

**PLAINFIELD TOWNSHIP
RECREATION BOARD MEETING
MARCH 3, 2020**

The regular monthly meeting of the Plainfield Township Recreation Board was held on **Tuesday, March 3, 2020** at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Vice-Chairman Robert Cornman called the meeting to order at 7:00 P.M.

ROLL CALL:

The following Recreation Board members answered roll call: Robert Cornman, Ira Hiberan, Robert Farley, and Roy Bellis. Tony Borger was excused from attending the meeting.

Also present were Township Manager, Tom Petrucci (Secretary to the Recreation Board), and Board of Supervisors liaison to the Recreation Board, Glenn Borger.

I. APPROVAL OF MINUTES:

ACTION: Motion was made by Robert Cornman and seconded by Roy Bellis to approve the February 4, 2020 meeting minutes as presented. Motion approved 4-0.

II. NEW/OLD BUSINESS:

B. COMMUNITY PARK EAGLE SCOUT PROJECT UPDATE (GRAHAM ROSE)

Graham Rose was in attendance in order to apprise the members of the Recreation Board on the status of his Community Park Eagle Scout Project. In the period of time between the February 4, 2020 meeting and tonight's meeting, Graham Rose had marked out the proposed picnic table location in the field. Based upon a review of the location in the field, Mr. Glenn Borger proposed that the location of the picnic table project should be shifted about twenty (20) yards west.

Graham Rose indicated that he was familiar with the proposed alternate location, and he will send out a photograph marked-out revised location via email.

Graham Rose indicated that the Green Knight Economic Development Corporation is finalizing their 2020 grant funding allocation soon, and he is hopeful that funds will be contributed by the non-profit organization in order to assist with this project. To date, \$550.00 has been raised by Mr. Rose.

Mr. Rose passed out a letter that will be sent out to potential project benefactors. Mr. Cornman suggested that the letter should be revised to show what items that the donors are actually contributing funds towards. The final version of the letter will be sent to the Township Manager via email.

C. REVIEW OF RECREATION/COMMUNITY PARK MASTER SITE PLAN SURVEY RESULTS

Community Park Focus

The additional survey for general recreation and Community Park that was sent out to residents utilizing the SurveyMonkey digital platform was reviewed by the Recreation Board members. 285 responses were received; of those responses, 72.98% of respondents indicated they were a resident of Plainfield Township (or, 208 responses). There are a total of 2,668 estimated housing units within the Township (this total includes all multi-family dwelling units). The digital survey received an overall response rate of 10.68% and a response rate of 7.80% that was specific to Township residents. It is reasonable to assume (but obviously not statistically quantifiable) that a significant portion of the respondents that indicated they were not Township residents were either Slate Belt and/or Pen Argyl Borough/Wind Gap Borough residents. Township Manager Petrucci noted that this survey received about as good as a response rate as you can expect to have for a survey sent out by a local government unit.

Mr. Cornman indicated that in terms of obtaining grant funding, the Township should be focused towards projects that are unique in nature. The mountain bike trail, which received favorable survey results, was highlighted as example of a project that was unique from other traditional park amenities.

Mr. Farley indicated that the Township should be focused on getting all of the potential projects onto the NPDES site plan. In that way, the Township will have the ability to potentially build out the various phases of the project (to preserve the ability to build out the entire project)- but not necessarily all at once.

Mr. Hiberman questioned whether or not the Township runs the risk of causing the requirement of too much stormwater infrastructure if all potential projects are added. Mr. Cornman stated that would need to be evaluated once the engineer performs the initial calculations, and the Township could adjust from there.

Mr. Cornman indicated that the Township should put in one (1) area for handball, tennis, and basketball- noting that these facilities all generally have about the same required land use area- so that either of those options are covered. The final selection as to what type of facility could be made at a later date.

Overall Parks/Recreation Facilities

Mr. Hiberman suggested that the Township should invite comments from the administrators of the Pen Argyl Area School District in order to determine if there are any projects that could be aligned with the goals and curriculum of the School District.

It was identified that there will be additional public comment periods once the Township has further developed the concept plan.

Next Step: Township Manager Petrucci recommended to the Recreation Board members that the survey results should be reviewed briefly with the Board of Supervisors during the Wednesday, March 11, 2020 regular Board of Supervisors meeting. Authorization will be sought from the Board of Supervisors at that meeting in order to task the Recreation Board members with prioritizing the projects set forth in the survey and then report back to the Board with their recommendations during the April 23, 2020 second regular meeting.

D. PLAINFIELD TOWNSHIP RECREATION TRAIL KNITTER’S HILL ROAD TRAILHEAD PARKING DISCUSSION

It was identified that there is an ongoing parking issue at Knitter’s Hill Road. The area could be a prime candidate for a parking lot expansion.

E. GENERAL DISCUSSION

General discussion topics included the following:

- Township Manager Petrucci reported that seeding and fertilizing will take place at Community Park over the next few weeks.
- Township Manager Petrucci reported that the 2020 Motorama event will be held at the Farmer’s Grove facility on May 30th. A license agreement will need to be approved by the Board of Supervisors. As this event is one night, there will not be any conflicts with spring soccer events.

III. PUBLIC COMMENT- AGENDA/NON-AGENDA ITEMS:

There were no members of the public in attendance during the meeting.

IV. ADJOURNMENT:

Having no further business to come before the Recreation Board, a motion was made by Bob Cornman and seconded by Robert Farley to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:48 P.M.

Respectfully submitted,

Thomas Petrucci
Township Manager
Secretary to Recreation Board