

**PLAINFIELD TOWNSHIP
RECREATION BOARD MEETING
April 3, 2018**

The regular monthly meeting of the Plainfield Township Recreation Board was held on Tuesday, April 3rd, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Tony Borger called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Recreation Board members answered roll call: Tony Borger, Robert Cornman, Jr., and Roy Bellis. Mike Kresch was excused from attending the meeting.

Also present were Township Manager, Tom Petrucci, and Board of Supervisors liaison to the Recreation Board, Glenn Borger.

I. APPROVAL OF MINUTES:

ACTION: Motion was made by Bob Cornman and seconded by Tony Borger to approve the March 6, 2018 meeting minutes. Motion approved 2-0-1, with Mr. Bellis abstaining due to the fact that he was not in attendance at the March 6, 2018 meeting.

II. NEW/OLD BUSINESS:

Prior to engaging in the discussion of New/Old Business agenda items, the Board welcomed its newest member, Mr. Roy Bellis, who was in attendance.

1. Community Park at Kesslerstown Improvements

- a) Community Park Walking Path Extension: The PPL Real Estate Department is currently reviewing the application of the Township to encroach upon PPL's right-of-way. The application required a \$1,000.00 fee, and that has been sent in to PPL.
- b) Light Out at Community Park Shed: This item will be addressed as soon as possible. Mr. Petrucci noted that the Road Department is currently short-staffed.
- c) Batting Cages at Community Park: Additional information was previously requested from Mr. Kresch, who was not in attendance, with respect to this agenda item. This item was tabled until next month's meeting due to the lack of additional information received.

- d) Dumpsters at Community Park: J.P. Mascaro employees had previously indicated that they will move the dumpsters as requested, but had yet to do so as of the meeting.
- e) Pavilion Project: Township Manager Petrucci reported that the Board of Supervisors has requested that he develop a Capital Improvements Program. Mr. Petrucci is currently working on this project, and he will include the Community Park Pavilion project. He noted that the budget for the project should include construction but also permitting and design costs. The project will almost certainly require a NPDES permit, and that significant costs may be necessary for stormwater improvements. He will include a figure for these improvements on the plan.

Mr. Petrucci also noted that there is another round of DCNR C2P2 funding coming up, and he will explore whether it is feasible for the Township to apply for a C2P2 grant to revise the Master Site Plan for Community Park. He noted that the estimated costs for the revised Site Plan exceeded \$100,000.00, and that there was little interest in pursuing this project when it last came up. The grant requires fifty percent matching funds from the Township.

2. Community Park Seed/Fertilizer Materials

Mr. Petrucci stated that the seed and fertilizer will be available within the next several days. The seed was back-ordered, and Northern Nurseries needed additional time to receive it. Mr. Borger stated that he will likely conduct the work at Community Park during the week of May 6, 2018. The equipment and materials will be staged on a trailer by the Road Department.

3. Gall Farm DCNR C2P2 Grant Project Update (Request for Proposals)

It was reported that Northampton County had received several proposals with respect to the Gall Farm and Plainfield Township Recreation Trail Master Site Plan DCNR C2P2 Project. Mr. Glenn Borger and Township Manager Petrucci are set to attend the first meeting of the project's steering committee on April 9, 2018. Mr. Borger and Mr. Petrucci will update the Recreation Board and the Board of Supervisors as this project progresses. Where the project requires the feedback of Board members, said feedback will be requested. This project will be discussed at a series of public meetings in order to gauge the opinions and insight of members of the public as well.

4. Parks Seasonal Staffing Discussion

During the March 6, 2018 Recreation Board meeting, the Recreation Board members had discussed the possibility of the Township hiring a seasonal employee to conduct maintenance activities at the parks. This item was placed on the agenda in order to ascertain whether or not the members of the Recreation Board would put forth a letter of recommendation to the Board of Supervisors endorsing this hiring. Following the discussion by the members of the Recreation Board, the general consensus of the Recreation Board members was that the maintenance of the fields should be conducted by the members/leaders of the organizations utilizing the fields. Many of the members of the Recreation Board generally were involved in organized sports in the past, and they had always volunteered their time and efforts. It was noted that those using the fields should participate in this endeavor.

5. Possible Field Maintenance Tractor Purchase

Following the discussion on staffing, the Recreation Board discussed the possible purchase of a tractor that would assist with the maintenance of the fields. The one that the Township currently owns is too large. A smaller tractor with a bucket on the front and including a three-point hitch will be sent to the Township Manager to explore pricing. Township Manager Petrucci indicated that the desired equipment may be available via the COSTARS program at a significantly discounted price. Tony Borger stated that used equipment should also be explored.

III. PUBLIC COMMENT- AGENDA/NON-AGENDA ITEMS:

Bob Abbott, Masonic Motorama Event:

Mr. Abbott, who is a representative and member of the Portland Masonic Lodge No. 311, provided the following information to the Recreation Board:

- The event is proposed to be held on September 22-23, 2018.
- The event will feature truck pulls, tractor pulls, food vendors, and a radio controlled truck arena.
- The Plainfield Township Farmers' Association has been contacted and will once again sell food at the event. The Association has no issues with this event, according to Mr. Abbott.
- Mr. Abbott is working on obtaining all permits, including Plainfield Township and PennDOT approval.

Following discussion between Mr. Abbott and the Recreation Board, it was stated that the approval of the License Agreement to authorize this event will be placed on the April 11, 2018 regular Board of Supervisors meeting for the consideration of the governing body. The fee is proposed to be increased from \$200.00 to \$300.00. Mr. Abbott will provide the Recreation Board and the Board of Supervisors with the amounts of the donations their organization provided to local organizations as a result of holding the 2017 Masonic Motorama event.

IV. ADJOURNMENT:

Having no further business to come before the Recreation Board, a motion was made by Bob Cornman and seconded by Roy Bellis to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:59 P.M.

Respectfully submitted,

Thomas Petrucci
Township Manager
Secretary to Recreation Board