

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
FEBRUARY 25, 2021**

The second regular monthly meeting of the Plainfield Township Board of Supervisors was held on Thursday, February 25, 2021 via Telephone Conference Zoom Meeting Call-In Number: (888) 788-0099 (US Toll Free)

Conference ID: 391 592 5613 (Press # when prompted)

In accordance with Governor Wolf's ongoing COVID-19 pandemic emergency declaration by the Commonwealth of Pennsylvania, Plainfield Township officials are holding this regular meeting utilizing the Zoom authorized telecommunication device platform only. Remote meetings are permitted under the provisions of Act 15 of 2020 (Health Care Cost Containment Act). The Board of Supervisors will not be physically present at this meeting. This public meeting will be recorded. We kindly ask that all interested parties participating via the dedicated conference call line to only speak during the sections of the meeting that are specifically reserved for public comment or when prompted by the Chairman and to also state your name each time you are speaking. Members of the public and all interested parties will have the opportunity to comment via the telephone conference call prior to any official action taking place and during the Citizen's Agenda/Non-Agenda portion of the meeting. Anyone intentionally disrupting the meeting will be promptly muted and/or ejected from the call.

Vice-Chairman, Glenn Borger, called the meeting to order at 7:02 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Vice Chairman, Glenn Borger, Jane Mellert, Stephen Hurni and Joyce Lambert. Chairman, Randy Heard, arrived at approximately 7:07 P.M.

Also present was Township Manager, Thomas Petrucci.

- *Now that the roll call of the Board of Supervisors is completed, we will proceed with a roll call of all members of the public who are participating on this call. Please state your name(s) one at a time so the Township can make sure that your participation is recognized.*

PUBLIC ATTENDANCE:

Resident, Chuck Piazza and Resident, Terry Kleintop

I. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Approval of License Agreement and Release for Communicable Diseases – Plainfield Township Farmer’s Fair – July 20-24, 2021:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the License Agreement and Release for Communicable Diseases Waiver between Plainfield Township and the Plainfield Township Farmer’s Association.

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Jane Mellert noted that the current Lease Agreement between Plainfield Township and the Plainfield Township Farmer’s Association will automatically renew on April 1, 2021 and extend for another year to April 1, 2022. Tom Petrucci stated that it was understanding that neither the Township nor the Association has any issues with the Lease Agreement. He will follow up with Susan Hahn, President of the Farmer’s Association, to ascertain whether the Association has an issue with the automatic renewal of the Lease Agreement. Jane Mellert expressed the sentiment that it is not prudent to revise the Lease Agreement at this time due to a number of external uncertainties (ex. global pandemic).

Terry Kleintop inquired as to whether a final decision has been made with respect to the Association holding the Farmer’s Fair on July 20- 24, 2021. Tom Petrucci indicated that the Association is moving forward in an attempt to hold the Fair this year, but a final decision has not been made at this juncture, to the best of his knowledge.

Motion approved. Vote 5-0.

2. Approval of Public Hearing Notice: Agricultural Security Area Application- 554 Horseshoe Drive- Tax Map Parcel H9 10 8 0626:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to approve the advertisement of the public hearing notice for the Agricultural Security Area Application- 554 Horseshoe Drive- Tax Map Parcel H9 10 8 0626.

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Motion approved. Vote 5-0.

3. Approval of 2021 Schedule of Fees Revision: Driveway Permit Application Fee [\$500.00 flat fee for Township Engineer review of application(s) and inspection(s)]:

It was identified by Township officials that the Township is not charging uniform fees to driveway permit applicants, because the current Schedule of Fees requires the applicants to pay for the actual costs incurred by the Township for the review of the application by the Township Engineer.

As a result, applicants do not have a known set upfront cost to pay when they submit their applications to the Township. The Township Engineer needs to review the applications in accordance with the requirements of the Driveway Ordinance, which includes the following provisions: vertical curves, vertical alignment, stormwater drainage, interface with road, width, return radius, and clear site distance.

Following the discussion which occurred during the meeting, the Board members were not inclined to take action on this matter. The Township Manager will come back to the Board of Supervisors with a proposed set Fee Schedule that is more equitable for property owners based on the level of service that is being provided by the Township while still not causing the Township to incur costs that are not borne by applicants.

4. Plainfield Township Clean Fill Regulations Ordinance Professional Planning Consulting Services Request for Proposals (RFP) – Coordination with Environmental Advisory Council (EAC)/Designation of EAC as Review Committee:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to authorize the EAC and Township Manager to authorize the EAC as the Review Committee for the Plainfield Township Clean Fill Regulations Ordinance Professional Planning Consulting Services Request for Proposals (RFP) project.

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Motion approved. Vote 5-0.

5. Consideration of Professional Services Contract Award (Subject to Approval of Township Solicitor/Township Manager): Plainfield Township Community Park Pavilion Project – NPDES Permit, On-Lot Sewage Disposal System, and Final Construction Professional Engineering Design Consulting Services – Recreation Board Recommendation:

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to designate the Environmental Advisory Council as the Review Committee for the

“Plainfield Township Community Park Pavilion Project – NPDES Permit, On-Lot Sewage Disposal System, and Final Construction Professional Engineering Design Consulting Services”.

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Stephen Hurni inquired as to whether the grant amount that the Township was awarded for this project was included in the RFP package, and Tom Petrucci indicated that the grant contract listing the grant project budget was indeed included in the RFP package.

Motion approved. Vote 5-0.

CITIZEN’S AGENDA/NON-AGENDA:

Resident, Terry Kleintop- No comments to provide.

Resident, Chuck Piazza- No comments to provide.

BOARD OF SUPERVISORS REPORTS:

1. ***Randy Heard, Chairman-*** Nothing to report.
2. ***Glenn Borger, Vice Chairman-*** Nothing to report.
3. ***Joyce Lambert-*** Nothing to report.
4. ***Jane Mellert-*** Nothing to report.
5. ***Stephen Hurni-*** Stephen Hurni stated that he received an email from the Pennsylvania Drone Association and inquired as to whether drone regulations are something the Township should regulate at this time. It was identified that the Township is largely preempted by the Federal Aviation Administration (FAA) concerning the use of drones. The Township will continue to monitor this matter and evaluate whether further regulations are warranted in the future.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0. The meeting adjourned at 7:23 P.M.

Respectfully submitted,

Thomas Petrucci
Township Manager/Secretary
Plainfield Township
Board of Supervisors