



PLAINFIELD TOWNSHIP BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
February 9, 2022 (7:00 PM EST)

Plainfield Township Municipal Building
6292 Sullivan Trail
Nazareth, PA 18064

- I. CALL TO ORDER – CHAIRMAN, GLENN BORGER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – THOMAS PETRUCCI, TOWNSHIP MANAGER

- 1. Board of Supervisors Roll Call

Glenn Borger, Chairman	Stephen Hurni, Vice-Chairman
Randy Heard, Supervisor	Jane Mellert, Supervisor
Donald Moore, Supervisor	David Backenstoe, Esq., Solicitor
Sharon Pletchan, Zoning Officer	Jeff Ott, P.E., Township Engineer
Paige Stefanelli, Administrative Assistant/Building Code Official	Thomas Petrucci, Township Manager/Secretary/Treasurer

IV. SECRETARY – THOMAS PETRUCCI:

- 1. *Executive Session Announcement*: Thursday, January 27, 2022 (6:16 PM to 7:00 PM) – Personnel
- 2. *Executive Session Announcement*: Thursday, January 27, 2022 (8:02 PM to 8:51 PM) – Personnel
- 3. Approval of the January 12, 2022 Regular Meeting Minutes (DRAFT)
- 4. Approval of the January 27, 2022 2nd Regular Meeting Minutes (DRAFT)
- 5. Blue Mountain Community Library Annual Report

6. Pennsylvania State Association of Supervisors (PSATS) State Convention Resolutions (Consideration of Board Members)
7. ***Approval of Withdrawal Letter and Release of Escrow Funds:*** Chandler Estates Subdivision
8. ***Correspondence Received:*** Lower Mount Bethel Township Zoning Ordinance Amendment
9. ***2022 Slate Belt Regional Police Department Junior Police Academy Dates:*** June 20, 2022 to June 24, 2022 – 7:00 AM to 3:30 PM
10. ***Notification and Acceptance of Resignation:*** Zoning Hearing Board Member

V. TREASURER – THOMAS PETRUCCI:

1. Approval of the January, 2022 General Fund Disbursements ***(\$423,591.47)***
2. Approval of the January, 2022 Treasurer’s Report
3. ***Update on American Rescue Plan Act (ARPA) Funds*** – Final Rule from United States Treasury Issued (Effective April 1, 2022) – Standard Allowance of Lost Revenue Category Now Permitted (A Resolution is Required for Acceptance of Funds into Budget and Final Determination of Use of Funds) – Provides Enhanced Flexibility on Eligible Uses for Local Governments
4. ***Approval:*** Health Insurance Opt Out Payments for 2022 - Building Code Official/Administrative Assistant (Commencing 1/1/2022) and Assistant Treasurer/Assistant Secretary (Commencing 4/1/2022)

VI. TOWNSHIP ENGINEER – JEFF OTT, P.E.:

1. ***Letter of Credit Reduction Request #5:*** ASGCO Manufacturing Land Development

VII. SHARON PLETCHAN – ZONING OFFICER & PAIGE STEFANELLI – BUILDING CODE OFFICIAL:

1. ***Chapter 10 (Health and Safety) – Part 3 (Unsafe Structures) – Report of Unsafe Structure :*** 499 E. Moorestown Road (Travel Inn Property- Tax Map Parcel ID # F7 11A4 -0626)

VIII. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. ***Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update***
2. ***Plainfield Township Act 537 Official Plan Update – Monthly Briefing***
 - ***Recommendations:*** Proceed with Act 537 Official Plan Update/Remit to Pennsylvania Department of Environmental Protection (PA DEP); Survey to Residents in Buss Street/Glass Street Area – Preliminary Investigation

- **Approval of Resolution No. 2022-08:** A Resolution of Plainfield Township Adopting the Act 537 Sewage Facilities Plan

3. Plainfield Township MS4/Stormwater Management Program – Monthly Briefing

4. **Consideration of Approval:** Spotts Stevens and McCoy Professional Services – Time and Materials Proposal Dated February 7, 2022 (Biosolids Permitting Review)
5. **Consideration of Approval:** Hanover Engineering Associates, Inc. (Jason Smith, PWS) Water Quality Baseline Testing Proposal
6. **Approval:** Slate Belt Council of Governments 2022 Street Sweeper Rental (General Fund Budget Line Item – 431.384 – \$3,000.00)
7. **Consideration of Advertisement:** Plainfield Township Fireworks Ordinance – DRAFT (Designated Holidays) – Dated 1/13/2022
8. **Review of Grant Opportunity:** USDA Rural Business Development Program – Applications Due April 14, 2022
9. **Consideration of Approval of Change Order #1:** Plainfield Township Community Park Pavilion
10. **Execution of 2022 Police Station Lease Agreement** – Slate Belt Regional Police Commission/Plainfield Township
11. **Review of Ordinance Amendment/Consideration of Advertisement:** Environmental Advisory Council (EAC) Establishing Ordinance Review (Article 3- Commission, Boards and Organizations- D- Environmental Advisory Council- §1-331 to §1-338)
12. Consideration of Appointment(s) to Environmental Advisory Council
13. **Approval of Resolution No. 2022-09:** Statewide Local Share Account Grant Program- Applications Due March 15, 2022 (Community Park Pavilion)
14. **Approval of Resolution No. 2022-10:** Biennial Emergency Operations Plan Update
15. **Consideration of Chassis Purchase Order(s) Authorization:** Single Axle Dump Truck Replacements – 2000 GMC and 2003 Freightliner (Estimated Delivery of 2023)

IX. BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report- January, 2022
2. Road Department Report- January, 2022
3. Recreation Board Report- January, 2022 **NONE**
4. Fire Company and Ambulance Report- January, 2022

X. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Monthly Report- January, 2022

XI. CITIZEN’S AGENDA/NON-AGENDA (*There is a 5-minute time limit for speakers. Please state your name prior to addressing the Board of Supervisors*)*

*In addition to direct public participation during the meeting, written comments concerning any listed agenda items may be submitted to the Township Manager by way of an email to manager@plainfieldtownship.org or via U.S. Mail C/O Township Manager, Plainfield Township, 6292 Sullivan Trail, Nazareth, PA 18064.

XII. BOARD OF SUPERVISORS REPORTS:

1. Stephen Hurni
2. Jane Mellert
3. Donald Moore
4. Randy Heard
5. Glenn Borger

XIII. SOLICITOR’S REPORT – (DAVID BACKENSTOE, ESQ.)

XIV. ADJOURNMENT