

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS SPECIAL MEETING
May 24, 2018**

The special meeting of the Plainfield Township Board of Supervisors was held on Thursday, May 24, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Vice Chairman, Glenn Borger, called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Township Manager, Thomas Petrucci, and Administrative Assistant, Paige Gerstenberg.

I. SECRETARY–THOMAS PETRUCCI:

1. Consideration of the Bids Received for the 2018 Road Paving Program (Date/Time of 5/21/2018 at 9:05 A.M.):

Township Manager, Tom Petrucci, stated that the bids for the 2018 Road Paving Program were opened Monday, May 21st, 2018 at 9:05 A.M. There were only two bidders for this program. The lowest bidder was New Enterprise Stone and Lime Co. coming in at a total of \$658,863.02. The Bid Tabulation chart shown below reflects the results of the bid.

Bid Tabulation Executive Summary

Bidder/Contractor Name	Total Amount of Bid
Bracalente Construction, Inc.	\$680,901.04
New Enterprise Stone & Lime Co.	\$658,863.02

Apparent Low Bidder	<i>New Enterprise Stone & Lime Co.</i>
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Financial Summary

2018 State Liquid Fuels Balance	\$573,528.72
Capital Reserve Fund Allocation to Contracted Road Construction Projects (439.00)	\$150,648.29
Total Available Funds	\$724,177.01

2018 Road Program- Township Manager Projected Total (Prior to Bid)	\$685,921.68
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Actual Apparent Low Bidder Results	\$658,863.02
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Mr. Petrucci conducted extensive research into New Enterprise. He stated that the company has over a billion dollars in contracts- including the Turnpike Commission and PennDOT. Mr. Petrucci believes that this company is highly qualified and was a responsible bidder during the process.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the contract with New Enterprise Stone and Lime Co. in the amount of \$658,863.02 (as set forth within the Contractor's Proposal dated May 21, 2018) for the 2018 Road Paving Program (Road Bid Proposal for Letting of May 21, 2018) subject to the Contractor submitting a Contractor's Statement of Compliance with CDL Testing Program Requirements form, as required. *Prior to the vote, Chairman Randy Heard asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Mr. Petrucci requested that the Board also approve Change Order #1 for the contract in reference to item number 7 on the contract which is subject to New Enterprise accepting the bid. Mr. Petrucci stated that under the section for Gall Road, it states 2 inches depth, however, because it was newly paved, it was suggested by Mr. Petrucci to have a 1.5 inch depth rather than 2 inch depth. The calculated tonnage was based on a 1.5 inch depth, so the approval of Change Order #1 would not impact the financial aspect of the project.

ACTION: Motion was made by Joyce Lambert and seconded by Jane Mellert to approve Change Order #1 in reference to item number 7 on the contract which is to reflect 1.5 inches in depth for Gall Road. *Prior to the vote, Chairman Randy Heard asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. General Discussion on Trail System – Bryan Cope, Northampton County Open Space Coordinator:

Northampton County Open Space Coordinator, Bryan Cope, was present at the meeting in order to update the Board of Supervisors on various ongoing and future projects. Mr. Cope stated that the main focus is to continue the Appalachian Trail through the different municipalities in our area. There is over 4,000 miles of trail which runs up the entire East Coast of the U.S. Economic development and tourism are also being explored along the trail.

In regards to the Two Rivers Trail, Mr. Cope stated that approximately 30% of Lehigh Valley residents reside within this trail. The Trail Gap #9 section of the trail was completed in 2013. Approximately six of those gaps are located within Northampton County, with Trail Gap #9A located both in Plainfield Township and Bushkill Township.

Mr. Cope apprised the Board members that the Two Rivers Trail Gap 9A project located in Plainfield Township must be broken out into a separate and second phase from the

Bushkill Township portion due to the fact that there are outstanding land acquisition issues with a parcel owned by Norfolk Southern Railroad Company.

Mr. Cope mentioned another new project, which is the Gall Farm Park/Plainfield Township Recreation Trail Feasibility Study. The hiring of the consultant for the Feasibility Study (for which Mr. Petrucci and Mr. Borger were a part of the process) was officially approved by Northampton County Council a week prior to this meeting. Work on the Feasibility Study is set to begin in June, 2018. Mr. Cope added that there will be increased parking areas, buffing areas, and additional trail amenities. Plainfield Township is partnering with Northampton County on the DCNR grant that is helping to pay for the Feasibility Study.

The Northern Tier Feasibility Trail consists of the entire stretch of the northern trails in Northampton County. The plans for this project will be submitted within the next couple of weeks. Mr. Cope stated that they are attempting to make the trail an entire connected loop through Northampton County. There are many areas in Northampton County that can potentially be incorporated into the trail- including Minsi Lake and Weona Park, and Wind Gap Community Park.

Mr. Cope stated that the connections to the Appalachian Trail and the game lands showed many possible trail connections within Plainfield Township. The County is very supportive of the trail connections. Mr. Cope stated that the reason for his presence this evening was to gather insight into whether or not the Board of Supervisors would be interested in proceeding with looking further the possible trail connections. Mr. Bryan Cope will provide a map designating where the possible trail areas will be placed in Plainfield Township to Mr. Petrucci. Supervisor, Jane Mellert, requested the measurements of the length of the trail that needs to be connected. Mr. Cope will provide that information at a later date.

It was questioned how ownership and maintenance of the trail will be handled. Mr. Cope stated that he has seen many municipalities enter into an Intermunicipal Agreement together in order to help each other out when needed. Mr. Cope also clarified that each trail located within the municipality will be owned by that municipality solely.

Maintenance and upkeep would be the Township's responsibility once the construction of the trail has been completed.

Supervisor, Stephen Hurni, questioned Mr. Cope on what they will be doing in order to bring in restaurants and other related attractions to the area for residents and other individuals using the trail. Mr. Hurni also questioned Mr. Petrucci on how much the maintenance of the trails will cost each year. Mr. Petrucci stated that the total cost for the current maintenance of the Recreation Trail is approximately \$12,000.00 to \$16,000.00 per year. The Board of Supervisors expressed that they would like additional information on the proposed trail placement/construction plans. Mr. Cope stated that additional information will be given to the Board as it is received.

3. Executive Session Announcement:

The Board of Supervisors held an Executive Session regarding personnel matters from 8:02 P.M. to 8:06 P.M.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to hire Mr. Bobby Skyriotis conditional upon the Township receiving favorable results of a background check and pre-employment drug screening. *Prior to the vote, Chairman Randy Heard asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

BOARD OF SUPERVISORS REPORTS:

1. ***Randy Heard, Chairman-*** No Report
2. ***Glenn Borger, Vice Chairman-*** Mr. Borger mentioned to the Board that Plainfield Township EMS has only been meeting about half of their calls. Mr. Petrucci stated that it was his understanding that Plainfield Township EMS is not qualified to handle life threatening cases. Suburban EMS is qualified for those situations. Supervisor, Stephen Hurni, noted that he spoke to Mr. Joseph DePue, and Mr. DePue expressed concerns about Plainfield Township residents and the current situation with the EMS services. Township Manager, Tom Petrucci, stated that he will call the 911 center and request statistical data related to this issue.
3. ***Joyce Lambert-*** No Report
4. ***Jane Mellert-*** No Report
5. ***Stephen Hurni-*** Mr. Hurni mentioned that the COG is no longer associated with the Animal Control Officer. Mr. Hurni noted the dogs in the kennels will need new homes.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Joyce Lambert and seconded by Glenn Borger to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 8:25 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Gerstenberg, under the direction of the Township Manager/Secretary.