

**PLAINFIELD TOWNSHIP  
BOARD OF SUPERVISORS SPECIAL MEETING  
April 26th, 2018**

A Special Meeting of the Plainfield Township Board of Supervisors was held on Thursday, April 26<sup>th</sup>, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 7:13 P.M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Supervisors answered roll call: Chairman, Randy Heard, Jane Mellert, Joyce Lambert, and Stephen Hurni. Vice Chairman, Glenn Borger, was excused from the meeting.

Also present were Township Engineer, Michael Kukles, Township Manager, Thomas Petrucci, and Administrative Assistant, Paige Gerstenberg.

**I. SECRETARY–THOMAS PETRUCCI:**

1. Consideration of the Bids Received for the Batts Switch Road Culvert Replacement Project (Letting Date/Time of 4/11/2018 at 3:05 P.M. via PennBid System)

Plainfield Township had previously put out the Batts Switch Road Culvert Replacement Project to bid utilizing the PennBid online bidding program. The bidding took place on April 11<sup>th</sup>, 2018. There were 13 bidders all together with a wide range of pricing. The Bid Tabulation Report is listed as follows:

Bid Tabulation Report	
<b>Project Title</b>	Northampton County Batts Switch Road Culvert Replacement
<b>Municipality</b>	Plainfield Township, Northampton County
<b>Date/Time Bids Opened and Read Aloud</b>	03:05 PM on April 11, 2018
<b>Base Bid- Overall Bid Pricing Tabulation</b>	
DOLI Construction Corporation	\$229,055.00
Ankiewicz Enterprises Inc	\$201,979.45
Bi State Construction Co., Inc.	\$196,170.50
James R. Kenney Excavating Paving, Inc.	\$185,488.55
NIMARIS Construction LP	\$175,766.00
Professional Construction Contractors Inc.	\$174,531.21
E.F. Possinger and Sons, Inc.	\$174,369.66
Ken Rauch Excavating Inc.	\$161,537.09
The Vanic Company Inc	\$158,752.00
CriLon Corp	\$157,081.38
SJM Construction Company, Inc.	\$153,988.00
Land Tech Enterprises	\$147,475.85
<b>CMR Construction, Inc.</b>	<b>\$125,306.25</b>

CMR Construction, Inc. was the lowest responsible bidder on this project totaling \$125,306.25. There was approximately a \$104,000.00 difference between the lowest and highest bidder. Chairman, Randy Heard, questioned Township Manager, Tom Petrucci, on whether the Township has used this company for any prior projects. Mr. Petrucci stated that the Township has not used this company before.

Township Engineer, Mike Kukles, did a thorough review of the contractor. Mr. Kukles sent out a statement of bidder qualifications. Questions on that request included where the company was licensed, financial standpoints of the company, bank references, and other related information. The principal of the company, Mr. Vincent Renda, has been in construction work for over 25 years and is an engineer; however, CMR Construction has only been in existence for one year. Mr. Renda also provided references which Township Engineer, Mike Kukles, was familiar with. Additionally, there were two major projects that the contractor was involved with. Everyone on the references list had indicated that Mr. Renda is very conscientious and is more than willing to go the extra mile. Mr. Renda also did additional work to tidy areas up that were not part of a previous contract at the location site of a previous project. Mr. Kukles was pleased with his review of this company based on his findings and conversations with the references. Township Manager, Tom Petrucci, added that the Township has received a Community Development Block Grant from Northampton County Department of Community and Economic Development in the amount of \$90,000.00 which will cover the majority of the project.

**ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to award the bid for the Batts Switch Road Culvert Replacement project to CMR Construction in the amount of \$125,306.25. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.**

2. Sullivan Trail Subdivision (Nolan Perin) – Conditional Approval Expires 5/22/2018- Extension Requested through May 31, 2019:

As directed by the Board of Supervisors, Township Manager, Tom Petrucci, spoke to Mr. Perin about the current standing of the Sullivan Trail Subdivision and conveyed the sentiment of the Board that an extension of time could be granted if Mr. Perin were inclined to comply with all subsequent ordinances since the original Conditional Approval date in 2007- namely the Riparian Buffer Ordinance. Mr. Perin was not pleased with this information as there would be additional costs if the extension were not to be granted. Mr. Perin stated that he has already incurred a high number of costs relative to getting this subdivision conditionally approved. Mr. Petrucci conducted research of the requirements and based on Mr. Petrucci's findings, he recommended to the Board of

Supervisors to grant the extension for Mr. Perin without making him comply with today's standards due to the fact that he would be losing two lots from the subdivision.

Per Mr. Petrucci's conversation, it was his understanding that Mr. Perin would not be interested in complying with new requirements that have been adopted since the conditionally approved plan. Township Engineer, Mike Kukles, stated that Mr. Perin would lose at least two lots because of current stormwater regulations and wetland locations on the land. Supervisor, Jane Mellert, questioned how many other outstanding subdivisions there are within Plainfield Township. Mr. Petrucci stated that there are not many that are outstanding other than ones that have been submitted within the past two years.

The Board expressed concern, and they would like to have Mr. Perin present at the meeting in order to hear his side on the matter before any decision is rendered. Additionally, Supervisor, Joyce Lambert, requested Mr. Petrucci to contact Bushkill Township and find out if their Board extended the subdivision plan approval that is located within Bushkill Township. Mr. Petrucci will conduct further research, contact Brian Harris at Bushkill Township, and request Mr. Perin to be present at the next upcoming Board meeting.

3. Replacement of Northampton County Bridge #219 (Abel Colony Road over Wind Gap Creek) Act 14 Notice Received- 30 Day Comment Period from April 16, 2018:

Plainfield Township has received the Act 14 Notice for the replacement of Northampton County Bridge #219 (Abel Colony Road over Wind Gap Creek). The Township has 30 days to respond to the notice. Township Manager, Tom Petrucci, noted that the Board previously sent a letter concerning the sight distance and the close proximity of properties regarding the proposed bridge replacement project on Engler Road. The Township did not receive a response to the letter that was sent. Mr. Petrucci identified this issue at the County COG meeting that he had attended earlier in the week. Mr. Petrucci was told that the County only receives the letter after the letter has been viewed by other entities.

Mr. Petrucci does not see the need to comment anything specific because the bridge does in fact need to be replaced. Ms. Mellert noted that with the current replacement project proposal, weeds may be an issue. She added that with the last bridge that the County replaced last year located on Rasleytown Road, the aesthetics were not nice and mainly consisted of a guide rail.

**ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to send an Act 14 response letter to the Pennsylvania Department of Environmental Protection stating the request of the Township for a parapet which is**

**more esthetically pleasing and an open bottom structural bridge. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.**

4. Review of Long-Term Fiscal Plan for Plainfield Township (DRAFT):

It was discussed at the last workshop meeting about the Board receiving a long term fiscal plan for Plainfield Township by Mr. Petrucci. Mr. Petrucci has provided the Board with the requested information and noted that each line item was based on a birds eye view and was not very detailed. Items such as state liquid fuels, host community funds, capital reserve projects, and other purchases were included in the comprehensive plan. The “Overall Summary” chart that was provided to the Board of Supervisors is provided below for reference.

<i>Overall Summary of Plainfield Township Long-Term Fiscal Planning- Revenue Sources</i>	
<b>Capital Reserve Fund Projects</b>	<b>Estimated Funds Required</b>
Amount Required for Major Capital Improvements (Buildings/Facilities)	\$4,192,000.00
Amount Required for Vehicle Capital Purchases	\$1,274,439.85
Amount Required for Equipment Capital Purchases	\$1,432,575.47
Amount Required for Road Resurfacing Capital Improvements	\$13,418,820.80
<b>Total</b>	<b>\$20,317,836.12</b>
<b>Capital Project Revenue to be Received (Various Township Funds)</b>	<b>Estimated Funds Available (\$)</b>
Estimated State Liquid Fuels/Highway Aid Fund Revenue (only for eligible road projects)	\$6,148,688.00
Estimated Host Community Funds (Quarterly) to be received through 2028*	\$7,056,000.00
Estimated Host Community Funds (Monthly) to be received through 2028*	\$11,642,532.00
<b>Total</b>	<b>\$24,847,220.00</b>
<b>Available Capital Project Funding (Various Township Funds)- Keeping Real Estate Millage at 6.5 mills</b>	<b>Estimated Funds Available (\$)</b>
State Liquid Fuels/Highway Aid Fund (only for eligible road projects)- 20 Year Timeframe	\$6,148,688.00
Estimated Host Community Funds (Quarterly) to be available through 2028 only (Quarterly Tax Revenue is currently used primarily for General Fund)	\$114,756.97
Estimated Host Community Funds (Monthly) to be available through 2028 only	\$11,642,532.00
<b>Total</b>	<b>\$17,905,976.97</b>
<b>Estimated Funding Deficit for Capital Reserve Project and Purchases</b>	
	<b>\$ (2,411,859.15)</b>
*As per the Application for Solid Waste Permit Renewal submitted Grand Central Sanitary Landfill, Inc., the landfill has 7,056,080 tons of capacity remaining under the terms of the most recent Southern Expansion permit. The projected revenue amounts for the Host Community funding agreement are based on that reported tonnage figure.	

Within the project long-term fiscal plan, not all projects that were presented will have the financial outcome that is being projected as many things could change going forward. Supervisor, Jane Mellert, questioned how large the proposed Salt Storage Shed would be. Mr. Petrucci noted that the building would be approximately 36 x 50 x 40 feet. Mr. Petrucci added that the plan was not presented in much detail as again, these things can very well change over time. It was noted that the majority of the Township’s equipment is currently being held at the Farmers Grove. There are still many subject matters to be explored in regards to this project.

5. Slate Belt Regional Comprehensive Plan Update:

Township Manager, Tom Petrucci, recently attended the Northampton County COG meeting. Mr. Petrucci spoke to individuals of the COG with respect to the Slate Belt Regional Comprehensive Plan. It was questioned what the logistics would look like in the future. It was explained to Mr. Petrucci that the money would not be going through the COG and would go through the Lehigh Valley Planning Commission (LVPC) instead. The LVPC applied for a Municipal Assistance Program (MAP) grant and Northampton County is also financially contributing to the map project. Once the project is funded, then all municipalities of the Slate Belt would need to sign an Intermunicipal Agreement. County and LVPC officials are very adamant that all municipalities in the Slate Belt should participate in this program; otherwise, those municipalities that do not join into the Comprehensive Plan and the Slate Belt as a whole may not receive federal funding in the future. The Board of Supervisors expressed the sentiment that they are still in support of moving forward with this project.

**CITIZEN'S AGENDA/NON-AGENDA:**

There were no residents of the Township present at this meeting.

**ADJOURNMENT:**

Having no further business to come before the Board of Supervisors, motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 4-0.

The meeting adjourned at 8:46 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary  
Plainfield Township  
Board of Supervisors

*These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Gerstenberg, under the direction of the Township Manager/Secretary.*