

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
APRIL 10, 2019**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, April 10, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 6:59 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Administrative Assistant, Paige Stefanelli, Township Manager, Thomas Petrucci, Township Engineer, Michael Kukles, and Solicitor, David Backenstoe., Esq. Treasurer, Katelyn Kopach, was excused from the meeting.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the March 13, 2019 Regular Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the March 13, 2019 Regular Meeting Minutes with one minor grammatical change. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Approval of the March 28, 2019 Workshop Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the March 28, 2019 Workshop Meeting Minutes as presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

Ms. Mellert requested that the minutes reflect that Mr. Bryan Cope met with Pen Argyl Borough before he met with Plainfield Township.

3. 2019 Proposed PSATS Bylaws Changes and Resolutions:

Township Manager, Tom Petrucci, stated that a copy of the proposed 2019 PSATS Bylaws changes and resolutions were provided to the Board. Mr. Petrucci questioned

whether the Board supported the changes. Ms. Mellert questioned Mr. Petrucci on a few line items.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the 2019 Proposed PSATS Bylaws Changes and Resolutions as presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. 2019 Farmer's Fair Dates (July 23, 2019 to July 27, 2019); Maintenance Requests:

Mr. Petrucci noted that the Plainfield Township Farmers Fair will be held from July 23rd, 2019 to July 27th, 2019. Additionally, the Plainfield Township Road Department will be emptying out and cleaning the buildings. Some minor repairs will be done to the buildings.

5. Grand Central Sanitary Landfill (Waste Management) Monthly Update:

Mr. John Hambrose from Waste Management provided an update for the Board. He added that in addition to the update provided from Adrienne Fors, the Electronics Recycling Event will be held on April 13, 2019 from 9:00 A.M. to 12:00 P.M. On April 27th, 2019, there will be an Earth Day event program which will be held from 12:00 P.M. to 3:00 P.M.

6. Morgan Stanley Update- Paul Azzaretto:

Morgan Stanley Representative, Mr. Paul Azzaretto, provided the Board of Supervisors with a short overview. He noted that the Trust Fund is doing very well. The Township is still investing in bonds and everything is off to a good start for the 2019 fiscal year. He added that the Federal Government may not raise the interest rates. Mr. Azzaretto stated that it is a tough environment right now, but he is doing everything he can and what needs to be done.

II. TREASURER – KATELYN KOPACH:

1. Approval of February, 2019 General Fund Disbursements (\$249,076.71) & Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the February, 2019 General Fund Disbursements in the amount of \$249,076.71. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Real Estate Tax Refund: \$4.28 (845 W Pennsylvania Ave):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve a Real Estate Tax Refund in the amount of \$4.28 for 845 West

Pennsylvania Avenue located in Plainfield Township. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

3. Per Capita Tax Refund: \$5.00 (528 School Road):

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve a Per Capita Tax Refund in the amount of \$5.00 for 528 School Road located in Plainfield Township. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

III. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. Grand Central Road Bridge Replacement: Project Update:

Township Engineer, Mike Kukles and Township Manger, Tom Petrucci, met with numerous contractors regarding the upcoming Grand Central Road Bridge Replacement bid. Mr. Kukles added one more clarification for the bridge pertaining to footers. There was one submission, however, that company submitted the bid materials to Mr. Petrucci's old email which is no longer used. Mr. Kukles and Mr. Petrucci noted that they felt the guidelines for the bid were too restrictive. Mr. Petrucci prepared Addendum #2. Once new bids are received, the bids will be evaluated and tabulated. The lowest three bidders will be provided to the Board.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Official Map: Public Comments Received:

Township Manager, Tom Petrucci, provided an overview on the Draft Official Map and the intentions of the Board of Supervisors. He noted that Plainfield Township received a grant in order to do this project. The Township sent out notifications to all residents who were identified within the "Greenways" areas. The sole purpose of the notifications were to gain the input of residents who would be affected by the Official Map if it were to be adopted. The Township has received a number of questions including the intent of the Township and what is trying to be accomplished. Mr. Petrucci stated the Official Map is a tool for the Municipality to identify priority areas for future growth and conservation.

Mr. Petrucci stated that in the Official Map, the Township has only focused on natural area conservation including Little Bushkill Creek, Mud Run Creek, Waltz Creek, Blue Mountain and Grand Central Woods. The Township would primarily be interested in

placing conservation easements (as opposed to fee simple title acquisition) along the stream and Recreation Trail corridors. Conservation easements allow residents to maintain ownership of the property and the use of their land while placing a layer of natural protection that would be managed by the Township or another entity that specializes in management of natural space resources (such as the Wildlands Conservancy). The management plan is necessary to ensure that the natural area remains high-quality. The current *Plainfield Township Open Space Plan*, which was adopted in 2009, provides recommendations and guidance on Plainfield Township utilizing its open space EIT in accordance with the following activities:

- Preserve farmland/obtain agricultural easements.
- Streams, creeks, watersheds, and groundwater were identified as important natural features.
- Grand Central, Big Offset Barren, and Blue Mountain were identified as “top priority” state significant sites.
- Preserve/develop existing and future “greenways” areas, including the Blue Mountain/Kittatinny Ridge, as well as the Bushkill Creek Corridor (includes Bushkill Creek, Little Bushkill Creek, and Sobers Run) and the Mud Run Greenway.
- Identifies Very High Conservation, High Conservation, and Medium Conservation Priority areas (all of which coincide with the draft Official Map).
- Recommends the protection of important natural features, including creeks, steep slopes, mature woods and important natural areas. Specifically, it is recommended to limit development in flood-prone areas, and maintain and plant thick vegetation along stream to protect water quality and fishing habitats.

Mr. Petrucci noted that the Official Map is focused on protecting the existing stream and trail corridor. Additionally, the Official Map overlaps the Flood Plain area. Although the Subdivision and Land Development Ordinance (SALDO) has provisions already set in place for protection of this area, the Official Map will allow the Township greater flexibility with protecting environmentally significant areas. The intent of the Board is to maintain the character of what the areas are now. The Township is not looking to condemn property. The intent of the Official Map is to work with property owners to ensure development does not take place within environmentally sensitive areas.

Solicitor Backenstoe stated that many residents are probably wondering how the Official Map will directly affect them and their property. Solicitor Backenstoe showed the residents in attendance the draft map and noted that the current plan identifies sensitive areas that are corridors along Mud Run Creek, Waltz Creek and Little Bushkill Creek. There is a 125 foot corridor with each side starting in the middle of the creek/trail. The

Township is not taking land from any property owners. If this map were to be adopted, that does not automatically mean that the Township is taking eminent domain of the highlighted area of properties. However, there are areas that the Township is identifying which the Township may wish to preserve in the future.

Solicitor Backenstoe added that if a property owner wishes to install a shed, the property owner would need to come to the Township and fill out an application. The Township would then need to issue an Encroachment Permit which is a waiver allowing the shed to be installed within the “Greenways” area. However, most areas identified on the map are within the Flood Plain which is regulated by FEMA. If a property owner were to submit an application to install or change anything within the “Greenways” designated area including developing their property, subdividing, or building a commercial structure, the Township has one year from the date of notice to negotiate with the property owner on the matter. Although, the Township does not intend to take an entire year to come to a decision.

At this time, Chairman, Randy Heard, provided the opportunity for the public to speak regarding the Official Map.

PUBLIC COMMENT:

Larry Lopresti- Mr. Lopresti noted that the State preempts the Township in certain areas. He questioned if the Township is overriding the State and the Fish and Boat Commission. Mr. Petrucci stated that the State preempts the Township and the Township cannot override that. Mr. Lopresti questioned about the fallen trees on his property and who would then be responsible for those trees. Mr. Petrucci stated that the land is still the owners land so all responsibilities will be that of the owner. The Township is not taking land by eminent domain.

Rebecca Detweiler- Ms. Detweiler lives on Constitution Ave with a lot of approximately 8 acres. She noted that with the Official Map, the Township would acquire more than 90% of her property. Mr. Petrucci recommended to the Board to move up the current line to align with the current property lines along Constitution Avenue. Ms. Detweiler is concerned about her property value. Mr. Petrucci added that he also recommends to remove the light green areas of the Official Map. .

Nancy Tamn- Ms. Tamn lives at 951 Benders Church Road. She questioned whether any of her property will be transformed into public trails. Mr. Petrucci noted that this would not take place as the “Greenways” area is for stream protection. Additionally, there are no additional trails being proposed at this time. Ms. Tamn also questioned about the culvert

that will be replaced in her area. Mr. Petrucci stated that the entire culvert will be replaced. Easements will be needed between the property owners and the Township in order to perform the work of replacing the culvert. That is the reasoning for why those areas are dedicated on the Official Map.

Jim Sandt- Mr. Sandt stated that his driveway currently runs parallel with the trail. He questioned whether the driveway placement would be grandfathered if the Official Map were to be adopted. Mr. Petrucci stated that any preexisting structures including driveways would be grandfathered.

Mark Braham- Mr. Brim lives at 760 Engler Road. He is concerned about his entire property being identified on the draft Official Map. He does not want the Township to take his land for whatever the Township would need it for. Mr. Brim added that there are major runoff issues. Mr. Petrucci noted that once the culvert is replaced, that should help alleviate stormwater issues. Streambank restoration to the creek will also greatly assist in stormwater runoff.

Mr. and Mrs. Turtzo- Mr. and Mrs. Turtzo live at 1266 Church Road and are concerned about the majority of their property as it is almost all within the dark green area. Mr. Petrucci looked into their property and identified that the entire property is already located within the flood plain. This is a federal regulation which is already in place. Ms. Turtzo noted that their site is historic and that blacksmiths owned the property for generations before they purchased the property. Mr. Petrucci stated that if the owners are not interested in developing the property, then they will not be affected by the Official Map.

Dawn Pump- Ms. Pump lives at 458 Lefevre Road. Currently, she is in the process of possibly developing her property into building lots for homes. She noted that one area has been identified within the “Greenways” area. Mr. Petrucci stated that if a home were to be built on the property where “Greenways” are identified, the only issue would be if the proposed home would be built within the “Greenways” area. If that were to be the case, special permission would be needed by the Board of Supervisors in order to build the home within the “Greenways” area. Solicitor Backenstoe added that if the Township were to identify an Open Space Reserved Area and wished to acquire an easement or condemnation, the Township would still be obligated to pay the property owner full market value. Whatever zoning regulations are in place at the time of submission for developing lots is what would be used for review.

Chris Gebhardt- Mr. Gebhardt noted that he was concerned about the “Greenways” area which goes through his entire property. He does not want to see any type of public access

through his personal property. Mr. Petrucci stated that this does not affect access to property as the Township cannot legally do that. Access to properties will also not be restricted.

Mora Kessler- Ms. Kessler is located at 835 Gall Road. She questioned about the buffer footage and whether it was 125 feet all together. Additionally, Ms. Kessler stated that she is concerned because the greenway intersects their farm, however, on another map that she showed the Board, it did not identify the stream as identified on the Official Map. Mr. Petrucci noted that the Board could amend this issue. She also stated that her entire property is currently in the Clean and Green Act and questioned whether maintaining existing buildings would become an issue. Mr. Petrucci confirmed that any maintenance on existing buildings would not be affected with the Official Map. Solicitor Backenstoe added that if a building is already existing, the owner has every right to be there.

John Hambrose- Mr. Ambrose stated that last week, Grand Central Sanitary Landfill submitted a letter to the Township stating their disapproval of the Official Map. He added that one year for negotiations to take place is a long time. Mr. Ambrose noted that one year is a lot of time and money. Chairman, Randy Heard, noted that DCNR lists Grand Central Woods as a high priority protection area for the Township. Mr. Heard added that this will be an extra layer of protection. Additionally, with the time frame, the Board is not looking to negotiate for an entire year.

Ralph Hahn- Mr. Hahn noted that his property is all preserved so this map would not affect him. He did note, however, that there is an area along Mud Run that has changed course of width and direction and he questioned how the 125 foot buffer works when the waterways are constantly changing. Mr. Petrucci noted that the footage measurement would take place at the time of a permit submission by the property owner or alternatively, where the DEP identifies the location of the creek.

Dawn Pump- Ms. Pump questioned if she would be able to build a home one (1) foot away from the Greenway area. Mr. Petrucci noted that she would be able to construct a home within that vicinity and will make sure the Ordinance is clearer with respect to that issue.

Township Manager, Tom Petrucci, clarified that the 125 foot corridor begins at the top of the streambank rather than the middle of the stream for all of the “Greenways” areas on the maps surrounding creeks/waterways.

Ms. Mellert noted that the Township is attempting to improve the quality of the streams. Additionally, the Township wants to make sure that septic systems and structures are not located within close vicinity of the greenway areas.

A resident questioned Mr. Petrucci on whether the blue water lines designated on the map could be moved. Mr. Petrucci stated that the waterway locations designated on the map are regulated by the Department of Environmental Protection (DEP) and cannot be changed or altered. Mr. Hurni questioned whether the Township would be able to alter the map at a later date if it were to be adopted. Mr. Petrucci noted that it can be changed by the process of adopting another ordinance.

Resident, Don Moore, added that the Official Map provides the Township with the opportunity to negotiate with the property owners. However, if the Township does not feel it is necessary to negotiate anything, then the Township will most likely grant the permit. Mr. Moore stressed the importance of Grand Central Woods being protected in the Official Map. Mr. Petrucci added that certain sections of Grand Central Woods can be kept on the map that are more of a priority for protection to the Township.

Mr. Moore elaborated about the MS4 and what it means including the requirements that need to be met by the Township. Such requirements include streambank restoration. The Township is currently working with Wildlands Conservancy to begin the restoration project.

With respect to the revised changes, Mr. Petrucci stated that the first revision would be to make the Blue Mountain line adjacent to existing property lines. Additionally, the light green areas on the map will also be removed. This change would be to the section on Gall Road that was previously identified by Ms. Kessler. Grand Central Woods would also be altered as well.

Vice Chairman, Glenn Borger, requested that the Board of Supervisors are given the opportunity to review the revised changes prior to sending the revisions to the Plainfield Township Planning Commission and the LVPC. Mr. Petrucci will review and will contact Mr. Bryan Cope regarding the draft changes.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to revise the current draft of the Official Map as discussed. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Local Share Account Monroe County Gaming Grant Award (CFA Grant Award 201809284440) Notification: \$50,000.00 – Confirmation of Scope of Work with Revised Grant Award Amount Required by the Commonwealth of Pennsylvania Department of Community and Economic Development:

Mr. Petrucci stated that the Township received a grant to offset the price of the proposed salt shed for the Road Department. Mr. Petrucci will need to revise the budget based on the grant award. He noted that between the prevailing wage and stormwater requirements, the cost will be significant. Additionally, he will research possible ways to change the specs to reduce the cost of the project.

ACTION: Motion was made by Stephen Hurni and seconded by Glenn Borger to move forward with the project and approve the Local Share Account Monroe County Gaming Grant Award (CFA Grant Award 201809284440) in the amount of \$50,000.00 Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Extension of Seniority by Two (2) Months from March 5, 2019: Lawrence Sapone, Jr., Road Department Foreman (Pursuant to Article 8 of the Collective Bargaining Agreement between Plainfield Township and Teamsters Local Union #773 of Allentown, Pennsylvania for the Plainfield Township Road Department Employees Effective January 1, 2019 through December 31, 2021):

ACTION: Motion was made by Stephen Hurni and seconded by Glenn Borger to extend seniority by two (2) months from March 5, 2019 for Lawrence Sapone, Jr., Road Department Foreman and to appoint James Ackerman as the Assistant Road Department Foreman. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Resolution #2019-09: 2019 CDBG Grant Application Letter of Support – Wind Gap Borough/Plainfield Township Joint Application Paving Materials (\$75,000.00) Application Due May 17, 2019:

Mr. Petrucci noted that Wind Gap Borough and Plainfield Township will have a joint Road Maintenance Agreement pertaining to sharing equipment and asphalt materials for both municipalities.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve Resolution #2019-09. Prior to the vote, Chairman, Randy Heard,

asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

5. Consideration of Bids Received: Municibid Online Auction for 1995 Caterpillar Wheel Loader, 2001 Worthington Trailer, and John Deere F935 Mower:

The Township has received bids for the 1995 Caterpillar Wheel Loader, 2001 Worthington Trailer, and John Deere F935 Mower.

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to authorize the highest bid for the 1995 Caterpillar Wheel Loader in the amount of \$29,200.00 and to submit an agreement of sale and invoice. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to authorize the highest bid for the John Deere F935 Mower in the amount of \$975.00 and to submit an agreement of sale and invoice. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to authorize the highest bid for the 2001 Worthington Trailer in the amount of \$1,075.00 and to submit an agreement of sale and invoice. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

6. Authorization for Annual MS4 Update Meeting Advertisement for May 8, 2019– Must Hold by June 30, 2019:

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to authorize the Annual MS4 Update Meeting Advertisement for May 8, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

7. Authorization for 2019-2020 Winter Season Deicing Road Salt Bid:

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to authorize the Winter Season Deicing Road Salt Bid for 2019-2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

8. Authorization for 2014 Growing Greener Grant Agricultural Best Management Practices Bid:

Mr. Petrucci stated that the Township previously applied for the grant, however, the Township did not receive favorable results. Mr. Petrucci would like to submit an application for the grant once more. If the Township does not receive favorable results with this last attempt, the Road Department employees will need to perform the work for the project.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to authorize the 2014 Growing Greener Grant Agricultural Best Management Practices Bid. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

9. PennDOT Response: S.R. 33 Northbound Off Ramp; Authorization for Board of Supervisors Chairman/Township Manager to Sign Revised Traffic Signal Permit Mylars:

Previously, the Township submitted a request to PennDOT to provide recommendations for the current traffic issue taking place on the Off-Ramp of Route 33 at the Wind Gap Exit going Northbound. PennDOT conducted a field study and recommended that the Township modify the minimum time setting on the traffic controller and reduce the timing from 180 seconds to 100 seconds. This would allow more time for cars to exit the off-ramp. Changing the timing on the traffic controller would cost the Township approximately \$340.00.

Mr. Petrucci recommended that the Board conduct the timing revision and to evaluate whether this alleviate the traffic issue. If this does not seem to help, the Township can reassess other options which include installing video cameras, detection areas, etc.

Vice Chairman, Glenn Borger, does not see how this will fix the issue. Mr. Petrucci added that it is likely all of the timing for the traffic controllers be changed which should not affect the cost too much and could assist the issue at hand better.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to authorize the Board of Supervisors Chairman/Township Manager to Sign Revised Traffic Signal Permit Mylars and to move forward with changing the traffic controller timing as recommended by PennDOT in order to alleviate the current traffic issue located at the Wind Gap Exit off of Route 33 going Northbound. Prior

to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

10. Request for “No Littering/No Dumping” Signage – 846 George Street:

On State Route (S.R.) 1024, PennDOT has indicated that the Township is responsible for installing a “No Littering/No Dumping” sign.

Resident, Wanda Gruber, complained about a littering issue that has been occurring at the culvert located near her property. She added that there are no signs there either for littering. Mr. Petrucci added that he could have the Road Department look into purchasing signs for the multiple areas.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert not to proceed with purchasing “No Littering/No Dumping” signage located at 846 George Street. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

11. Blue Valley Acres: Sundance & Eastview/Franklin & Horizon Street Light Repairs:

Township Manager, Tom Petrucci, stated that there are two street lights out at the intersection of Sundance Drive and Eastview Drive and the intersection of Franklin Street and Horizon Drive. These light repairs require more work than just replacing the lights.

Mr. Hurni questioned about the current status of Blue Valley Acres in terms of storm sewers, conduits, etc. Mr. Petrucci noted that the levels of blacktop, rock and subbase are not what they should be. Some of these items were not done correctly to begin with. Inlets are also deteriorating in this subdivision. Mr. Borger added that the entire system is failing in this area.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to proceed with the scope of work for the street lights located at Sundance Drive & Eastview/Franklin & Horizon Street. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

12. Approval of Disposition of Surplus Personal Property Under \$2,000.00 (Section 1508 of Second Class Township Code): In-Field Mix (71.12 tons) for Junior Knights Baseball (\$1,742.45):

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve the Disposition of In-Field Mix (71.12 tons) for Junior Knights Baseball in the amount of \$1,742.45. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

13. Resolution #2019-10: Resolution to Authorize the Opening of Univest Bank and Trust Company Liquid Money Market Accounts for Host Retro Agreement Fund and Open Space Fund (2.50% APY):

Mr. Petrucci stated that the Township is currently with Merchants Bank. He attended the PELRAS Conference and learned that Univest Bank and Trust currently has a 2.50% Annual Percentage Yield (APY) Liquid Money Market Account available for balances over \$1,000,000.00. Municipal funds are eligible to be accepted, and Univest is Act 72 compliant.

Based on this information, Mr. Petrucci recommended to the Board transferring the funds that are currently held in the Host Retro Agreement Fund (current balance of \$3,533,001.27) and the liquid (i.e. not in a Certificate of Deposit) portion of the Open Space Fund (\$2,293,709.32) to two (2) separate Univest Liquid Money Market accounts. The APY for the Host Retro Agreement Fund will provide \$88,825.03 in revenue to the Township on the current balance (please note the Host Retro Agreement Fund balance fluctuates based on transfers). The Open Space Fund will provide \$57,342.73 in revenue based on the current balance, and that balance is only anticipated to go up in the next year.

Ms. Mellert questioned whether the rate would stay the same if the account were to drop below \$1,000,000.00. Mr. Petrucci noted that the rate would not stay the same, however, he is not aware of what the rate would be below the one million mark. Ms. Mellert requested that Mr. Petrucci look at all accounts to ensure the Township is receiving the best interest rates.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve Resolution #2019-10 to authorize the Opening of Univest Bank and Trust Company Liquid Money Market Accounts for Host Retro Agreement Fund and Open Space Fund (2.50% APY). Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve Township Manager, Tom Petrucci, to perform research on all other accounts currently held by Plainfield Township for better interest rates including PLGIT. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

14. Approval of License Agreement: Smoke and Speed Magazine – May 31, 2019 to June 2, 2019 Horsepower Showdown (Presented by Smoke and Speed) Event at Farmer’s Grove Facility – Event taking place on June 1, 2019:

Township Manager, Tom Petrucci, noted that this event would benefit the Plainfield Township Fire Company as their services will be needed including parking and traffic control. The event holders would be charged a fee for the rental, would need to obtain a Certificate of Insurance (COI) naming Plainfield Township as the Certificate Holder, a PennDOT Special Event Permit, and would be responsible for any clean up regarding garbage or debris left over. The Township did not have any previous issues with prior events. He added that this year’s event is being held by the same entity.

The event holder would not be using the kitchen and will be providing their own food vendors. Mr. Petrucci added that they will be utilizing both sides of the Farmer’s Grove. It was noted that there may be an issue with hay harvesting and parking. Mr. Petrucci will look into that issue and confirm whether hay collection will take place before vehicles drive onto the area.

Ms. Mellert requested that Mr. Petrucci look into the rental fees with other municipalities.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the License Agreement with Smoke and Speed Magazine conditional upon obtaining a Certificate of Insurance (COI) and a PennDOT Special Event Permit Form. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

15. Capital Reserve Equipment Replacement- Approval of Snow Plow Expenditure:

Mr. Petrucci obtained multiple quotes from E.M. KUTZ, INC. and Trius, Inc. for various snow plows. The lowest quote came in at \$11,744.70 from Trius, Inc. for a Henke 42R11IS-11 Foot Reversible Snowplow with Dual “Mouse Ears”. This plow can be transferred to any new truck that may be purchased in the future.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the Snow Plow Expenditure from Trius, Inc. for a Henke 42R11IS-11 Foot Reversible Snowplow with Dual “Mouse Ears” in the amount of \$11,744.70. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

16. Approval of 2019 Summer Seasonal Road Department/Parks and Recreation Employment Opportunity Advertisement (\$14.00 per hour):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the 2019 Summer Seasonal Road Department/Parks and Recreation Employment Opportunity Advertisement. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

17. S.R. 512 Speed Limit Reduction Request (PennDOT Response):

Township Manager, Tom Petrucci, stated that PennDOT responded by stating that they do not believe the speed limit should be reduced based on their findings on S.R. 512. Mr. Petrucci questioned whether the Board would be interested in installing signs. Equipment would need to be purchased in order to install the signs. The Board could purchase one sign and try it to see if it helps with speeders. Mr. Petrucci added that the Chief of Police, David Mettin, found a speed radar sign for approximately \$2,600.00. Mr. Borger noted that he has an issue with police officers not sitting at the Plainfield Elementary School.

The Board requested that Mr. Petrucci notify Senator Scavello’s office about PennDOT denying the request for a speed limit reduction on S.R. 512.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to allow Mr. Petrucci to identify whether the speed radar sign found by Chief Mettin is feasible and adequate, and if so, to move forward with purchasing the speed radar sign. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1 with Glenn Borger opposed.

18. Stockertown Sewer Connection to Forks Sewer:

Stockertown Borough is giving Plainfield Township an opportunity to connect to the plant. Mr. Petrucci noted that Stockertown Borough is connecting to the Forks Township Plant and will be ceasing operations and removing their plant. In order for the Township

to possibly connect to Forks at a later date, Stockertown Borough could install a larger pipe which would allow for a connection in the future. Mr. Petrucci noted that this would save Plainfield Township money in the long run. Mr. Petrucci will return to the Board with more information once it is received from Stockertown Borough on their intentions for the piping installation.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- March, 2019:
2. Road Department Report- March, 2019:
3. Fire Company and Ambulance Report- March, 2019:
4. Recreation Board Report- March, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the March, 2019 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- March, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the March, 2019 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

Don Moore- Mr. Moore stated that he met with Township Manager, Tom Petrucci and Township Engineer, Mike Kukles regarding Berhel Road which Mr. Moore lives on. He learned that this road is not in the best shape to be patched at this time. Based on the deteriorating conditions of this road, he appreciates the efforts of possible solutions.

In reference to Grand Central Woods, the Northern segment that the Township has an easement through is the most beautiful part of the trail. Mr. Moore added that with respect to the Synagro review, he believes the money being spent on the consultants are extremely well spent. He added that everyone is doing a great job.

BOARD OF SUPERVISORS REPORTS:

1. **Glenn Borger, Vice Chairman-** Mr. Borger noted that Schoolhouse Lane has a parking issue by the Wind Gap Middle School. He stated that this year, the police decided that they are going to enforce the parking restrictions set forth in that area. The signs stated that no parking shall take place between 2pm-7pm. He noted that there are only 10 games a year. Mr. Borger's solution is to take the restrictions off the south west side of Schoolhouse Lane in order to allow individuals to park in that area to see softball games and continue restrictions on the north east side of the road.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to draft an ordinance to remove the parking restrictions on the south west side of Schoolhouse Lane continue restrictions on the north east side of the road. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. **Joyce Lambert-** No Report
3. **Jane Mellert-** Ms. Mellert questioned when the survey will be sent out to the residents. Mr. Petrucci noted that he recommends an online survey only as the Township does not have the feasibility to send out surveys to every single resident in the Township.

Ms. Mellert also questioned about the monthly report from Suburban EMS. She noted that there were locations on there that were not located in Plainfield Township. Mr. Petrucci noted that Suburban EMS services many municipalities currently and they are still working on altering their system in order to supply a monthly report for each municipality.

She added that with respect to the Comprehensive Plan, there are 3 individuals from each municipality. She noted that no votes will be weighted and questioned whether that will be a good system to go by for the Plan. Population could be taken into consideration as an alternative.

Ms. Mellert questioned Mr. Hurni whether the Green Knights Economic Development Corporation pay for the landfill gas that they use. Mr. Hurni noted that they do in fact pay for the gas but is unsure of how much it costs.

4. **Stephen Hurni-** Mr. Hurni stated that the Slate Belt COG is in the process of having its 3rd Executive Director in the last 18 months. He also added that he will be in State College, Pennsylvania.
5. **Randy Heard, Chairman-** No Report

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

Solicitor Backenstoe stated that Green Knights Economic Development Corporation plan is slowly rolling through the system. He noted that he has 3 agreements to go over and request approval for from the Board. Solicitor Backenstoe questioned Township

Engineer, Mike Kukles, on where the Green Knights Economic Development Corporation are in the process of finalizing the project. Mr. Kukles noted that they currently do not meet all conditions. Mr. Kukles is in the process of reviewing the most recent submission.

There were two Conservation Easements because the ordinance required riparian buffer setbacks and the applicant could not meet them. The Planning Commission required Green Knights Economic Development Corporation to enter into these easements for the two water area locations on the property. After an extensive amount of discussion between Green Knights Economic Development Corporation and Plainfield Township, both parties have reached an agreement regarding permanent Conservation Easements which will run in perpetuity. These agreements need to be approved, signed, and recorded. The Easements will not need to be maintained in any way.

Ms. Mellert requested clarifications on the deed restrictions. Solicitor Backenstoe stated that they would not be allowed to build, modify, or erect any structure. The Township will absolutely have no liability or responsibility regarding this matter. As soon as the plan is recorded, Green Knights Economic Development Corporation intends to sell a portion of the property and the road will become the access road for the Green Knights Economic Development Corporation. Ms. Mellert questioned if there are any additional setback limitations. Mr. Petrucci stated there is nothing additional in terms of setbacks.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to approve both Conservation Easements between Plainfield Township and Green Knight Economic Development Corporation. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

The next item to be addressed is the Indemnification Agreement. Mr. Petrucci noted that he has no issues with Green Knights Economic Development Corporation beginning the earth work and site work but requested input from Township Engineer, Mike Kukles. Mr. Petrucci added that when a developer cannot get an improvements agreement done because of something out of their control but need to begin spending money, this can allow the developer to go on their own property and do the work. In this case, there are funds and bids that are waiting to be spent as there are time restrictions on those funds and bids. In those instances, agreements such as these are prepared.

Green Knights Economic Development Corporation can begin the construction activity, however, they need to indemnify and hold harmless the Township and add the Township as an additional insured. Any work they conduct, Mr. Kukles will need to approve such work. Additionally, all plans must be submitted to Mr. Kukles. This agreement will only last until execution of agreement from the Township. Once the plan is recorded, this agreement becomes null and void. Mr. Petrucci requested that the wording pertaining to “building” be removed from the agreement as this agreement does not pertain to the actual construction being done. The applicant did not propose to build anything. This is only to prepare the lots for subdivision. Green Knights Economic Development

Corporation will be proceeding at their own risk. Green Knights Economic Development Corporation has not provided insurance or a \$10,000.00 security deposit to date.

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to approve the Indemnification Agreement between Plainfield Township and Green Knight Economic Development Corporation conditional upon receiving all complete paperwork. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

The Board of Supervisors went into an Executive Session from 10:46 P.M. to 11:05 P.M.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 11:05 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.