

NEW HOME PERMIT REQUIREMENTS:

- New Residential Home Building Permit Application from KeyCodes (found at www.keycodes.net)
 - **\$68.25 deposit for Building Permit due at the time of submission (Residential only)** (check made payable to Plainfield Township)
 - **3 copies of all spec/building plans**
 - Remainder of payment will be collected at the time of Pick-Up for the permit. Final cost of project will be provided once *all* applications have been approved.

- Zoning Permit Application (found at www.plainfieldtownship.org):
 - **\$50.00 payment for Zoning Permit due at the time of submission (Residential only)** (check made payable to Plainfield Township)
 - **1 copy of all spec/building plans as well as 3 copies of the Grading Plan (meeting the requirements of §27-412)**
 - One Grading Plan will be returned to you with the approved permit package.

- Driveway Permit Application- **ONLY** if Driveway will be located off of a Township Road (found at www.plainfieldtownship.org):
 - **\$50.00 deposit due at the time of submission** (check made payable to Plainfield Township)
 - ***Permit is only required if driveway is located along a TOWNSHIP ORDAINED ROAD. Driveways located off of a State Road will need to be permitted by PennDOT. Such confirmation of an HOP Permit issuance must be supplied to the Township prior to permit issuance.***

- Septic System Permit Application (contact Plainfield Township for Application):
 - **\$615.00 payment due at the time submission** for new septic system installation (made payable to Plainfield Township)
 - Modification/Hook-Up to Existing System also requires proper permitting with associated fees

- Contractor's License and Certificate of Insurance (contact Plainfield Township for Application):
 - **A Contractor's License Application and a \$25.00 payment (made payable to Plainfield Township) must be provided to the Township along with a Certificate of Insurance (COI) naming Plainfield Township as the Additional Insured.**
 - If this has already been provided to the Township, a copy of the issued Plainfield Township Contractor's License and COI must be submitted with each separate New Home Construction Application.

****All items listed above must be submitted together for the submission to be considered complete. Zoning Officer has 30 days to review the Zoning application. ****