

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
August 8, 2018**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, August 8, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 7:01 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Solicitor, David Backenstoe, Esq., Treasurer, Katelyn Kopach, Township Engineer, Michael Kukles, Township Manager, Thomas Petrucci, and Administrative Assistant, Paige Gerstenberg.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the July 11, 2018 Regular Board of Supervisors Meeting Minutes:

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the July 11, 2018 Regular Board of Supervisors meeting minutes with corrections as noted. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Slate Belt Council of Governments Director John Birmingham- Brief Presentation to Board of Supervisors:

Mr. John Birmingham, who was recently appointed as the Slate Belt Council of Governments Director, provided a short presentation to the Board and stated that he has a plan that would increase revenue and then the COG would replace him as the director and he would then move on to his next job. He noted that he has been consistently changing careers over time. In reference to the COG, Mr. Birmingham noted a few changes that need to be made and other items that need to be done. He made up four separate charts which included income statements, balance sheets, cash flows, and dashboards. Mr. Birmingham is looking to replace the Animal Control Officer. He is looking to enhance

the services provided by the COG within a short period of time. He will provide more communication and details will be given to the Township.

3. Rolling Meadows Estates Subdivision: Letter of Credit Expires/Improvements Due September 30, 2018:

Township Engineer, Mike Kukles, and Township Manager, Tom Petrucci, stated that they have not seen any improvements with regard to the Rolling Meadows Estates Subdivision. An additional extension is needed. Mr. Petrucci wanted to make the Board aware of a possible extension. No vote was made at this time.

4. District Attorney John Morganelli Correspondence Received July 19, 2018:

A letter written by Mr. John Morganelli was received by the Township. The letter was requesting that the Board of Supervisors provide feedback as to where the Supervisors would like to see improvement in the community. Specifically, Mr. Morganelli would like to know where he can provide a greater level of service with respect to mitigating crime in Northampton County. Township Manager, Tom Petrucci, recommended that the Board of Supervisors forward the letter to Slate Belt Regional Police Chief, David Mettin, in order for Chief Mettin to provide his recommendations directly to District Attorney, Mr. John Morganelli, on behalf of the Board of Supervisors.

5. Proposed House Bill Number 2281 - An Act providing for municipal regulation of the deposit, disposal or land application of biosolids material; and requiring a public referendum under certain circumstances:

The proposed House Bill Number 2281 would allow Townships to regulate sewage sludge. Regulation would be taken from Department of Environmental Protection (DEP) and the authority would be given to local municipalities. Supervisor, Jane Mellert, questioned whether this Bill is in a committee to be studied more thoroughly. Mr. Petrucci stated that a study is not taking place at this time, to the best of his knowledge. Further, it is not readily apparent when the Bill will be moved to a vote.

After discussing the possibility of the Township having authority over sewage sludge, the Board is in support of House Bill Number 2281, however, there are many changes that need to be made before this Bill is adopted. For instance, in one section, the municipality can enter a land owner's property without notice. Sections such as this were suggested to be revised. It was added that the Township needs the ability to regulate things such as this. Township Solicitor, David Backenstoe, reiterated that House Bill Number 2281 is proposing to take the primary regulation away from state to allow for local municipalities

to adopt ordinances in order to regulate and enforce sewage sludge. Chairman, Randy Heard, added that he is in favor of this Bill, but agrees that there needs to be some changes.

Solicitor Backenstoe stated that a memo should be written on behalf of the Board of Supervisors with each Supervisor providing ideas as to what may need to be changed while stating that Plainfield Township is in favor and suggests the consideration of modification for the changes that would be more favorable.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to authorize Township Manager, Tom Petrucci, to correspond with State Representative Marcia Hahn, State Representative Mario Scavello, and the author of House Bill Number 2281 stating that the Board of Supervisors are in favor of local control, however, the proposed legislation as written is not appropriate at this time for approval. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Consideration of Appointment of Alternate Zoning Hearing Board Member:

Mr. Petrucci stated that Mr. John Hatton has answered all questions as requested.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to appoint Mr. John Hatton as an Alternate for the Zoning Hearing Board Member to a term ending on January 1, 2019. *Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

7. Request for Destruction of Records- Elected Tax Collector:

Township Manager, Tom Petrucci, stated that the Plainfield Township Tax Collector, Susan Lieberman, is requesting to destruct documents. Supervisor, Jane Mellert, questioned that if she would be destructing all documents for the calendar 2016- noting that the two year period from today would include documents that could not legally be destroyed (due to the fact that 2018 is not over yet). Mr. Petrucci noted this was a good point and added that there should be a buffer in the time frame for the documents that will be held on file. Supervisor, Joyce Lambert, stated that this has been adopted before but has always been a resolution for any changes. Mr. Petrucci will draft a resolution for the consideration of the Board. This matter has been tabled for the next Regular Board of Supervisors meeting.

8. Grand Central Sanitary Landfill, Inc.- Operating Permit Renewed by Pennsylvania Department of Environmental Protection:

Township Manager, Tom Petrucci, stated that the Operating Permit for Grand Central Sanitary Landfill has been renewed by the Department of Environmental Protection for an additional ten years beginning on August 1, 2018.

II. TREASURER – KATELYN KOPACH:

1. Approval of the July, 2018 General Fund Disbursements (\$169,564.35):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the July, 2018 General Fund Disbursements in the amount of \$169,564.35. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Approval of the July, 2018 Treasurer’s Report:

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to approve the July, 2018 Treasurer’s Report as presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Approval of the 2nd Quarter 2018 Uninvest Non-Uniform Pension Plan Statements:

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to approve the 2nd Quarter 2018 Uninvest Non-Uniform Pension Plan Statements. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES:

1. Taco Bell Preliminary/Final Land Development: Approval of Sewage Planning Module Exemption:

Township Manager, Tom Petrucci, stated that he would like to execute the approval of the Sewage Planning Module Exemption for the Taco Bell Preliminary/Final Land Development that is presently submitted. This module would then go to the DEP for approval. Act 537 Plan requires the Board of Supervisors to approve the Module Plan Exemption.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the Taco Bell Sewage Planning Module. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

Mr. A.J. Olszewski questioned about the sprinkler systems in the proposed Taco Bell and whether those systems were required. Mr. Petrucci noted that he will direct his question to the Building Code Official and/or Zoning Officer.

2. Approval of Change Order #1: Batts Switch Road Culvert Replacement Project:

Change Order #1 is incorporating a 40 day extension of time. Approximately, it will be about one week to receive all the items needed to complete the culvert replacement project. Additionally, there was a wiring issue with cranes. Township Engineer, Mike Kukles, met with Richard Weber, who is a representative of Met-Ed, in order to determine a solution for the issues with the wires. Mr. Weber stated that they would like to put coverage drape over the lines in order to separate the wires.

Mr. Kukles stated that the only other option is to plant a pole and move the wires to another pole temporarily. Mr. Kukles decided to drape the lines for the contractor, but additional machinery will be required in order to do what is needed with the wires. The cost request is for \$3,017.41 which includes the equipment rental, a damage waiver, taxes, insurance, and the delivery charge. The rental cost appears to be reasonable based on the size of the machine.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to approve Change Order #1 as presented in the amount of \$3,017.41 for Batts Switch Road Culvert Replacement Project and extending the Contract completion date to September 24, 2018. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Emergency Medical Services Discussion- UPDATE:

Township Manager, Tom Petrucci, is seeking authorization from the Board of Supervisors to allow him to rectify the situation regarding a potential shortage of Emergency Management Services (EMS) for Plainfield Township. Mr. Petrucci stated he met with Suburban EMS, Wind Gap EMS, and Plainfield Township EMS separately. It was very clear that the EMS providers are putting residents at the top of their priority list. Currently, there is EMS coverage 24/7 within the Township; however, the intent is to provide more effective EMS coverage.

Mr. Petrucci requested to the Board that he discuss the matter further with the three EMS providers previously spoken to. The first meeting was strictly to get additional information on what the EMS providers currently offer. Mr. Petrucci stated that the next step is to determine how to rectify this issue with respect to the EMS providers.

Specifically, a regional EMS agreement will need to be developed between all three entities.

Vice Chairman, Glenn Borger, questioned what happens to the current EMS for residents in the meantime while the regional EMS agreement is being worked on. Township Manager, Tom Petrucci, stated that the Township currently has Basic Life Support Services and Advanced Life Support Services provided 24/7. Mr. Borger questioned what the response times were for calls from residents. Emergency Management Coordinator, A.J. Olszewski, stated that the response time starts once the call is made to 911. Then, this call goes to dispatch which then goes into the CAD system. The final step in this process is the call will be sent out to a prospective EMS company for EMS Services to be provided. Mr. Borger stated that he understands the hoops that they go through to respond to the call; however, he wants to make sure that residents are not waiting 45 minutes or longer from the time they make the 911 call to the time they actually received Emergency Management Services. The biggest concern Mr. Borger stated is that some residents will not have the time to wait 45 minutes for EMS to respond at the scene. Mr. Borger added that it is imperative to have meetings in order to come up with best resolution to make response times faster. Mr. Petrucci noted that the system is very involved and Suburban EMS typically sits at the Farmers Grove to provide ALS services and BLS back-up services to the Township. Mr. Olszewski added that most of the 911 calls come from Chandler Estates and within that area.

Jeff Young, who is the Executive Director of Suburban EMS, added that the provider shortage issue is occurring state-wide and not just within the limits of Plainfield Township. There is a growing trend of concern in the eyes of government. The burden is felt by a lot of municipalities across the Commonwealth.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to authorize Township Manager, Tom Petrucci, to attend additional meetings with all three EMS providers. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Supervisor, Stephen Hurni, added that the Board's responsibility is the residents of Plainfield Township. Township Manager, Tom Petrucci, will begin coordinating the meetings.

2. Consideration of Bids Received- Bid for Letting of August 3, 2018 at 3 P.M.- Plainfield Township Agricultural Best Management Practices- Growing Greener Project:

Bids were received for the Plainfield Township Agricultural Best Management Practices via the PennBid system. Township Manager, Tom Petrucci noted that Kobalt Construction, Inc. was the only bidder coming in at a total of \$237,785.00.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Jane Mellert to reject the bid received from Kobalt Construction, Inc. in the amount of

\$237,785.00 due to the fact the bid amount significantly exceeded the budgetary limits for this project and to rebid the project immediately without the use of PennBid. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. MS4 Stormwater Management Program Annual Report and Public Meeting- a. Brief summary of the accomplishments of the Storm Water Management Program b. Affording interested persons the opportunity to make oral statements concerning the Storm Water Management Program c. Consideration of relevant written materials that interested persons submit concerning the Storm Water Management Program d. Consideration of public input in making adjustments to the 2018-2019 implementation plan for the Storm Water Management Program:

Township Manager, Tom Petrucci, stated that the notice of the MS4 Annual Report and Public Meeting was published in the *Express-Times* newspaper on July 24, 2018. This notice was intended to invite public comment on whether there are any recommended changes to the MS4 program. Mr. Petrucci read aloud a report of the MS4 activities for the fifth year of the permit. The report is provided as follows:

Plainfield Township, Northampton County

**Brief Summary of the Accomplishments of the Storm Water Management Program
August 8, 2018 Storm Water Management Program Public Meeting**

(MS4 Permit Year 5)- September 30, 2017 to September 30, 2018

1. Completed a map all of the MS4 storm systems located within the remaining Urbanized Areas. Uploaded said ArcGIS mapping shapefiles onto the Township's GIS computer system for ease of access by Township employees (including Road Department personnel for maintenance purposes).
2. Submitted a draft Pollutant Reduction Plan (PRP) to the Pennsylvania Department of Environmental Protection (PA DEP) as required by the renewal MS4 permit. Said PRP was reviewed by PA DEP, and the Township is now addressing the comments. The Township will be focusing on streambank restoration as the primary Best Management Practice to reduce sediment load by 10% as required by the renewal permit.
3. The Township has implemented a new Zoning Permit in order to ensure that the Township is not issuing permits in violation of the Clean Streams Law and NPDES permit requirements.
4. Documentation of stormwater inlet and pipe cleaning activities conducted by Road Department.

5. Completed a Memorandum of Understanding (MOU) with the Northampton County Conservation District (NCCD). The MOU memorializes the working relationship between the NCCD and the Township in accordance with the requirements of Minimum Control Measure #4 of the Township's MS4 permit.
6. Switched designated laboratory for outfall illicit discharge testing to ALS Environmental as recommended by the Township's Wetlands/Environmental Consultant.
7. Distributed the "Guidelines for Maintaining Streams in Your Community" PA DEP publication to Plainfield Township Road Department employees.
8. Updated list of outfalls/observation points within the Township. ***Will inspect revised outfalls by 9/30/2018.***

There was no input received by the governing body or members of the public during this meeting.

4. Draft 2019 Non-Uniform Pension Plan Minimum Municipal Obligation (MMO) (Defined Benefit- Sapone, Werner Ackerman- \$39,095.00); (Defined Contribution- Petrucci, Kopach, Hester, Gerstenberg- \$12,081.00)- Total \$51,176.00:

Township Manager, Tom Petrucci, stated that the new 2017 Act 205 Valuation Report is included within the Non-Uniform Pension Plan draft MMO for 2019. The Act 205 Valuation Report includes the lowered interest rate return assumption from 8% to 7%; thus, increasing the cost of the MMO. Formal action on this matter will be taken after the Pension Plan Committee meets with the Non-Uniform Pension Plan Consultant, Univest Municipal Pension Services, on August 15, 2018.

5. Grand Central Sanitary Landfill, Inc. Slate Belt Heat Recovery Center Preliminary Land Development/Major Subdivision Plan: Consideration of Additional Testing:

Township Manager, Tom Petrucci, noted that it was previously discussed during the July 16, 2018 Planning Commission meeting that the Township may require the applicant to undergo additional testing of biosolids materials at the proposed site. When this matter was brought to the attention of the applicant, the applicant stated that they would consider additional testing as long as the Township provides a list of items to be specifically tested by a qualified expert.

Mr. Petrucci reached out to Pen Argyl Borough Manager, Robin Zmoda and the Borough's Solicitor, Pete Layman, regarding working with Ms. Trudy Johnston of Material Matters, Inc. on this initiative. There would be an additional cost associated with working with Ms. Johnston. Being that there will be additional cost, the Board will need to vote on this matter. The total estimated cost is approximately \$3,500.00.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve Plainfield Township to work with Ms. Trudy Johnston of Material Materials, Inc. in conjunction with Pen Argyl Borough in order to receive additional testing information from the Slate Belt Heat Recovery Center Land Preliminary Land Development/Major Subdivision applicant in the amount of \$3,500.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

6. 2018 Line Striping Program Approval: (\$11,100.00 Budgeted in General Fund- 438.500):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to authorize the 2018 Line Striping Program in the budgeted amount of up to \$11,100.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

7. 2018 Road Paving Program Change Order #2 Approval- Thermoplastic Crosswalks (as per latest PennDOT TC-8600 standard) for Jones Hill Road and Gall Road- \$4,556.09:

Township Manager, Tom Petrucci, stated that this project is currently tracking under budget significantly. In consideration of that fact, the Township could consider replacing crosswalks located on Jones Hill Road and Gall Road with thermoplastic material in lieu of regular paint markings. This will help to lengthen the life of the crosswalk. Supervisor, Jane Mellert, questioned how long this would last. Mr. Petrucci was not sure of a specific time frame for the longevity of redoing the crosswalks with thermoplastic material.

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to approve change order #2 and to authorize the contractor to apply thermoplastic crosswalks as per the latest PennDOT TC-8600 standard to Jones Hill Road and Gall Road in the amount of \$4,556.09. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

8. Appalachian Trail Conservancy Grant Ordinance- DRAFT- Approval to Advertise:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the advertisement for the draft Appalachian Trail Protections Provisions Ordinance and corresponding Appalachian Trail Conservation District Overlay Map in accordance with Municipalities Planning Code requirements. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

9. Recommended Grant Project Options: Northampton County Department of Community and Economic Development- Uncommitted Grant Award for Human Services, Infrastructure Improvements, Facilities, Emergency Services, Health and/or Public Safety- \$31,440.00:

Based on further clarification from Northampton County, Mr. Petrucci stated that this grant criteria is primarily focused on public safety projects. Mr. Petrucci proposed the following potential projects for the consideration of the Board:

- Speed radar message boards- preferably solar powered (permanently stationed along speed-prone local Township roads such as Constitution Avenue)
- Mobile speed radar message board trailer unit
- Municipal Building/Municipal Office security upgrades

Mr. David Johnson from the Plainfield Township Fire Company also asked for consideration on safety items for their crew.

Township Resident, Millie Beahn, asked the Board about the consideration of new suits/gear for the fire company. Mr. Petrucci stated that this could be a possibility, however, the Township would own the suits. Ms. Mellert questioned on how the liability would fall on the suits. Solicitor, David Backenstoe, added that the liability would fall on the creator of the suits, not the Township in terms of functionality.

Mr. Petrucci requested that Mr. Johnson come back to the next meeting in order to provide the Board with additional options. This matter has been tabled.

10. Slate Belt Heat Recovery Center- Update

Township Manager, Tom Petrucci, noted that he needs the ability and flexibility to send correspondence to the Department of Environmental Protection (DEP) in a timely manner in order to convey concerns to DEP concerning the Slate Belt Heat Recovery Center Land Preliminary Land Development/Major Subdivision- specifically, where state regulations are in conflict with the Township's local regulations.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to authorize Township Manager, Tom Petrucci, to send correspondence to DEP as is determined necessary to convey concerns to DEP concerning the Slate Belt Heat Recovery Center Land Preliminary Land Development/Major Subdivision where state regulations are in conflict with local Township regulations. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the

governing body or the public. Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- July, 2018
2. Road Department Report- July, 2018
3. Fire Company and Ambulance Report- July, 2018
4. Recreation Board Report- NONE

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the July, 2018 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Calls for Service Report and Minutes:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the July, 2018 Calls for Service Report and Minutes as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

CITIZEN'S AGENDA/NON-AGENDA:

Fran McBride- Mr. McBride noted that he lives in a development that was built by students from the Career Institute of Technology (CIT) in Plainfield Township. He noted that he along with a few other residents were told that Long Road would be paved at some point within their development. Since then, the road has not been paved.

There are many issues that have resulted with the road being unpaved. Only small school buses are able to drive on the unpaved road. Other related issues include the road being a detour when there are accidents on Kessler'sville Road and stormwater issues when there is heavy rain. Mr. McBride added that damage to vehicles has also been done because the gravel that is put down is not good. Additionally, during the spring when things begin to defrost, the unpaved road consistently shifts and creates more of a hazard. He added that drainage was improved by the Plainfield Township Road Department and it has been very helpful. Because of these ongoing issues, Mr. McBride requested that the road be paved after waiting for it to be paved over two decades.

Township Manager, Tom Petrucci, stated that this is the first that he has heard these issues about Long Road. Mr. Petrucci and Township Engineer, Mike Kukles, would like

to go out to the location and inspect the premises in order to come up with a solution. Mr. Kukles stated that the stormwater issues would need to be addressed before any paving of the road takes place. Mr. Petrucci will explore working this possible project into the 2019 budget.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to authorize Township Manager, Tom Petrucci, and Township Engineer, Mike Kukles, to look at Long Road and evaluate what needs to be done in order to pave the road. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

Don Moore- Mr. Don Moore added that the road he lives on, Berhel Road, is in worse shape than Long Road. He noted that the erosion is anywhere from 6-8” deep.

In addition to the road issue, he wanted to make it clear to the Board of Supervisors that he does not have any personal issues with Solicitor Zulick. He stated that he does not believe that his expertise is showing through at the Zoning Hearing Board Meetings. Additionally, Mr. Moore noted that there has still been no announcement to the public that there was an executive session after a previous meeting. Mr. Moore questioned who received the letter that he sent out earlier in the week. Solicitor Backenstoe stated that the entire Zoning Hearing Board including the Solicitor received the letter. Mr. Moore stated that what is transpiring at these meetings is just not right and the members of the Zoning Hearing Board did not meet the criteria at any of the recent hearings and expressed his frustration with this.

Vice Chairman, Glenn Borger, questioned Solicitor Backenstoe on whether ethics can be incorporated with the Sunshine Law. Solicitor Backenstoe stated that you can include ethics, and that this is one of Mr. Moore’s options in this matter. Issues in regards to whether or not to have a Secretary taking minutes at the Zoning Hearing Board was also discussed. Solicitor Backenstoe stated that when Zoning Hearing Board member’s terms are up, there is an option of not reappointing that individual and at some point, there could possibly be all new members.

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman-*** Mr. Borger previously introduced a Township resident to possibly take a position on the Zoning Hearing Board. He added that once that was done, the Board began a major fulfillment process. If we are going to have this, then we have it in writing. And to follow this completely for the entirety of the fulfillment process. This was very upsetting to Mr. Borger. Ms. Mellert noted that this is a very important position to fill. The Board discussed putting in place a formal criteria fulfillment that will be required for all future applicants. Chairman, Randy Heard, asked Mr. Petrucci to come up with a set of criteria and to present it at the next Board of Supervisors meeting.

2. **Joyce Lambert-** No Report
3. **Jane Mellert-** No Report
4. **Stephen Hurni-** Mr. Hurni stated that a new individual will be taking the position of the Animal Control Officer through the COG. He added that the gentleman will be providing insurance tomorrow.

Mr. Hurni added that there is the opportunity for active shooter training. Every staff member within the school district has had to go through an 8 hour presentation for this type of training. The possibility of taking this training was discussed.

Additionally, Mr. Hurni asked the Chief of Police, David Mettin, about the route that the Synagro trucks would take in Plainfield Township. Mr. Mettin did not see any issues on the road and the only turn that would be taking place is from 191 to Pen Argyl Road. There are no weight limits and these are state roads.

5. **Randy Heard, Chairman-** Mr. Heard questioned whether the Township has received the information that was requested from the Green Knight Corporation. Mr. Petrucci stated that the Township has not received anything in response to the request. Mr. Heard expressed concern of why the documents being requested are not being given to the Township. Mr. Petrucci stated that he will send Green Knight Economic Development Corporation another letter; however, this will be sent as certified mail.

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

The Solicitor's items were addressed earlier in the meeting.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 10:08 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Gerstenberg, under the direction of the Township Manager/Secretary