

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 13, 2018**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, June 13, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Vice Chairman, Glenn Borger, called the meeting to order at 7:02 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Solicitor, David Backenstoe, Esq., Treasurer, Katelyn Kopach, Township Engineer, Michael Kukles, Township Manager, Thomas Petrucci, and Administrative Assistant, Paige Gerstenberg.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the May 9, 2018 Regular Board of Supervisors Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the May 9, 2018 Regular Board of Supervisors meeting minutes with the corrections as noted. *Prior to the vote, Chairman Randy Heard asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Approval of May 24, 2018 Special Board of Supervisors Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the May 24, 2018 Special Board of Supervisors meeting minutes as presented. *Prior to the vote, Chairman Randy Heard asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. Sawmill Golf Course- Sawmill Golf Course- Letter from Legal Counsel- Sewer for Commercial Kitchen:

Currently, there is no sewage hook-up for the Sawmill Golf Course. A letter was sent to the Zoning Officer requesting that the owners construct a commercial kitchen without having the sewage capacity for the kitchen. Township officials expressed disapproval with allowing this. It was requested by the Board of Supervisors to send a letter to the owner of the Sawmill Golf Course memorializing that until there is such time where the

necessary sewage capacity can be provided, the construction of the kitchen without having the sewage capacity is not permitted within Plainfield Township.

Township Engineer, Mike Kukles, stated there is not currently an agreement with Stockertown Borough on any possible sewer pick-ups. Township Solicitor, David Backenstoe, noted that the owner could do a sand mound now, and hook up to a sewer line if it ever becomes available to their area.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to send a letter to Thomas L. Walters, Esquire, who is the attorney representing the owners of the Sawmill Golf Course, which memorializes the sentiment of the Board that the construction of a commercial kitchen without having the necessary sewage capacity in place is not a recommended action at this time. *Prior to the vote, Chairman Randy Heard asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Vice Chairman, Glenn Borger, questioned whether the owner already constructed the kitchen. Township Manager, Tom Petrucci, stated that they are only a caterer and did not construct the kitchen previously, to the best of his knowledge. Chairman, Randy Heard, requested that the Zoning Officer inspect the premises to ensure compliance.

II. TREASURER – KATELYN KOPACH:

1. Approval of the May, 2018 General Fund Disbursements (\$229,662.29):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the May, 2018 General Fund Disbursements in the amount of \$229,662.29. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Approval of the May, 2018 Treasurer's Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the May, 2018 Treasurer's Report. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. 2nd Quarter Fire Company Payment - \$6,250.00:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the 2nd Quarter Fire Company Payment in the amount of \$6,250.00 contingent upon a letter from Plainfield Township's auditor confirming the format of the Fire Department's Financial Statements. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. 2nd Quarter Emergency Management Coordinator Payment - \$600.00:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the 2nd Quarter Emergency Management Coordinator Payment in the amount of \$600.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. 2nd Quarter Non-Uniform Defined Benefit Pension MMO Contribution - \$4,575.75:

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the 2nd Quarter Non-Uniform Defined Benefit Pension MMO Contribution in the amount of \$4,575.75. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Repository Sale Approval- Tax Map Parcel ID# E8 4 9 D-1 (Response Due to Northampton County by June 15, 2018):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the Northampton County Repository Sale for Tax Parcel ID # E8 4 9 D-1. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

7. Authorization of Closure of Developer Escrow Accounts (806 Bangor Road- \$663.00; Gap View II/Millennium Subdivision- \$264.46; Kostenbader Pipeline Petroleum- \$102.75):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to authorize the closure of the developer escrow accounts for 806 Bangor Road in the amount of \$663.00, the Gap View II/Millennium Subdivision in the amount of \$264.46 and Kostenbader Pipeline Petroleum in the amount of \$102.75. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

8. Real Estate Tax Refunds (Anthony Builders- \$313.30; Fleming- \$33.37):

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the real estate tax refunds to Anthony Builders in the amount of \$313.30 and Fleming in the amount of \$33.37. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

9. Plainfield Township Non-Uniformed Pension Plan Financial Statements Approval (Statements Ending 12/31/2017)- GASB 67:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the Plainfield Township Non-Uniformed Pension Plan Financial Statements ending 12/31/2017 in accordance with GASB 67 requirements. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES:

1. Update on Culvert Replacement- Bog Turtle Study:

Township Engineer, Mike Kukles, provided the Board of Supervisors with an update in regards to the Batts Switch Road Culvert Replacement. He noted that the required Phase II Bog Turtle Presence/Absence Survey has been completed, and it was determined that no bog turtles were present. The results will be submitted to Fish and Wildlife Commission. The approximate total for this study was \$16,000.00. Mr. Hurni inquired as to whether the Township Manager had sent correspondence to the Township's state representatives about the overall cost of the bog turtle studies, and Mr. Petrucci indicated he has not sent the letters yet due to the fact that he wanted to make sure that he carefully worded the language sent on behalf of the Board.

2. Plainfield Township Planning Commission Recommendation: Letter to PennDOT District 5-0 Permits Manager Concerning Proposed Wind Gap Taco Bell Land Development Plan (6695 Sullivan Trail, Wind Gap, PA 18091) Pending Highway Occupancy Permit (HOP) Application: §22-1013.4.B (3) Minimum Curb Return Radius- 25':

Township Manager, Tom Petrucci, noted that during the Planning Commission review of the Land Development Plan for Taco Bell, the Commission members took action to recommend that the Board of Supervisors send a letter to PennDOT which states that PennDOT should utilize the Township requirements (minimum curb return radius of 25 feet) for the proposed driveway along Sullivan Trail where the Township requirements are greater than what is required by PennDOT.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to send a letter to PennDOT which indicates that it is the expressed preference of the Board of Supervisors that PennDOT should utilize the Township requirements (minimum curb return radius of 25 feet) for the proposed Taco Bell Land Development driveway on Sullivan Trail where the Township requirements are greater than what is required by PennDOT. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Resolution #2018-15: Community Investment Partnership Grant Application (Emergency Generators):

ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to approve Resolution #2018-15 in regards to the Community Investment Partnership Grant (CIPP) Application for the purchase of emergency generators. Resolution #2018-15 is provided herein for reference:

**PLAINFIELD TOWNSHIP
Northampton County, Pennsylvania**

RESOLUTION #2018-15

A RESOLUTION OF PLAINFIELD TOWNSHIP IN SUPPORT OF THE FILING OF A PROPOSAL FOR FUNDS WITH THE NORTHAMPTON COUNTY DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (NCDCE) FOR EMERGENCY GENERATORS

WHEREAS, Plainfield Township is desirous of obtaining funds from the NCDCE Community Investment Partnership Program (CIPP) through the criteria set forth in the Capital Improvements Grants in the amount of up to **\$50,000.00** for the purpose of installing Emergency Generators at the following locations (dependent on the final budgeted/contracted amount):

- Plainfield Township Volunteer Fire Company Station.
- Plainfield Township Volunteer Fire Company Banquet Hall (for use as emergency shelter).
- Plainfield Township Road Department Building.

WHEREAS, the Plainfield Township Board of Supervisors has determined that the installation of these generators is necessary from an emergency preparedness standpoint in order to protect the public safety, general welfare, and public health of Plainfield Township residents.

NOW, THEREFORE, BE IT RESOLVED that the Plainfield Township Board of Supervisors is supportive of the proposed project and has committed the required matching funds in the amount of up to **\$50,000.00** towards this project.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Thomas R. Petrucci, Township Manager as the official to execute all documents and agreements between the Township of Plainfield and NCDCE to facilitate and assist in obtaining the requested grant.

DULY ADOPTED June 13, 2018, by the Plainfield Township Board of Supervisors

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Resolution #2018-16: Community Investment Partnership Grant Application (Act 537 Official Plan Update):

The Board of Supervisors discussed budget planning in previous meetings. Township Manager, Tom Petrucci, identified that the Act 537 Sewage Facilities Act Official Plan has not been updated since the early 1990's. In the mid 2000's, it was recommended by the Department of Environmental Protection (DEP) that the Township conduct a full update to the Official Plan instead of amendments. Mr. Petrucci stated that this is something that is long overdue and is now recommending that the Township seek a CIPP Planning Grant to help offset the anticipate costs of the project. Township Engineer Kukles added that one of first steps to this process is to sit down with the DEP to evaluate where the Township is currently at with respect to its existing and planned sewage facilities. Mr. Kukles stated that the majority of Plainfield Township is on-lot sewage. It was also noted that the Official Plan update would be a good thing to link with the Comprehensive Plan Update, as they are directly correlated. Keeping these two items together will ultimately make the overall process more effective.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to approve Resolution #2018-16 in regards to the Community Investment Partnership Grant Application for the purchase of emergency generators. Resolution #2018-16 is provided herein for reference:

PLAINFIELD TOWNSHIP
Northampton County, Pennsylvania

RESOLUTION #2018-16

A RESOLUTION OF PLAINFIELD TOWNSHIP IN SUPPORT OF THE FILING OF A PROPOSAL FOR FUNDS WITH THE NORTHAMPTON COUNTY DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (NCD CED) TO UPDATE THE PLAINFIELD TOWNSHIP ACT 537 OFFICIAL PLAN

WHEREAS, Plainfield Township is desirous of obtaining funds from the NCD CED Community Investment Partnership Program (CIPP) through the criteria set forth in the Community Planning Grants in the amount of up to **\$50,000.00** for the purpose of updating the Plainfield Township Act 537 Official Plan.

WHEREAS, the Plainfield Township Board of Supervisors has determined that it is necessary to update the Plainfield Township Act 537 Official Plan in accordance with the standards outlined

within the *Pennsylvania Department of Environmental Protection (PA DEP) Sewage Facilities Planning: A Guide for Preparing Act 537 Update Revisions* publication.

NOW, THEREFORE, BE IT RESOLVED that the Plainfield Township Board of Supervisors is supportive of the proposed project and has committed the required matching funds in the amount of up to **\$25,000.00** towards this project. Additionally, the Board is committing up to an additional **\$25,000.00** towards the project, depending on the final budgetary costs of the project.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Thomas R. Petrucci, Township Manager as the official to execute all documents and agreements between the Township of Plainfield and NDCED to facilitate and assist in obtaining the requested grant.

DULY ADOPTED June 13, 2018, by the Plainfield Township Board of Supervisors.

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Public Hearing: Ordinance 388: AN ORDINANCE OF THE TOWNSHIP OF PLAINFIELD, NORTHAMPTON COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF PLAINFIELD AT CHAPTER 27 (ZONING) TO PROVIDE FOR THE ESTABLISHMENT OF ADAPTIVE REUSE OF AN EXISTING STRUCTURE, BED AND BREAKFAST, BREW PUB, DISTILLERY, MICRODISTILLERY, MICROBREWERY, SHORT-TERM RESIDENTIAL RENTAL(S), WINERY AND LIMITED WINERY, PUBLIC SPECIAL EVENT USE ACCESSORY TO A BREWERY, BREW PUB, DISTILLERY, MICROBREWERY, MICRODISTILLERY, VINEYARD OR WINERY, AND NO-IMPACT HOME-BASED BUSINESS USES IN CERTAIN ZONING DISTRICTS OF THE TOWNSHIP OF PLAINFIELD AND REPEALING ALL ORDINANCES INCONSISTENT HERewith; TO AMEND CHAPTER 27 (ZONING) PART 4 (GENERAL REGULATIONS) AT SECTION 409 (SITE PLAN REVIEW) TO ADD A REQUIREMENT FOR A NOTE ON ALL SITE PLANS CONCERNING ACCESS TO A STATE HIGHWAY; TO AMEND CHAPTER 27(ZONING) PART 1 (GENERAL PROVISIONS) TO ADD A NEW SECTION 106 TO PROVIDE FOR PROVISIONS AND PROCEDURES FOR USES NOT SPECIFICALLY PROVIDED FOR IN THIS CHAPTER: SEVERABILITY; REPEALER; EFFECTIVE DATE:

A public hearing was held for the adoption of Ordinance 388 in accordance with the requirements of the Municipalities Planning Code (MPC). Township Manager, Tom Petrucci, reviewed the purpose and intent of the ordinance for the public. No public comments were made during this hearing.

4. Consideration of Adoption: Ordinance 388:

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to adopt Ordinance 388 and to send Ordinance 388 to the appropriate agencies as required by the MPC within the statutory time limits. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

5. Renewal/Termination of Municipal Solid Waste Collection and Recycling Contract Notification Due to Solid Waste Services, Inc. (D/B/A J.P. Mascaro) on or before October 31, 2018- Request to Send Certified Letter to Solid Waste Services, Inc./J.P. Mascaro Conforming Contract will end on July 1, 2019 (i.e. no Option Year Renewals):

Mr. Petrucci questioned the Board members on whether they had any major issues with respect to the services by J.P. Mascaro. Supervisor, Glenn Borger, stated that he did have one issue where they took the cardboard that he properly prepared for recycle, and combined it with his garbage. Mr. Petrucci's understanding is that if the garbage contract were to go out to bid again, the prices would be higher than what they are currently as the gas prices have also increased the costs of running the garbage/recycle trucks. Mr. Petrucci added that even tariffs at the Federal level and inflation will likely cause garbage and recycle service costs. Mr. Petrucci also stated that he is participating in the County's 10 Year Solid Waste Plan Update process, and he noted the following observations:

- Single stream recycling is a major contributing factor as to why recycling quality has diminished over the last several years. However, it would be very difficult to go back to separating recyclables.
- Those municipalities that have eliminated weekly bulk collection pickups are experiencing more instances of illicit dumping.

ACTION: Motion was made by Glenn Borger and seconded by Joyce Lambert to continue with the current contract with J.P. Mascaro for another calendar year. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion denied. Vote 2-3 with Chairman, Randy Heard, Jane Mellert, and Stephen Hurni voting no.

6. Approval to Advertise Draft Ordinance- Amendment to Chapter 13 (Licenses, Permits and General Business Regulations) Part 4 (Contractor Licensing):

Township Manager, Tom Petrucci, stated that the purpose of this ordinance is to bring Plainfield Township up to the current standards on the requirements for Contractor Licensing in Pennsylvania. Township Solicitor, David Backenstoe, noted that he reviewed the ordinance as drafted, and he is of the opinion that the Township's ordinance would become consistent with state law by making this change.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to advertise the draft ordinance which amends Chapter 13 of the Plainfield Township Ordinance. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

7. Confirmation of Plainfield Township Community Development Block Grant (CDBG) Urban County Participation (2019-2021):

The Board of Supervisors expressed no objection to Plainfield Township continuing as a member of the Northampton County Community Development Block Grant (CDBG) Urban County Entitlement Program for the fiscal years 2019 to 2021.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to send a letter to the Northampton County Department of Community and Economic Development in care of Frank Brooks, who is the HUD Programs Director, memorializing the Board's intent to participate with the Community Development Block Grant (CDBG) Urban County Program for the fiscal years 2019-2021. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

8. Approval to Advertise on PennBid: 2014 Growing Greener Grant Restoration Measures (Stuber and Achenbach Improvements):

Mr. Petrucci recommended the Board of Supervisors to go out to bid for the two restoration projects that are currently being proposed for the Stuber and Achenbach farms restorative measures improvements. The owners have signed a PA DEP Landowner Agreement allowing appropriate personnel to encroach onto their properties during the construction phase of the project. Mr. Petrucci added that this bid should be one large lump sum for both projects, and that he will utilize a MS-944 form for the bid. The projects include tree shrub plantings, culvert crossings, erosion and sedimentation control, agricultural fencing, livestock crossing, and other mobilization measures.

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to approve the advertisement on PennBid for the 2014 Growing Greener Grant Restorative Measures portion of the project. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

9. International Wildland-Urban Interface Code (2009 Edition)- Blue Mountain Conservation District:

Mr. Petrucci stated that during the review of the Appalachian Trail provisions, Mr. Charlie Schmehl recommended the Township adopt a portion of the Wildland Urban Interface area- specifically the Blue Mountain Conservation Zoning District. Mr. Schmehl felt as though this would enable the Township to have a better chance at fighting fires in the area of the Blue Mountain Conservation Zoning District if the Township were inclined to adopt the *International Wildland-Urban Interface Code* as published by the International Codes Council and listed within the Uniform Construction Code. A study would need to be conducted in order to find logical method which determines the area as a good candidate for this change. Findings of fact would also need to be determined following the completion of the study. Township Manager Petrucci

stated that you simply cannot designate an area as a Wildland-Urban Interface Area without conducting significant due diligence first; otherwise, the Township would face a legal challenge. Ultimately, this legislation would restrict the property owners including access, driveways, etc. The Board of Supervisors expressed disapproval and does not wish to move forward with this change.

10. Approval for Plainfield Township to Join Pennsylvania Municipal League (Remainder of 2018 on Trial Basis):

Plainfield Township has the opportunity to trial the Pennsylvania Municipal League for the remainder of the year at no cost. Following the end of the year, a yearly fee will be incurred on a prorated discounted basis for new members. Chairman, Randy Heard, questioned what the benefits were to joining this league. Mr. Petrucci noted that the Pennsylvania Municipal League is similar to PSATS, but it provides more legal and personnel-related information to its members beyond what PSATS currently provides.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve the membership trial for the Pennsylvania Municipal League for the remainder of 2018. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Supervisor, Jane Mellert, questioned how the Pennsylvania Municipal League determines what gets lobbied on behalf of its members. She also questioned the education that is offered by the league and how much those classes are for the Township. Mr. Petrucci will find out further information as requested and highly recommended that the Board do the trial period as it is no cost to the Township.

Resident, Kevin Phillips, questioned how many members are a part of the Pennsylvania Municipal League. Mr. Petrucci reported there are over 1,000 government entities that are members of the League.

11. Benecon Leave of Absence Continuation of Benefits Policy:

Township Manager, Tom Petrucci, stated that the Board of Supervisors have previously approved the Leave of Absence Continuation of Benefits Policy. With this policy, the disability was set for 6 months and the workman's compensation benefits were set for 12 months. Mr. Petrucci stated that it may be appropriate to match both of them at 12 months in order to stay consistent. Resident, Kevin Phillips, questioned how much more this type of plan would cost for the Township. Mr. Petrucci added that the premium would be approximately \$15,000.00 more- the approximate cost of half of the year's premiums. Mr. Petrucci stated that it is a hardship to drop the health insurance of employees who are already out on short-term or long-term disability. Additionally, Mr. Petrucci noted that Benecon/PHMIC does not currently offer COBRA or Mini-COBRA to its members due to the fact that the plan is self-insured.

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to extend the benefits for the Leave of Absence Continuation of Benefits Policy to be 12 months for both disability and workman's compensation. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

12. 2019 Northampton County Hotel Tax Grant Opportunity – Due June 15, 2018
Agritourism/Community Supported Agriculture Website:

Mr. Petrucci respectfully withdrew this agenda item. The proposed Agritourism/Community Supported Agriculture Website would be duplicating existing services by other entities.

13. Northampton County Department of Community and Economic Development
Uncommitted Grant Award for Human Services, Infrastructure Improvements, Facilities,
Emergency Services, Health and/or Public Safety – \$31,440.00:

Township Manager, Tom Petrucci reported that not all members of the Slate Belt Regional Police Department will utilize the Uncommitted Gaming Grant award for police vehicles. Pen Argyl Borough opted out of purchasing police cars; although, Wind Gap Borough was in favor on the condition that all of the Slate Belt Regional Police Department municipalities purchase the vehicles as well (the latter of which was consistent with the Township's stance as well). Mr. Petrucci will explore alternative uses for the money that has been received by the County.

14. Recreation Board Recommendation: Memorial Park Benches (Recreation Trail/West Bangor Memorial):

The Recreation Board recommended to the Board of Supervisors to institute a program to allow residents to purchase memorial benches for any property that is owned by the Township which includes the West Bangor Memorial and the Community Park off of Kessler'sville Road. The Township would install the benches, and the residents would pay for the actual costs of the benches, thereby resulting in no tax dollars being expended.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the program which allows residents to purchase memorial park benches. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.*

Supervisor, Jane Mellert, stated that the cost of the benches (approximately \$600.00) may be excessive for residents.

Motion approved. Vote 5-0.

15. Resident Notification System Update (Regional Option- SBRPD/Plainfield/Wind Gap/Pen Argyl):

Township Manager, Tom Petrucci, had a meeting with Louise Firestone, Regional Police Chief David Mettin, and Robin Zmoda regarding Nixle and Savvy Citizen for a resident notification system. Mr. Petrucci stated that Nixle the only service that can do reverse 911 calls, and the consensus was that this service was needed due to the number of senior citizens in all three municipalities who may not have cell phones. Slate Belt Regional Police are budgeting for this service in their next budget. There are no Township funds that are required at this point in time. The Board of Supervisors do not have any objection to having a resident notification system.

16. Two Rivers Trail Gap 9A: Approval for Board of Supervisors Chairman and Township Manager/Secretary to Execute Two Rivers Trail Gap 9A Lease Agreement with PennDOT:

Township Manager, Tom Petrucci, stated that Northampton County is asking to be removed from the lease agreement with PennDOT since the County is not taking care of the trail. The County is requesting a new agreement with Plainfield Township and Bushkill Township in order to maintain the trail. The responsibility of maintaining the trail will be between both Townships. Supervisor, Jane Mellert, noted that there is information within the proposed agreement that needs to be filled in before the consideration of this lease agreement, including the term and the cost. Mr. Petrucci will request to have the remaining information provided in the agreement and will forward a copy to the Board.

17. Two Rivers Trail Gap 9A: Possible Open Space Earned Income Tax Land Acquisition:

Mr. Petrucci noted that there is a parcel that is needed to connect the Appalachian Trail which is owned by Norfolk Southern. The issue with this parcel is that Norfolk Southern is seeking \$250,000.00 for 1.47 acres. The total acreage is 3.45 for the entire lot. The appraisal of the land came in at \$150,000.00 for the entire lot. Mr. Petrucci stated that without this parcel, the project cannot happen. Members of the Board of Supervisors stated that the cost of the parcel is overpriced and they do not wish to contribute to purchase the lot. The Board expressed that the County should be in charge of what they would like to do with the property as the Board is not inclined to use the Township's Open Space funds based on the current price.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to deny the Open Space Earned Income Tax Land Acquisition for the Two Rivers Trail Gap 9A. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1 with Glenn Borger opposing.

18. Letter of Recommendation from Environmental Advisory Council: Open Space Earned Income Tax Expenditure Recommendation:

The Board of Supervisors received a letter from the EAC requesting that the Board move forward with researching the preservation of Grand Central Woods by initiating a discussion with representatives of Waste Management. It was also noted that the Appalachian Trail runs through this area as well. Mr. Petrucci stated that he will reach out to Waste Management and investigate possible options. Mr. Petrucci will consult with both Northampton County and the Wildlands Conservancy with respect to this issue.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve Township Manager, Tom Petrucci, to reach out to representatives of Waste Management in order to discuss the Open Space Earned Income Tax Expenditure Recommendation from the EAC for the Grand Central Woods. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Resident, Wanda Gruber, requested that the Township explore whether Waste Management would be inclined to donate this to the Township. Mr. Petrucci will find out whether this may be a possibility or not.

19. Capital Reserve Expenditure Authorization: 2018 Case 621G XT Wheel Loader (\$148,850.00) with JRB Fork Set (\$5,250.00) and Power Angle Broom (\$15,255.00)- Total- \$169,355.00 (2018 Capital Reserve Budgeted Amount- \$200,000.00) (PA State Contract #- 4400016731 (Groff Tractor and Equipment Co. (Powerco, Inc. is Associated Dealer for Case Purchases; PA State Parent Contract #4400011411) (3 Year Full Warranty/Full Maintenance Included):

Township Manager, Tom Petrucci, stated that the loader for the Road Department will need to be replaced within the next two years, as the loader is a 1993 model. The Road Department is currently using a demo loader in order to evaluate the loader for purchase. Mr. Petrucci noted that his reasoning for looking into this loader is that it is being offered at a very good deal and comes with a three year warranty including all maintenance costs. Mr. Petrucci budgeted \$200,000.00 for the loader within the 2018 Budget. An excavator is also needed but will be placed in the 2019 budget due to the observed efficiency of that equipment.

ACTION: Motion was made by Joyce Lambert and seconded by Glenn Borger to authorize the Capital Reserve expenditure in the amount of \$169,355.00 for the 2018 Case 621G XT Wheel Loader (\$148,850.00) with a JRB Fork Set (\$5,250.00) and Power Angle Broom (\$15,255.00) conditional upon Mr. Petrucci determining who the check is made out to- either Groff Tractor or Powerco. This is a DGS State Contract expenditure. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- May, 2018
2. Road Department Report- May, 2018
3. Fire Company and Ambulance Report- NONE
4. Recreation Board Report- May, 2018

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the May, 2018 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Calls for Service Report and Minutes

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the May, 2018 Service Report and Minutes as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

1. ***Wanda Gruber-*** Ms. Gruber asked Mr. Petrucci for an update on her recent request for a traffic study at the intersection of SR 1005 (Sullivan Trail) and SR 191 (Bangor Road). Mr. Petrucci noted that PennDOT did not believe it is necessary to conduct a traffic study at this point in time based on a response letter to the Township written in 2013.
2. ***Kevin Phillips-*** Mr. Phillips questioned about the bog turtle Phase II study requirement on a project in the Township. He noted that having this requirement is not fair for the Township to pay considering there have never been any sightings of bog turtles in that area. He also mentioned the Special Olympics event that was held and questioned whether the officers present were volunteers or were being paid to be there. Mr. Petrucci was unsure of whether they were paid or not for their attendance, as the Slate Belt Regional Department is a separate organization from the Township. Mr. Phillips also inquired as to whether Chief David Mettin will use personal time when he goes to the United Arab Emirates for a Special Olympics event. Supervisor, Stephen Hurni, stated that he will speak to the Police Commission and get back to Mr. Phillips on the matter.
3. ***Paul Azzaretto-*** Mr. Azzaretto noted that interest rates have been rising and declining often recently. The latest news is that the interest rates have gone up which is a good thing for the funds that are currently in the bank. He added that once the interest rates rise once again, that will be a good time to lock in the interest rates.

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman-*** No Report
2. ***Joyce Lambert-*** No Report
3. ***Jane Mellert-***
 - **West Bangor Memorial Maintenance:** Supervisor, Jane Mellert, requested that the Board members participate with the West Bangor Memorial in the future. Ms. Mellert also expressed concerns with the most recent preparation of the memorial as the set up did not meet her expectations. Township Manager, Tom Petrucci, stated that he brought this matter up to the Recreation Board at their last meeting in order to gain insight on any ideas the Recreation Board may have. Supervisor, Glenn Borger, noted that a large slab of granite may be a better option as the brick is beginning to fall apart at the memorial. This would cost less money in the long run since less maintenance would be required. Supervisor, Jane Mellert, added that Lopatcong Township has a nice memorial. It was also discussed as a possibility to have the Boy Scouts contribute to the plantings and maintenance. Ms. Mellert noted that Ms. Catherine Schott should also have a flag and the Board expressed the need to hold a meeting with Ms. Schott. Township Manager Petrucci, Glenn Borger and Randy Heard will meet with Ms. Schott to discuss this matter further.
4. ***Stephen Hurni-***
 - **Development Discussion-Slate Belt Multi-Municipal Comprehensive Plan:** Supervisor, Stephen Hurni, questioned the Board on whether they wish to have a more rural or developed township. He noted that the truck traffic will rise within the next few years on SR 512 and this is something that the Township will need to prepare for. This issue will be discussed at a later date.
5. ***Randy Heard, Chairman-*** No Report

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

The Solicitor's items were addressed earlier in the meeting.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Stephen Hurni to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 8:59 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Gerstenberg, under the direction of the Township Manager/Secretary.