

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
FEBRUARY 12, 2020**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, February 12, 2020 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Vice Chairman, Glenn Borger, called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Vice Chairman, Glenn Borger, Jane Mellert, Stephen Hurni and Joyce Lambert.

Also present were Treasurer, Katelyn Kopach, Administrative Assistant, Paige Stefanelli, Township Manager, Thomas Petrucci, Township Engineer, Michael Kukles and Solicitor, David Backenstoe.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the January 6, 2020 Reorganization Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the January 6, 2020 Reorganization Meeting Minutes as presented. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

Chairman, Randy Heard, arrived at the meeting at 7:01 P.M.

2. Approval of the January 8, 2020 Regular Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Vice Chairman, Glenn Borger, to approve the January 8, 2020 Regular Meeting Minutes with one minor correction that does not change the content of the minutes. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. JERC Partners LII, LLC – Proposed 550 Male Road Warehouse Land Development – Correspondence Received from Legal Counsel Concerning Wind Gap Borough Subdivision:

Attorney Joseph Zator was in attendance on behalf of JERC Partners LII, LLC. Township Manager, Tom Petrucci, stated that there is currently a subdivision being reviewed by Wind Gap Borough in relation to the proposed Warehouse Land Development located at 550 Male Road. This proposed land development is also being reviewed by the Plainfield Township Planning Commission. Due to the fact that the subdivision is taking place solely in Wind Gap Borough, although the residual tract is within Plainfield Township, Plainfield Township does not have jurisdiction in the matter. Attorney Zator also confirmed that Northampton County will not have any issues with recording the plan without Plainfield Township's signature on the plan.

Solicitor Backenstoe clarified that the first action of the applicant is the subdivision that is occurring solely within the municipal limits of Wind Gap Borough. The second action is the land development which is taking place within Plainfield Township and currently under review by the Planning Commission. Attorney Zator requested that the Board of Supervisors confirm that the subdivision is taking place solely within Wind Gap Borough and that Plainfield Township will not seek to review the subdivision.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to confirm there is no review to take place within Plainfield Township for the JERC Partners LII, LLC subdivision taking place within Wind Gap Borough. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Green Knight Industrial Park II Major Subdivision (Conditional Approval) – Application for Public Fire Hydrants:

Township Manager, Tom Petrucci, stated that the Township must submit an application for the installation public fire hydrants to Pennsylvania American Water on behalf the developer, Green Knight Industrial Park II Major Subdivision. The application states that PA American Water will install the fire hydrants; however, the Township will be paying for their installation. Solicitor Backenstoe added that an indemnification agreement was put together by PA American Water; however, he was not in favor of paragraph #5 of the agreement. He added that this paragraph could not be altered in any way, as confirmed by the legal counsel of PA American Water. Mr. Borger questioned what the pressure would be for these fire hydrants as he is concerned about the pressure due to the fire hydrants not being able to function when former Nico Polymers burnt down in the Township. Ms. Mellert questioned whether there is a way for the applicant to pay for the installation of the fire hydrants. Mr. Petrucci indicated that the Township must expend funds for the installation of fire hydrants due to the fact that they are public.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the Green Knight Industrial Park II Major Subdivision Application for Public Fire Hydrants. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

Mr. Peter Albanese was present on behalf of the developer for the Green Knight Industrial Park II Major Subdivision, and he questioned whether the Township would reconsider implementation of a street lighting district. He added that the subdivision calls for 13 street lights in total, with only approximately 6 lights located within Plainfield Township. The lots are intended to be sold and developed. He stated that instead of having the expense of creating and maintaining a street lighting district, it may be beneficial for the Township to remain consistent with Wind Gap Borough and forego the implementation of the lighting district. The power company is also requesting whether the lights will be metered or non-metered. Whether the Township would be utilizing a lighting district or something else, the power company will still need to be notified of whether the lights will be metered or non-metered. The lights will feature LED lighting. The cost for each light ranges from \$10.00 to \$15.00 per month. Township Manager, Tom Petrucci, recommended non-metered lights.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the lights within the Green Knight Industrial Park to be non-metered. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

Members of the Board requested additional time regarding the street lighting district issue.

5. Notification of Retirement of Zoning Hearing Board Solicitor –James Zulick, Esquire:

Township Manager, Tom Petrucci, stated that the current Zoning Hearing Board Solicitor will retire as of May 1st, 2020. Mr. Petrucci recommended that the Township follow a formal Request for Proposal (RFP) process in order to assist the Zoning Hearing Board with the appointment of a new Zoning Hearing Board Solicitor.

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to authorize Township Manager, Tom Petrucci, to proceed with the RFP process to the aid the Zoning Hearing Board with the filling the soon-to-be vacant Solicitor position. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Request for Road Maintenance Materials – Eight Street Extension – Bill English:

Township Manager, Tom Petrucci, stated that the Township holds the deed to the 8th Street extension, the road is not ordained as a public street. This road serves as an access point for existing and new homes that are located along the roadway. Mr. Petrucci added that Mr. Bill English has been diligently maintaining the road for many years. Mr. English has been performing maintenance such as plowing and filling in potholes. Mr. English questioned whether the Township could supply him with materials as needed to assist him in maintaining 8th Street. He will need approximately 40 tons of stone. Ms. Mellert noted about language that was unclear in the current agreement concerning 8th Street.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to provide Mr. Bill English with Road Maintenance Materials for the maintenance of 8th Street within Plainfield Township on an as-needed basis. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0-1 with Joyce Lambert abstaining.

7. Blue Mountain Community Library Overview of 2019 Activities:

The Treasurer for the Blue Mountain Community Library, Ms. Judy Piper, provided an annual update for 2019 to the Board of Supervisors. This update included programs and financial statuses. She noted, along with additional representatives from the Library, how appreciative they are of the yearly donation made by Plainfield Township and they look forward to 2020. A copy of the 2019 Blue Mountain Community Library Annual Update is incorporated within these minutes as “Exhibit A”.

8. Environmental Advisory Council Recommendation to Board of Supervisors: Letter to Tara Zrinski (Northampton County Council Director- Northampton County Conservation District):

Township Manager, Tom Petrucci, stated that the Northampton County Conservation District is short staffed currently. The Environmental Advisory Council (EAC) authorized a letter to be sent to Tara Zrinski, who is the Northampton County Council Director for the Northampton County Conservation District. The letter from the EAC recommended to review the staffing issue and to focus on that initiative.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to authorize a letter be sent to Tara Zrinski, Northampton County Council Director, for the Northampton County Conservation District from the EAC regarding staffing needs. Prior to the vote, Chairman, Randy

Heard, asked if there were any comments from the governing body or the public.
Motion approved. Vote 5-0

9. Environmental Advisory Council Recommendation to Board of Supervisors: Letter to Agricultural Property Owners for Conservation Plans/Erosion and Sedimentation Plans- Educational Workshops with Northampton County Conservation District Personnel:

Mr. Petrucci stated that at the last EAC meeting, District Manager, Ms. Sharon Pletchan, and Agricultural Specialist, Mr. Jim Clauser, offered to hold an educational seminar/meeting in order to discuss Conservation Plans/Erosion and Sedimentation Plans with Plainfield Township agricultural owners and operator. All Township property owners with agricultural land will be provided with correspondence in order to gauge the level of interest in the event.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to send a letter to Agricultural Property Owners for Conservation Plans/Erosion and Sedimentation Plans- Educational Workshops with Northampton County Conservation District Personnel. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0

10. Waste Management/Grand Central Sanitary Landfill, Inc. – Monthly Update:

Ms. Adrienne Fors was present on behalf of Waste Management. She stated that the Grand Central Sanitary Landfill has been receiving approximately 2,300 tons of waste per day. Construction is ongoing on site and should be completed by March of 2020. Approximately 70% of protective cover is down for the final capping project. The cover as well as the top soil and seeding are intended to be completed in the spring of 2020. In terms of the spring gas project, they are hoping to get started in April/May 2020. The annual back yard bird count is coming up this weekend. Ms. Fors also noted that DCNR is holding a workshop. The website has now been updated as well.

II. TREASURER – KATELYN KOPACH:

1. Approval of the January, 2020 General Fund Disbursements (\$346,192.63):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the January 2020 General Fund Disbursements in the amount of \$346,192.63. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Approval of the January, 2020 Treasurer's Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the January, 2020 Treasurer's Report. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. Approval of Girard Pension Services Annual and 4th Quarter 2019 Reports for the Non-Uniform Defined Benefit Pension Plan and Non-Uniform Defined Contribution Pension Plan:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the Girard Pension Services Annual and 4th Quarter 2019 Reports for Non-Uniform Defined Benefit Pension Plan and Non-Uniform Defined Contribution Pension Plan. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. 1211-1213 Blue Valley Drive (Fire Loss) – Act 93 Return of Funds to Named Insured:

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve the Act 93 Return of Funds to Named Insured of 1211-1213 Blue Valley Drive in the amount of \$12,975.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. 1211-1213 Blue Valley Drive (Fire Loss) – Real Estate Tax Refund Approval:

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to approve the Real Estate Tax Refund for 1211-1213 Blue Valley Drive in the amount of \$158.52. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Approval of 2020 Blue Mountain Community Library Annual Donation - \$7,500.00:

ACTION: Motion was made by Jane Mellert and seconded by Joyce Lambert to release the annual donation in the amount of \$7,500.00 to the Blue Mountain Community Library for the 2020 fiscal year. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. General Overview- Project Updates:

Township Engineer, Mike Kukles, provided a short overview of the outstanding items previously discussed by the Board of Supervisors. Mr. Kukles stated that the Getz Road Culvert project application is currently being reviewed by the Department of Environmental Protection (DEP). Additionally, he is currently working on Long Road for the upcoming road project. No further action is required at this time.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update:

Mr. Petrucci noted the February 5, 2020 Slate Belt Multi-Municipal Comprehensive Plan meeting was very productive; the topic of discussion was economic development. The Lehigh Valley Planning Commission (LVPC) will provide members with a summary of the work session recommendations, which includes increased access to technology, food/ beverage facilities, and light industrial/commercial facilities/structures. Mr. Petrucci added that the Slate Belt has a lot of work to do with respect to enhancing economic development.

Ms. Mellert stated that an individual approached her regarding opening a business within the Township. The individual expressed how difficult it can be to start up a business in the Township if you are coming in from the outside. Mr. Petrucci inquired with Ms. Mellert as to whether the challenges involved local municipal permitting. Ms. Mellert expressed that it seems to be more of an overall community issue rather than a local Township municipal issue.

2. Plainfield Township Act 537 Official Plan Update – Monthly Briefing:

Township Manager, Tom Petrucci, stated that the process for Act 537 update is still ongoing. Mr. Petrucci now has a schedule for the remaining portion of the project which is as follows:

- 1) Complete Sewage Needs Disposal Survey – 1/31/2020
- 2) Complete Draft Act 537 Plan – 3/20/2020
- 3) Advertise Act 537 Plan (60 day advertisement) – 4/15/2020
- 4) Receive and Address comments – 6/30/2020
- 5) Adopt Act 537 Plan Update and submit to PADEP – 7/8/20

Ott Consulting, Inc. has completed their survey and sent the results to the Planning Consultant. The Act 537 draft will be prepared by Entech Engineering, Inc.

3. Plainfield Township MS4/Stormwater Management Program – Monthly Briefing:

Mr. Petrucci stated that the \$103,212.00 reimbursement for the Agricultural Best Management Practices (BMP) Growing Greener Grant project that was completed in 2019 is currently being processed by DCNR, and that the Township anticipates receiving the full reimbursement amount. During the course of the site visit inspections, an official from the Pennsylvania Department of Environmental Protection indicated that the Township's BMP projects were exactly what the Department is looking for in rural Townships across the Township.

4. Resolution #2020-09: 2020 Lehigh Valley Greenways Mini-Grant Application (Clean Fill Regulations):

The Lehigh Valley Greenways Mini-Grant Application is due March 6, 2020. The EAC has discussed concerns regarding regulations on clean fill within the Commonwealth of Pennsylvania. Reclamation projects have the possibility of taking place on many quarries within Plainfield Township. The Township has the option of adopting clean fill regulations as the state does not preempt the Township. In the event where the Township would consider clean fill regulations, the Township may hire a consultant in order to review and adopt a clean fill ordinance.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to approve Resolution #2020-09 regarding 2020 Lehigh Valley Greenways Mini-Grant Application for Clean Fill Regulations. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. Building Code Official/Permitting/Code Enforcement Software Recommendation:

This matter was tabled for the next Board of Supervisors meeting.

6. Environmental Advisory Council Recommendation to Board of Supervisors: Open Space Acquisition of 744 Rasleytown Road:

Township Manager, Tom Petrucci, stated that the EAC has provided a letter of recommendation to revisit the option of the Open Space Acquisition of 744 Rasleytown Road. The Recreation Board has also submitted a letter to the Board in support of this purchase.

The Board of Supervisors went into executive session from 8:16 P.M. to 8:43 P.M. in order to discuss possible real estate acquisition.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to offer the owner of 744 Rasleytown Road \$40,000.00 for the lot upon the successful completion of an environmental risk study. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion denied. Vote 2-3 with Glenn Borger, Jane Mellert, and Joyce Lambert opposed.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to offer the owner of 744 Rasleytown Road \$50,000.00 for the lot upon the successful completion of an environmental risk study. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.*

Resident, Don Moore, stated that this is a nice piece of property.

Motion approved. Vote 3-2 with Chairman, Randy Heard, and Stephen Hurni opposed.

7. Environmental Advisory Council Recommendation to Board of Supervisors: Continuation of Little Bushkill Creek Watershed Management Plan Water Quality Sampling; Authorization to Direct Hanover Engineering Associates, Inc./Jason Smith P.W.S. to provide Professional Services Proposal:

Township Manager, Tom Petrucci, stated the Board has previously directed the EAC to work with Mr. Jason Smith from Hanover Engineering Associates, Inc. in order to discuss options for the continuation of Little Bushkill Creek Watershed Management Plan Water Quality Sampling. A sub-committee was formed which included Tom Petrucci, Terry Kleintop, Robin Dingle, and Stan Shelosky with the assistance of Mr. Jason Smith. It was recommended to monitor 21 sample areas which would include watershed areas, agricultural areas, and tributaries of Little Bushkill as well as locations at the West Branch of Little Bushkill Creek.

The Environmental Fund would be utilized for this project as well as a reimbursement from the PA DEP in the amount of \$103,212.00 due to past projects completed by the Township. The EAC recommended continuing sampling until such time that there is consistent data. With respect to the sampling, there are a combination of issues including on-lot septic systems, malfunctioning sanitary lines in Wind Gap as well as farming activities. In the past, the Township has delisted a few problematic areas in the West Branch. In the past 9 years, two farms have been remediated as a result of sampling.

Chairman, Randy Heard, and Glenn Borger stated that the Township should remediate the problematic areas that have been identified and then begin retesting in 4 to 5 years in order to confirm whether proper remediation measures have been taken.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to request the EAC to provide additional information on which areas are to be prioritized for remediation and sampling regarding the continuation of Little Bushkill Creek Watershed Management Plan Water Quality Sampling Program. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

8. Review of Draft “Raising and Keeping of Domesticated Fowl Ordinance” – Planning Commission Recommendations; Accessory Structures/Buildings and Existing Non-Conforming Residential Uses Conflict- Proposed Solution:

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to advertise the first draft of the “Raising and Keeping of Domesticated Fowl Ordinance”. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

9. Underground Fuel Tank Discussion:

Township Manager, Tom Petrucci noted that the underground diesel fuel tank will need to be updated or replaced in order to comply with current PA DEP standards. The tank is approximately 60 years old. In order for the tank to be in compliance with the PA DEP, a complete monitoring system would need to be installed in the amount of \$15,420.00. A complete replacement of the system is also an option.

Mr. Petrucci noted that the Board also has the option of removing the tank as well and pursue a gas card/fuel station option. Members of the Board were concerned about a fuel station during power outages and blizzards as there may be no access to fuel if needed. The estimated cost of removing the two 1,000 gallon underground storage tanks is approximately \$8,000.00. Mr. Petrucci questioned whether the Board was interested in pursuing gas cards and removing the tank or to replace the tank in its entirety. Any installation of a new tank would require a variance, however, but zoning needs to be changed because it does not align with DEP regulations. Mr. Petrucci will research the matter further and it will be placed on the next regular Board of Supervisors meeting agenda.

10. “Skill Games” Prohibition Ordinance- Correspondence Received from Eckert Seamans Law Firm on January 13, 2020 (Review/Discussion):

Supervisor, Jane Mellert, made a motion to move forward with the ordinance. No second of the motion was made.

Remaining members of the Board did not express interest in this ordinance.

11. Approval of 2020 Stone and Bituminous Materials Public Notice to Bid Advertisement (Bids Due on Monday, March 9, 2020 at 2:00 PM):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the advertisement for the 2020 Stone and Bituminous Materials Public Notice to Bid. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

12. Approval of 2020 Street Sweeping Rental Contract with Borough of Bath:

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to approve 2020 Street Sweeping Rental Contract with Borough of Bath for a period of 14 days in the amount of \$3,500.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

13. Secure Shredding Options for Community:

Members of the Board expressed interest in having secure shredding services in the main office lobby for a period of one (1) year.

ACTION: Motion was made by Stephen Hurni, and seconded by Joyce Lambert to purchase secure shredding available in the main office lobby for the community for one (1) year. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- January, 2020
2. Road Department Report- January, 2020
3. Fire Company and Ambulance Report- January, 2020
4. Recreation Board Report- January, 2020

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the January, 2020 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- January, 2020:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the January, 2020 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

Paul Rinaldi- Mr. Paul Rinaldi questioned whether there was any progress or new developments on who owns a portion of land located in front of 839 Engler Road. Solicitor Backenstoe stated that he has researched the subject matter and his findings indicate that the original subdivision plan was never recorded.

The land remains unknown title. Solicitor Backenstoe added the creator of the subdivision would likely be the owner but that information is not confirmed. Solicitor Backenstoe does not recommend that the Board of Supervisors take any further action on the trench drain issue as it is not clear on who owns the portion of land. The land does not appear to be within the Township right of way. Solicitor Backenstoe is not able to provide legal advice to the Rinaldi's nor the Kleintop's as he represents the Township and the Township is no longer involved in this matter.

Don Moore- Mr. Moore provided Township Manager, Tom Petrucci, with a list of possible Zoning Hearing Board Solicitors to consider. Mr. Moore expressed that the Board of Supervisors should identify priority areas in the Township in order to utilize the EIT fund.

Wanda Gruber- Ms. Gruber thanked Administrative Assistant, Paige Stefanelli, for providing all of the Zoning Hearing Board members with new/updated Zoning Ordinances.

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman-*** No Report
2. ***Joyce Lambert-*** No Report
3. ***Jane Mellert-*** Ms. Jane Mellert noted that she was appointed to fulfill the vacancy for the PSATS Resolution Committee.
4. ***Stephen Hurni-*** Mr. Hurni noted that the COG has been purchasing multiple pieces of equipment including the purchase of a street sweeper. These items can be rented out by municipalities when needed. Ms. Mellert questioned whether the COG considered the cost of maintenance for the equipment in their budget as well as locations for storage of the machinery. Mr. Hurni noted that they did not review that information to date.
5. ***Randy Heard, Chairman-*** No Report

SOLICITOR’S REPORT- DAVID BACKENSTOE, ESQUIRE:

1. Special Legal Counsel for Various Zoning Issues:

Solicitor Backenstoe recommended the Board of Supervisors to appoint Attorney Jim Preston for Special Legal Counsel. Solicitor Backenstoe added that Attorney Preston is a great Zoning Attorney and should be placed “on-call” in the event that an issue were to arise.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to appoint Attorney Jim Preston as Special Legal Counsel for Plainfield Township at the rate of \$150.00 per hour. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Plainfield Township Volunteer Fire Company – Stipulation of Counsel for Assessment Appeal:

Solicitor Backenstoe stated that last year, Northampton County declared all non-profits with exempt properties to be taxable. This action forced every nonprofit to file an appeal to prove they are legitimately not taxable. Plainfield Township Fire Company has an

agreement with Northampton County stating that the County is in agreement that they are in fact a nonprofit organization.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve the Stipulation of Counsel for Assessment Appeal Agreement for the Plainfield Township Fire Company as non-profit organization not subject to taxation. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 10:13 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.