

**PLAINFIELD TOWNSHIP  
RECREATION BOARD MEETING  
March 6, 2018**

The regular monthly meeting of the Plainfield Township Recreation Board was held on Tuesday, March 6<sup>th</sup>, 2018 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Tony Borger called the meeting to order at 7:13 P.M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Recreation Board members answered roll call: Tony Borger, Robert Cornman, Jr., and Mike Kresch.

Also present were Township Manager, Tom Petrucci, and Board of Supervisors liaison to the Recreation Board, Glenn Borger.

**I. REORGANIZATION:**

1. Nomination and Appointment of Chairperson:

**ACTION: Motion was made by Mike Kresch and seconded by Bob Cornman to nominate Tony Borger as the Chairperson of the Recreation Board. The motion was approved unanimously.**

**The Chairperson was seated.**

2. Nomination and Appointment of Secretary:

**ACTION: Motion was made by Tony Borger and seconded by Mike Kresch to appoint Township Manager Thomas Petrucci as the Secretary of the Recreation Board. Mr. Petrucci is not a member of the Recreation Board, but will fulfill the role of Secretary. The motion was approved unanimously.**

**II. APPROVAL OF MINUTES:**

**(None to approve)**

**III. NEW/OLD BUSINESS:**

**Prior to engaging in the discussion of New/Old Business agenda items, the Board welcomed its newest member, Mr. Robert Cornman, who was in attendance.**

## 1. Community Park at Kesslersville Improvements

Mr. Petrucci reported that the Community Path Walking Path Extension project is progressing well. Since the last time that the Recreation Board met, it was decided to utilize the Road Department's personnel and equipment to complete the walking path extension project, which is partially funded by a 2016 Open Space Initiative Grant awarded by Northampton County. Using the Road Department will save the Township money, and it was confirmed with Bryan Cope (Northampton County) that any remaining funds on the grant could be used to purchase additional items that are at the same locations and in accordance with the scope of the work. The intent is to finish the project by September and reevaluate the finances at that point. The concept is to purchase more benches and/or trash receptacles depending on the status of the finances. Mr. Kresch recommended that the trash receptacles and benches be placed along the new walking path extension.

Mr. Petrucci has submitted a site plan to the PPL Real Estate Department for approval of the areas of the walking path extension that will encroach upon PPL's right-of-way. A copy of the site plan sent to PPL for review will be forwarded out to the Recreation Board members.

Mr. Borger highlighted the fact that the Recreation Board has been able to accomplish a number of projects with an initial allocation of funds by the Board of Supervisors in 2015. The Board approved giving the Recreation Board \$100,000.00 in Host Community funds that year, and the Board has been able to keep the Recreation Fund balance at a healthy amount (currently almost at \$140,000.00) while still completing projects. Mr. Petrucci also reported that the Recreation Fund was helped by the recreation fees paid by the Wind Gap Logistics Center Land Development. Recreation fees are not consistent due to the lack of new development within the Township.

Mr. Tony Borger reported that there is a light out at the shed at Community Park. This will be addressed.

The Recreation Board discussed adding batting cages to Community Park. This was a previously approved item; however, additional information is necessary in order to determine what funding is available to install the batting cages. This item was tabled until next month's meeting.

Mr. Tony Borger requested that preparations be made in order to complete this year's seeding and fertilizer at Community Park. The equipment should be staged at the Grove, and it was requested that the fertilizer and seed be placed on a trailer if possible. The seed

and fertilizer from Northern Nurseries was ordered by Mr. Petrucci in sufficient quantities based on last year's order.

Mr. Kresch stated that he would like to potentially modify the adult baseball field at Community Park which is situated closest to Kessler'sville Road. The field is not currently used, and reconfiguring the field may lead to further use by local organizations. Mr. Glenn Borger pointed out that the field was never designed to properly drain, and that issue should be fixed first before doing anything. The PSATS Conference is coming up, and there is a vendor there who claims that he can fix any drainage problem. Mr. Borger and Mr. Petrucci will determine if this is an option. This item was tabled until further information is received. As such, a normal amount of in-field mix will be ordered this year for use at Community Park and the Municipal Park.

Mr. Kresch inquired as to whether the shed at Community Park can be used as a snack stand by organizations. Additional information is required, and this item was tabled.

Mr. Glenn Borger asked if the dumpsters at Community Park will be moved. They are currently taking up two parking spaces. Appropriate action will be taken by the Township Manager.

2. Plainfield Township Recreation Trail- Ornamental Trash Receptacles

Following review of the proposed ornamental trash and recycling receptacles for aesthetics, durability and cost, the members of the Recreation Board made the recommendation to purchase the following containers to be installed at the trailheads of the Recreation Trail (Buss Street, Knitter's Hill and Belfast Junction) with funding provided in part by the Northampton County Open Space Initiative Grant Program:

- **Rubbermaid Classic Regular Trash Receptacles: \$780.50 each (3 units) (COSTARS PRICING). This includes the anchor kit (the locking feature) and freight= \$2,341.50**
- **Rubbermaid Recycling Receptacles: \$799.70 each (3 units) (COSTARS PRICING). This includes the anchor kit and freight= \$2,399.10; Rubbermaid Total (3 Trash and 3 Recycling)= \$4,740.60**

3. Grant Project Updates

The DCNR C2P2 grant with Northampton County is progressing, with a Request for Proposal set to open on March 15<sup>th</sup>. The grant project will provide Northampton County with a Master Plan for the Gall Farm. In addition, the Township has paired with the County to review the Recreation Trail for future parking opportunities and other updates. Mr. Cornman inquired as to what is specifically planned for the Gall Farm, and Mr.

Petrucci responded that it is his understanding that the County intends to utilize the space as a public passive park, which would include a pavilion and rest areas- not baseball or soccer fields. Additional parking will be provided for the Recreation Trail at the Gall Park location as well. A series of public meetings will be held to gain input from residents in the area. Mr. Cornman raised the point that additional parking at the Recreation Trail should have restrictions when it comes to buses. Mr. Cornman noted the aesthetic values of the trail, and felt this was important to consider to preserve the current character of the trail. Mr. Glenn Borger and Mr. Petrucci are serving on the steering committee for the grant project, and this concern will be raised during the next steering committee meeting.

Mr. Petrucci also provided a brief update on the Two Rivers Trail Gap 9A Project. He is set to attend a meeting with Bryan Cope and Becky Bradley of LVPC in order to gain more insight into the status of the project. It is his general understanding that the project is running into delays due to stormwater management Best Management Practice (BMP) requirements- specifically on the Bushkill Township side. Because the project utilizes the limited access right-of-way of S.R. 33, installing BMP's at that location is problematic. In addition, the project must meet all federal requirements for land acquisition, and the railroad right-of-way acquisition from Norfolk Southern on the Plainfield Township side is taking longer than originally anticipated due to that fact.

#### 4. Future Projects Consideration

The Recreation Board briefly discussed the following future potential projects:

- Utilizing the Farmer's Grove complex for other events throughout the year.
- Purchasing a smaller tractor for use at Community Park. Mr. Kresch will provide Mr. Petrucci with an example of what he is looking for.
- Connecting Community Park and Municipal Park, as well as the Recreation Trail.
- Continuing to explore grant opportunities for the pavilion at Community Park.

#### **IV. PUBLIC COMMENT- AGENDA/NON-AGENDA ITEMS:**

**(No members of the public were in attendance)**

#### **V. ADJOURNMENT:**

Having no further business to come before the Recreation Board, a motion was made by Bob Cornman and seconded by Mike Kresch to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 8:34 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary