2022 Treasurer’s Report
3. *Consideration of Approval:* Veterans’ Exemption for Real Property Taxes (5821 Sullivan Trail and 934 Bender’s Church Road)
4. *Consideration of Approval:* Authorization to Exonerate Real Estate Tax and Penalty Amounts for Demolished Property 6604 Sullivan Trail (Tax Map Parcel F8-20-28-T1-0626)
5. *Consideration of Approval:* Real Estate Tax Refund in the amount of \$14.91 for 903 Browntown Road (Paid Penalty Amount in Basic Period)
6. *Consideration of Approval:* **2nd Quarter 2022 Payments:**
 - **Fire Company Donation - \$25,000.00**
 - **Minimum Municipal Obligation (MMO) Defined Benefit Contribution Pension Plan - \$9,574.75**
 - **Emergency Management Coordinator Stipend - \$600.00**

VI. TOWNSHIP ENGINEER – JEFF OTT, P.E.:

1. ***Consideration of Preliminary/Final Conditional Approval:*** Preliminary/Final Land Development Plans for Farmstead Realty Holdings, LLC – Proposed Winery, Distillery, Vineyard and Special Event Use (plans dated and received by the Plainfield Township Municipal Office on August 30, 2021, last revised March 25, 2022)
2. ***Consideration of Approval of Release of Maintenance Period:*** Rolling Meadows Subdivision (Basin 1 and Basin 2 Grading Modifications/Split Rail Fencing/Gates)
3. ***Consideration of Stormwater Hardship Waiver Request:*** 480 Sportsman Club Road, Nazareth, PA 18064 (Tax Map Parcel ID No. H8-1-22A-0626)

VII. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. **Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update**
2. **Plainfield Township MS4/Stormwater Management Program – Monthly Briefing**
 - **Annual Public Meeting- MS4/Stormwater Management Program**
3. ***Consideration of Contract Award:*** Plainfield Township Salt Storage Shed Replacement Project (Bid for Letting of June 3, 2022)
4. ***Consideration of Contract Award/Other Official Action:*** 2022 Stormwater Materials Bid (Bid for Letting of June 2, 2022) – NO BIDS RECEIVED
5. ***Consideration of Contract Award:*** Plainfield Township 2022-2023 Winter Season De-Icing Bid (Bid for Letting of May 27, 2022)
6. ***Consideration of Approval of Resolution No. 2022-16–*** Schedule of Fees Resolution Amendment – 2022 Refuse/Recycling Bills (Effective July 1, 2022)
7. ***Consideration of Approval:*** Use of Refuse Fund Accumulated Balance
8. ***Consideration of Approval of Advertisement:*** Slate Belt Regional Police Commission Charter Agreement Amendment Ordinance (DRAFT) – Ordinance No. 414
9. ***Consideration of Approval of Advertisement and Transmittal to Plainfield Township Planning Commission and Lehigh Valley Planning Commission (LVPC):*** Warehouse Zoning Ordinance Amendment (DRAFT)

VIII. BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report- May, 2022
2. Road Department Report- May, 2022
3. Recreation Board Report- May, 2022 (NONE)
4. Fire Company and Ambulance Report- May, 2022

IX. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Monthly Report- May, 2022

X. CITIZEN'S AGENDA/NON-AGENDA (*There is a 5-minute time limit for speakers. Please state your name prior to addressing the Board of Supervisors*)*

*In addition to direct public participation during the meeting, written comments concerning any listed agenda items may be submitted to the Township Manager by way of an email to manager@plainfieldtownship.org or via U.S. Mail C/O Township Manager, Plainfield Township, 6292 Sullivan Trail, Nazareth, PA 18064.

XI. BOARD OF SUPERVISORS REPORTS:

1. Stephen Hurni
2. Jane Mellert
 - Report of Meeting with Wind Gap Borough – Tuesday, June 1, 2022
3. Donald Moore
4. Randy Heard
5. Glenn Borger

XII. SOLICITOR'S REPORT – (DAVID BACKENSTOE, ESQ. – B. LINCOLN TREADWELL, ESQ., SUBSTITUTE)

XIII. ADJOURNMENT