

**PLAINFIELD TOWNSHIP
RECREATION BOARD MEETING
August 7, 2018**

The regular monthly meeting of the Plainfield Township Recreation Board was held on Tuesday, August 7, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Tony Borger called the meeting to order at 7:15 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Recreation Board members answered roll call: Tony Borger, Robert Cornman, Jr., and Alex Borger. Mr. Roy Bellis arrived at approximately 7:55 P.M.

Also present were Township Manager, Tom Petrucci, and Board of Supervisors liaison to the Recreation Board, Glenn Borger.

I. APPROVAL OF MINUTES:

ACTION: Motion was made by Bob Cornman and seconded by Alex Borger to approve the June 5, 2018 meeting minutes. Motion approved 4-0.

II. NEW/OLD BUSINESS:

A. Community Park at Kesslerstown Discussion

Township Manager Petrucci reported that he and Township Engineer Kukles had recently met with Northampton County Conservation District (NCCD) officials in order to determine whether the NPDES Individual Permit for the Plainfield Township Community Park could be terminated prior to commencing the Walking Path Extension Project, which is under one (1) acre of disturbance. As per the direction received by NCCD officials, since it is no longer the intention of the Plainfield Township Board of Supervisors to complete the existing Master Site Plan for Community Park, the Township may terminate the NPDES Individual Permit and start with a clean slate from a land disturbance perspective. With that in mind, the Plainfield Township Board of Supervisors have engaged the Recreation Board members to assist in developing a concept plan for the future of Community Park.

Following the summary of the status of Community Park, the Recreation Board members then engaged in a collaborative brainstorming session, which is substantively summarized as follows:

1. *Community Park Pavilion Project*

The Recreation Board members engaged in extensive discussions concerning the need for a pavilion facility at Community Park. Possible features/amenities of a pavilion facility were discussed as follows:

- The pavilion should feature a covered area for shelter from the elements.
- The facility will need power, water, a hot water heater, and a septic system.
- There is a need for a locked storage area with a ramp that could be used to store equipment and supplies.
- Ideally, the pavilion facility should have sufficient space for a meeting room to hold coach's meetings.
- The pavilion should have a snack bar with a kitchen.
- Restrooms at the pavilion facility should only be open to the public while events are going on. Otherwise, the risk for vandalism and damage exponentially increases. It was suggested that composting toilets may be an option for both the pavilion facility and elsewhere at the park in order to eliminate the need for portable toilets.
- With respect to a possible kitchen facility, the Recreation Board members discussed the configuration and use options as follows:
 - The kitchen facility could be rented out for public use to generate revenue.
 - The concept for any kitchen facility design would be to keep the facility as maintenance-free and simple as possible (e.g. non-porous surfaces, utility sink, well-draining facilities for ease of cleaning).
 - If the facility were to feature a full grill (as opposed to hot plates and electric rollers, then additional Uniform Construction Code (UCC) requirements would be triggered, thereby adding costs to the project. Tony Borger postulated that a full kitchen facility would possibly draw more revenue, as the Township could charge more for the use of the facility.
 - It was discussed that the kitchen should have a three bin sink (in order to rinse, clean and sanitize).
 - The need for industrial-grade refrigerators and freezers was identified.

- Township personnel would need to inspect the kitchen and the overall pavilion facility before and after use. There would also need to be a sufficient bond deposit policy in place in order to cover incidentals of individuals/organizations utilizing the facility (e.g. damages to the facility, excessive amounts of refuse left behind).
- Township Manager Petrucci indicated that possible sources of funding for a pavilion facility would be the Recreation Fund, Host Landfill fees, grant funds (DCNR), and donations.

2. *Overall General Concept Ideas- Community Park*

The Recreation Board members engaged in a broad brainstorming session concerning the use of Community Park and discussed the following amenities/uses on a strictly conceptual basis:

- Disc Golf (9 hole course).
- Final connector on walking path.
- Water features (e.g. splash park, misters), provided that public water would not be required.
- Lights on athletic fields.
- Amphitheater/Band Shell.
- Concerts/Movies in the Park.
- Dog Park, provided that residents are invested in the project and would maintain the project.
- Community Garden.
- Tennis Courts.
- Handball Court.
- Bike Path for intensive cycling training (complete with varying terrain and wide turns).
- Small Pavilions interspersed throughout the park and designed with the intent of renting them out to smaller groups for the use of picnics and family reunions.

B. Recreation Fund/Recreation Fees Discussion

During the Recreation Board meeting, Bob Cornman inquired as to whether it would be prudent to amend the Township's Subdivision and Land Development Ordinance (SALDO) to allow developers to provide goods/services to the Township in lieu of recreation fees/land dedications. Mr. Cornman theorized that commercial/industrial developers may have goods/services readily available that could be used towards accomplishing some of the projects that the Recreation Board is considering. Manager Petrucci indicated that he will ascertain whether or not that would be compliant with the Municipalities Planning Code (MPC).

3. Maintenance Items

It was identified that the basketball courts located at Municipal Park will again need resurfacing in the near future. Tony Borger inquired as to whether it would be possible to use an interlocking surface system that could be placed right on top of the existing material. This would allow for a more efficient system in the future from a maintenance perspective.

III. PUBLIC COMMENT- AGENDA/NON-AGENDA ITEMS:

No members of the public were in attendance.

IV. ADJOURNMENT:

Having no further business to come before the Recreation Board, a motion was made by Robert Cornman and seconded by Alex Borger to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 8:55 P.M.

Respectfully submitted,

Thomas Petrucci
Township Manager
Secretary to Recreation Board