

**PLAINFIELD TOWNSHIP
RECREATION BOARD MEETING
January 8, 2019**

The regular monthly meeting of the Plainfield Township Recreation Board was held on Tuesday, January 8, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Tony Borger called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Recreation Board members answered roll call: Tony Borger, Robert Cornman, Jr., Alex Borger and Roy Bellis.

Also present were Township Manager, Tom Petrucci, and Board of Supervisors liaison to the Recreation Board, Glenn Borger.

I. APPROVAL OF MINUTES:

ACTION: Motion was made by Bob Cornman and seconded by Roy Bellis to approve the December 4, 2018 meeting minutes. Motion approved 3-0-1, with Alex Borger abstaining.

II. NEW/OLD BUSINESS:

A. Community Park Master Site Plan Discussions (Concepts/Ideas)

The members of the Recreation Board discussed the prioritized/proposed facility upgrades in developing a revised Community Park Master Site Plan for the eventual consideration of the Board of Supervisors. It is the stated goal of the Recreation Board members to provide a list of recommendations to the Board of Supervisors on potential projects for Community Park no later than the first quarter of the 2019 calendar year. Discussions commenced with respect to this ongoing project, as follows:

1. Community Park Pavilion Maintenance and Staffing Recommendation

Mr. Cornman recommended that any Master Site Plan recommendation to the Board of Supervisors should identify the likely need for increased Parks/Recreation staff in order to accommodate weekend rentals and the increased maintenance needs of the facility once a pavilion facility is built. The members of the Recreation Board agreed with this expressed sentiment. The Parks/Recreation staff would be seasonal employees only, and would operate/clean the facility on an as-needed basis.

2. Revised Community Park Master Site Plan Priority List

In accordance with the discussions which took place during the December 4, 2018 Recreation Board meeting between members of the Recreation Board, the Community Park Master Site Plan Priority List was revised as follows:

Community Park Pavilion Project

Possible features/amenities of a pavilion facility were discussed as follows:

- The pavilion facility should be approximately 30' by 96', with 1/3 of the building being used as an outdoor covered pavilion, and the other 2/3 being used as a kitchen/bathroom enclosed structure.
- The outdoor covered pavilion should feature 9 picnic tables in an approximately 30' by 30' space. A 4' perimeter ADA-compliant concrete sidewalk is recommended around the facility pad in order to help with mobility and the accessibility of the facility.
- The pavilion should feature a covered area for shelter from the elements.
- The facility will need power, water, a hot water heater, and a septic system.
- There is a need for a locked storage area with a ramp that could be used to store equipment and supplies.
- Ideally, the pavilion facility should have sufficient space for a meeting room to hold coach's meetings.
- The pavilion should have a snack bar with a kitchen.
- Restrooms at the pavilion facility should only be open to the public while events are going on. Otherwise, the risk for vandalism and damage exponentially increases. It was suggested that composting toilets may be an option for both the pavilion facility and elsewhere at the park in order to eliminate the need for portable toilets. There should be a cap for the maximum number of people allowed to use the restrooms.
- With respect to a possible kitchen facility, the Recreation Board members discussed the configuration and use options as follows:

- The kitchen should be fully built out, with a fire suppression hood, bathrooms, HVAC, and propane. There should be cleaning facilities that allow for efficient cleaning and maintenance of the kitchen.
 - The kitchen facility could be rented out for public use to generate revenue.
 - The concept for any kitchen facility design would be to keep the facility as maintenance-free and simple as possible (e.g. non-porous surfaces, utility sink, well-draining facilities for ease of cleaning).
 - If the facility were to feature a full grill (as opposed to hot plates and electric rollers, then additional Uniform Construction Code (UCC) requirements would be triggered, thereby adding costs to the project. Tony Borger postulated that a full kitchen facility would possibly draw more revenue, as the Township could charge more for the use of the facility.
 - It was discussed that the kitchen should have a three bin sink (in order to rinse, clean and sanitize).
 - The need for industrial-grade refrigerators and freezers was identified.
 - Township personnel would need to inspect the kitchen and the overall pavilion facility before and after use. There would also need to be a sufficient bond deposit policy in place in order to cover incidentals of individuals/organizations utilizing the facility (e.g. damages to the facility, excessive amounts of refuse left behind).
- Township Manager Petrucci indicated that possible sources of funding for a pavilion facility would be the Recreation Fund, Host Landfill fees, grant funds (DCNR), and donations.
 - It was recommended that a rough draft of a revised Master Site Plan should be developed, and then that draft Master Site Plan should be reviewed with the public at a public meeting before being finalized in order to gain input from the community/residents.

1. ***Overall General Concept Ideas- Community Park***

The Recreation Board members discussed the following amenities/uses on a strictly conceptual basis.

- Artificial turf soccer/field hockey/lacrosse field to be used for more practices and games (with lights)
- Final connector on walking path. This path would traverse the outer loop of the parcels currently owned by the Township.
- Water features (e.g. splash park, misters), provided that public water would not be required. Well water can be used, as well as solar power. This project could be sited near the current playground in an attempt to maximize its usage. The Recreation Board noted the fact that this facility may require a large amount of maintenance over time (ex. pumps and electrical components, filters, etc.).
- Community Garden. It was noted that there are residents in the Township who live in apartments that may not have access to areas to plant vegetables.
- Tennis Court/Basketball Court/Handball Court (lighted)
- Bike Path for intensive cycling training (complete with varying terrain and wide turns) (ex. X Games). Rodale Park near the Lehigh Valley Velodrome was cited as an example.
- Small Pavilions interspersed throughout the park and designed with the intent of renting them out to smaller groups for the use of picnics and family reunions. These would be smaller versions of the main pavilion from a visual perspective.
- Recreation area for children (the example of Kid's Castle in Doylestown Township was highlighted). The Recreation Board recommends a corporate sponsor could be utilized.
- Expansion of playground facilities across the entire complex (not just in the area of the current playground).
- Ropes course (ex. Louise Moore Park).
- Bio-retention pond (with benches stationed nearby for serenity). The pond could be used for stormwater retention and attracting wildlife.

The Recreation Board members then instructed Township Manager Petrucci to forward these recommendations to the Board of Supervisors for their review and consideration.

III. PUBLIC COMMENT- AGENDA/NON-AGENDA ITEMS:

There were no members of the public in attendance during the January 4, 2019 Recreation Board meeting.

IV. ADJOURNMENT:

Having no further business to come before the Recreation Board, a motion was made by Robert Cornman and seconded by Roy Bellis to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 8:53 P.M.

Respectfully submitted,

Thomas Petrucci
Township Manager
Secretary to Recreation Board