

**PLAINFIELD TOWNSHIP  
RECREATION BOARD MEETING  
JULY 6, 2021**

The regular monthly meeting of the Plainfield Township Recreation Board was held on **Tuesday, July 6, 2021** at the Plainfield Township Municipal Building, which is located at 6292 Sullivan Trail, Nazareth, PA 18064.

Robert Cornman called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Recreation Board members answered roll call: Robert Cornman, Ira Hiberman, Robert Farley, and Roy Bellis. Tony Borger was excused from attending the meeting.

Also present were Township Manager, Tom Petrucci (Secretary to the Recreation Board). Glenn Borger, who is the Board of Supervisors liaison to the Recreation Board, was excused from attending the meeting.

**I. APPROVAL OF MEETING MINUTES:**

**ACTION: Motion was made by Roy Bellis and seconded by Ira Hiberman to approve the May 4, 2021 meeting minutes as submitted.**

**Motion approved. Vote 4-0.**

**II. NEW/OLD BUSINESS:**

**1. Request of Greater Lehigh Valley Athletics (Community Park Large Baseball Field Usage for Flag Football):**

The Recreation Board discussed the request of the Lehigh Valley Athletics organization to utilize the Community Park large baseball field for youth flag football practice, and offered the following general recommendations:

- The organization should provide a Certificate of Insurance naming the Township as an additional insured.
- If possible, the Township should ascertain whether or not the use of cleats is a requirement for flag football. The use of cleats should be avoided, if at all possible, as per the recommendation provided by Ira Hiberman.
- Any scheduling conflicts with existing soccer, baseball and softball practices and games shall be avoided by the organization.

**2. Knitter's Hill Trailhead/Parking Lot – Plainfield Township Recreation Trail-  
Review of Wetlands Impact:**

Tom Petrucci reported that the wetlands surrounding the Knitter's Hill Recreation Trail Parking Lot (specifically, along the eastern and northern sides of the existing parking area) are considered Exceptional Value, which means that the Township cannot impact them in any way, as per the guidance received from Jason Smith and the Pennsylvania Department of Environmental Protection. Additionally, there may be bog turtle habitat located on the site, which would require a Phase I survey to be completed (approximate cost of a Phase I is \$16,000.00). Options to consider are provided as follows:

- Expansion of the existing parking area into the existing picnic grove area to allow for additional parking (10 ft- losing two red maple trees).
- Expansion of the existing parking area into the existing picnic grove area to allow for additional parking (15 ft- losing three trees).
- Expansion of the existing parking area into the existing picnic grove area to allow for additional parking (20 ft- losing six trees).

**ACTION: Motion was made by Robert Cornman and seconded by Ira Hiberman to submit a recommendation to the Board of Supervisors that the Township should pursue any and all options to expand the parking area at the Knitter's Hill Trailhead/Parking Lot, provided that these options do not require environmental impacts or any additional environmental studies.**

*Prior to the vote, it was asked if there were any further questions or comments.*

**Motion approved. Vote 4-0.**

**3. REVIEW/RECOMMENDATION TO BOARD OF SUPERVISORS- Community  
Park Pavilion Architectural Drawings/Floor Plans (DRAFT):**

The Recreation Board members reviewed the draft architectural elevations and floor plans (option 4A) for the Community Park Pavilion project. The Recreation Board members took official action which is further described below.

**ACTION: Motion was made by Robert Cornman and seconded by Roy Bellis to submit a recommendation to the Board of Supervisors that the Township should consider the following items when developing the Community Park Pavilion:**

- **One (1) additional urinal should be added to the men's lavatory. The size of the lavatories overall should be evaluated to determine whether or not they are adequately sized.**

- **Handicapped accessibility of the lavatories and facility overall shall be confirmed by the plan consultant/architect.**
- **The size of the meeting room should be reviewed to determine whether the need for a large meeting room space is warranted. If the configuration needs to be revised to accommodate the additional men's urinal or expanded lavatories, the size of the meeting room could be lowered to ensure that the lavatories are large enough.**
- **The need for any commercial appliances (and the estimated costs) in the kitchen and snack stand should be evaluated. In other words, the Township should determine, when appropriate, whether or not all proposed appliances necessary and appropriate (ex. commercial stove, grill, refrigerator, freezer, hot dog rollers, etc.). The purchase of appliances for the kitchen and snack stand could be phased in accordance with the financial needs of the Township.**
- **Security features (ex. closed caption surveillance) should be incorporated into the facility.**
- **The septic system should be sized larger than the current anticipated need in the event of any future expansion of the facility.**
- **Policies should be implemented for the use of the snack bar, kitchen and pavilion facilities. Existing policies from other communities should be utilized as a guide. Organizations (and individuals) that use these facilities should be made responsible for any adverse impacts to these facilities as a result of their usage.**
- **There is an identified need for a Township seasonal employee who would conduct maintenance activities prior to and after rental of the facility. The Township needs to determine whether or not this employee would be needed on-site during facility rentals.**

*Prior to the vote, it was asked if there were any further questions or comments.*

**Motion approved. Vote 4-0.**

### **III. PUBLIC COMMENT- AGENDA/NON-AGENDA ITEMS:**

There were no members of the public in attendance during the meeting.

**IV. ADJOURNMENT:**

Having no further business to come before the Recreation Board, a motion was made by Robert Farley and seconded by Ira Hiberman to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:51 P.M.

Respectfully submitted,

Thomas Petrucci  
Township Manager/Secretary to Recreation Board