

**PLAINFIELD TOWNSHIP  
BOARD OF SUPERVISORS  
February 26, 2026**

A regular meeting of the Plainfield Township Board of Supervisors was held on Thursday, February 26, 2026, at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Glenn Borger, called the meeting to order at 6:00 PM.

Pledge of Allegiance was performed.

**ROLL CALL**

The following Supervisors answered roll call: Chairman, Glenn Borger; Vice Chairman, Ken Field; Supervisor, Nolan Kemmerer; Supervisor, Jane Mellert and Supervisor, Paul Levits.

Also present were: Township Manager, Paige Stefanelli; Solicitor, David Backenstoe, Esq., Chief Hoadley of Slate Belt Regional Police and Secretary/Administrative Coordinator, Amy Kahler.

Approximately 14 members of the public were in attendance.

**I. GUEST SPEAKERS/PRESENTATIONS**

1. Swearing in of Fire Police for Plainfield Township Volunteer Fire Company:
  - a. Donald Seiple
  - b. Kasey Beck

Chairman, Glenn Borger, performed the swearing of 2 Fire Police.

**II. SECRETARY – AMY KAHLER**

Discussion took place between Board members asking if changes were made. Township Manager, Paige Stefanelli, indicated that suggested changes for the minutes of January 5, 2026 and January 14, 2026, were made with the highlighted changes emailed.

Supervisor, Paul Levits, asked if the Board Members wish to ignore important changes that were suggested.

1. Board of Supervisors Meeting Minutes: January 5, 2026 DRAFT

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve the January 5, 2026 Board of Supervisor Meeting Minutes. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1, with Supervisor, Jane Mellert, opposed.***

2. Board of Supervisors Meeting Minutes: January 14, 2026 DRAFT

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to approve for the January 14, 2026, Board of Supervisor Meeting minutes. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 3-2, with Supervisor, Jane Mellert, and Supervisor, Paul Levits, opposing.

3. Board of Supervisors Meeting Minutes: February 11, 2026 DRAFT

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the February 11, 2026 Board of Supervisors Meeting Minutes. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*

Supervisor, Paul Levits, indicated that his suggestions were approved by the Township Manager. Supervisor, Jane Mellert, indicated that the changes suggested should be approved.

**Motion declined. Vote 2-3, with Supervisor, Paul Levits, Supervisor, Jane Mellert, and Chairman, Glenn Borger are opposed.**

**ACTION:** Motion was made by Glenn Borger and seconded by Jane Mellert to table February 11, 2026 Board of Supervisors Meeting minutes. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 3-2, with Supervisor, Ken Field, and Supervisor, Nolan Kemmerer are opposed.

### III. FINANCE DIRECTOR – NICHOLAS STEINER

1. Review and Approval of Treasurers Report including Accounts Payable (\$114,697.46)

**ACTION:** Motion was made by Ken Field and seconded by Glenn Borger to approve the Treasurers Report including Accounts Payable in the amount of \$114,697.46. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*

Supervisor, Paul Levits, asked if Chairman, Glenn Borger, reviewed the invoices, and had some questions about the Quick Stitch invoice. Mr. Levits indicated that we have 5 Road Department employees, and this seems like a large amount of clothing ordered.

Township Manager, Paige Stefanelli, read and reviewed the invoices and indicated that shirts and sweatshirts have not been purchased in years and their shirts needed to be replaced.

Supervisor, Jane Mellert, indicated that she feels this purchase should have been provided to the Board of Supervisors, prior to purchasing, this should have been discussed.

**Motion approved. Vote 5-0.**

### IV. TOWNSHIP MANAGER – PAIGE STEFANELLI

#### A. Personnel:

1. Acceptance of Resignation of Administrative Coordinator

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to approve accepting resignation of Administrative Coordinator. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Appointment of Interim Township Secretary

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to appoint Township Manager, Paige Stefanelli as Interim Township Secretary. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

4. Approval to Advertise for Administrative Coordinator/Secretary Position

Township Manager, Paige Stefanelli, indicated that she has provided a list of Municipalities/Borough wages from a survey that had been conducted a couple years ago. Mrs. Stefanelli, is requesting approval to Advertise the Administrative Coordinator/Secretary position at the rate of \$28.00-\$30.00 per hour. Mrs. Stefanelli said that good employees deserve to be compensated appropriately.

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve advertising the Administrative Coordinator/Secretary position at the rate of \$28.00 to \$30.00 per hour. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, indicated that PSATS statistics could have also been referenced. Mrs. Mellert indicated that she feels that the job description needs to be reviewed, and suggested changes should be recommended.

Supervisor, Paul Levits, asked if this would be the average wages used. Township Manager, Paige Stefanelli, indicated that is correct.

Resident, Joe Barabas, asked if the position will also include benefits. Township Manager, Paige Stefanelli, indicated the position is a full-time position and would include insurance, pension, 457B Plan, and overtime, when necessary.

**Motion approved. Vote 5-0.**

**B. New Business:**

1. Discussion of Comprehensive Plan and RFP (Request for Proposals)

Supervisor, Jane Mellert, indicated she provided two sets of minutes from the Long-Range Planning Committee to the Board for examples. Ms. Mellert made a motion to create a Long-Range Planning Committee.

Supervisor, Glenn Borger, asked if this would need to be placed out for an RFP and obtain quotes. Township Engineer, Mike Muffley, indicated that it should go out for an RFP, but Hanover has completed Comprehensive Plans previously.

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to appoint Hanover Engineering to complete the Comprehensive Plan. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Paul Levits, requested the cost. Township Manager, Paige Stefanelli, indicated that herself and Mike are scheduled to meet to review all projects that are currently being transitioned from Keystone Consulting Engineers to Hanover Engineering next week.

Supervisor, Paul Levits, indicated that an RFP should be completed and proposals should be reviewed to see who can provide the best scope of work within a reasonable cost. Resident, Robin Dingle, indicated that it would be a good idea to complete the RFP. Ms. Mellert noted that Hanover may submit a proposal for consideration.

**Motion approved. Vote 3-2, with Supervisor, Paul Levits and Supervisor, Jane Mellert were opposed.**

2. Discussion of the Long-Range Planning Committee assisting with the Comprehensive Plan Process

**ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to request Solicitor, David Backenstoe, draft a Resolution to create a Long-Range Planning Committee. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Resident, Jeff Stoudt, indicated that there needs to be an objective. Supervisor, Jane Mellert, indicated that the committee would be made up of a couple members from Planning Commission, Board of Supervisors, public, and office staff, and they would review and offer comments and suggestions for different projects that have been brought before them.

Solicitor Dave Backenstoe, indicated that he could compile a Resolution by the 2<sup>nd</sup> Board of Supervisors meeting. Mr. Backenstoe asked that all members send any correspondence to him as to what they expect or are requesting the committee to be completed, or their outlook.

Resident, Mr. Stoudt, clarified that this committee will have like workshop meetings to discuss and suggest amendments to the Board of Supervisors.

Adrienne Fors, asked for clarification if Hanover Engineering is chosen to complete the Comprehensive Plan, public meetings would be held to allow for input and comment. Mr. Backenstoe advised that there will be a strict process and numerous steps to complete which include, meetings, drafts, studies, and surveys to be completed prior to a presentation for approval.

**Motion approved. Vote 5-0.**

### **C. Resolutions:**

3. Resolution No. 2026-19 – Intent to Follow Schedules and Procedures for Disposition of Records

**ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve Resolution No. 2026-19, Intent to Follow Schedules and Procedures for Disposition of Records. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

5. Resolution No. 2026-20 – Intent to Destruct Township Records

Township Manager, Paige Stefanelli, is requesting that Resolution No. 2026-20, Intent to Destruct Township Records, be tabled due to additional items being added, and rewording of some items. The office is reviewing the documents that can be destructed and what items need to be kept. Once the items have been completed, we will be looking at approval for a scanning company to assist with digitizing.

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to table Resolution No. 2026-20, Destruct Township Records. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, expressed that she had some concerns if items were destroyed because there has been sometimes that previously documents needed to be pulled to check if payment has been received.

**Motion approved. Vote 5-0.**

**V. SOLICITOR'S REPORT – (DAVID BACKSTROM, ESQ.)**

1. PFAS Friend of Court Challenge on EPA Discussion

Solicitor, David Backenstoe, reviewed the litigation that has been happening with Nazareth Borough Municipal Authority with the regulations with PFAS. Mr. Backenstoe indicated that the United States has issued national standards but now has cancelled the analysis and withdrew the process. He indicated that there are numerous agencies filing an amicus brief, to have them relook at the standards. Earth Justice is requesting our partnering, since they have assisted Plainfield Township with so much, that we agree and that Earth Justice can use our name when filing their briefs.

**ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to approve to have Plainfield Township named in the amicus brief. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Nolan Kemmerer, indicated that if it comes to contributing monetary amount, then it would need to be brought back before the Board.

**Motion approved. Vote 5-0.**

**VI. ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS**

1. Recreation Board Report – Brianne Kemmerer

a. Consideration of Recommendation regarding Master Site Plan

Chairman, Glenn Borger, clarified that all members received the readable plans and asked for a discussion.

Supervisor, Jane Mellert, provided a copy of the letter she wrote to the Recreation Board, since she thought a member of the committee would be present to present the plans.

Supervisor, Paul Levits, also has some questions.

**ACTION: Motion was made by Glenn Borger and seconded by Paul Levits to table Master Site Plan, till all questions can be submitted for review. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Resident, Robin Dingle, is the recommendation to move forward with the site plan, is there a budget, what are the pros and cons of the different areas.

Resident, Alan Gumeny, asked where this was being proposed. Members indicated that this is for Kessler'sville Road, and the Grove area, and if the public can view this plan. Township Manager, Paige Stefanelli, unfortunately, since it has not been approved, it is unable to be provided to the public. This plan is for numerous phases, and it was not placed in the budget due to a plan that needs to be submitted first for review. Mr. Gumeny, also wanted to make the Board of Supervisors aware that sludge could possibly be spread around or near the complex to take that into consideration before moving forward with a really nice park.

**Motion approved. Vote 5-0.**

Supervisor, Jane Mellert, asked if it could be considered and reviewed with the Farmers Association on March 24.

b. Consideration of Recommendation to Purchase Scoreboard and Shed Replacement

Township Manager, Paige Stefanelli, provided the cost of \$3,505.00, for the portable scoreboard that is being requested. Supervisor, Paul Levits, feels that the vote should be separated for the shed and scoreboard.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to purchase the portable scoreboard in the amount of \$3,505.00. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Paul Levits, asked for the specs of the scoreboard, and is it easily moveable, where would this be stored, how it is rented and who would be responsible for it.

Discussion between Supervisors took place whether a permanent scoreboard could be placed and where the portable scoreboard will be used.

Residents also spoke to take into consideration, adding additional costs for including the portable scoreboard due to the cost and the accessibility of it being able to be removed. Some residents also spoke and indicated that a permanent score board would be a good idea so both fields mimic each other.

**Motion approved. Vote 4-1 with Supervisor, Paul Levits opposing.**

The Board of Supervisors discussed a recommendation made by the Recreation Board in reference to the replacement of a shed located at the Plainfield Township Community Park located off of Gap View Road and Kessler'sville Road. It was requested of Ms. Stefanelli to obtain formal quotes based on the Recreation Board's request.

Ms. Mellert indicated that the quotes should go back to the Recreation Board for review. Ms. Stefanelli indicated because the shed would be larger than what is proposed and considered an upgrade, that there would be no reason for it be returned to the Recreation Board for further discussion.

**ACTION: Motion was made by Jane Mellert and seconded by Ken Field to consider the recommendation of the Recreation Board and to have Township Manager, Paige Stefanelli, obtain quotes for various options. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

## **VII. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT**

1. Slate Belt Regional Police Department Report: February 2026

**ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve February 2026 Slate Belt Regional Police Department Report. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

2. Junior Police Academy: Meeting Room and Township Fields Rental Request

**ACTION: Motion was made by Nolan Kemmerer and seconded by Jane Mellert to approve Junior Police Academy to utilize the Plainfield Township meeting room and Municipal Complex from June 15-19, 2026, with a donation of \$250.00. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

**Motion approved. Vote 5-0.**

3. Billing Occurrence Change Request: Quarterly to Annual – Chief Jonathan Headley

Township Manager, Paige Stefanelli, indicated that per her conversation with Chief Hoadley this afternoon, the Chief is now requesting bi-annual payments to Slate Belt Regional Police Department. Quarterly payments were no longer requested of the Township. Ms. Mellert questioned Ms. Stefanelli whether this would affect the Township's financials. Ms. Stefanelli indicated that it will not make a difference at this time. Ms. Mellert further requested whether quarterly payments would work. Chief Hoadley indicated that this billing occurrence would not be feasible for their current operations.

Supervisor, Jane Mellert, asked if the other municipalities have been asked to change their payment timing. Chief Hoadley indicated at this time Plainfield Township has been asked to pay bi-annually while the department will be requesting the other municipalities for monthly payments. This change is due to an increase of insurance cost, CBA expenditures, etc. Chief Hoadley indicated that we have larger expenditures in the beginning of the year, thus, changing payment timing will assist with this.

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve changing the billing occurrence for the Slate Belt Regional Police Department to bi-annual payments. Prior to**

*the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*

Jane indicated all municipalities should be the same.

**Motion approved. Vote 4-1 with Supervisor, Jane Mellert, opposing.**

### **VIII. CITIZEN'S AGENDA/NON-AGENDA**

(Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 5-minute time limit for speakers.)

**Joe Barbaras-** Resident questioned the type of pension this position would offer. Chairman Borger indicated that it is a Non-Uniform Pension Plan. Mr. Barbaras also questioned whether the digitized records would be searchable. Ms. Stefanelli stated that they would be searchable through an index.

**Brenda Stoudt-** Ms. Stout questioned Ms. Stefanelli on how the process could be better streamlined with the Board of Supervisors for minutes and their approval of minutes given the contention. Township Manager, Paige Stefanelli, indicated that the Board of Supervisors has a communication policy in place. She added that the staff draft the minutes and provide the draft minutes to the Board 5-7 days prior to a meeting. The Board is then instructed to submit their changes prior to the meeting. Those changes are then to be discussed during the meeting. Ms. Mellert stated that she provides her comments in a timely manner. Ms. Stefanelli stressed that the protocols needs to be followed to streamline the process.

**Jeff Stoudt-** Mr. Stout questioned the status of the solar and data center ordinances. Solicitor, Dave Backenstoe, indicated that the Board of Supervisors voted to advertise a draft ordinance which has been sent to the Lehigh Valley Planning Commission (LVPC) and Planning Commission which is on the agenda to be discussed in March. The Board of Supervisors will be looking to adopt the proposed ordinances in April. Mr. Stout questioned whether a new date has been scheduled for the pending Substantive Validity Challenge. Ms. Stefanelli indicated the new date is 4/1/26.

**Robin Dingle-** Ms. Dingle expressed concern with the motion made by the Board of Supervisors and indicated that the Board did not properly amend the agenda to hire Hanover Engineering for the creation of the Township Comprehensive Plan. Solicitor Backenstoe did not believe that the Board participated in any specific violations. He added that the Board of Supervisors discussed the item as listed on the agenda and made an appropriate motion following that discussion. Ms. Dingle feels that there were many steps that were skipped. She is concerned that there is no schedule provided and no budgetary confinements discussed. Jane Mellert noted the agenda was not amended to hire. She also noted that State Legislators are trying to correct the law for amending agendas due to overuse and they have received many complaints.

### **IX. BOARD OF SUPERVISORS REPORTS**

- **Glenn Borger**

Nothing to report.

- **Kenneth Field**

Nothing to report.

- **Nolan Kemmerer**

Supervisor, Nolan Kemmerer, will be providing the Lease Agreement from Slate Belt Regional Police Department, for review by the Board of Supervisors, if anyone can please provide comments, so they can be taken to the next Police Meeting.

- **Paul Levits**

Supervisor, Paul Levits, agreed that submitting revisions to the minutes needs to have a process, and if there is no response from other Board members, it should be assumed that no comments are made, and that the changes are approved. Township Manager, Paige Stefanelli, indicated that some changes are warranted, but then other changes, after recordings have been reviewed, are not always warranted.

Mr. Levits, indicated that as a board it was agreed to advertise for the Secretarial position, but hourly wage is not always the amount to look at. Sometimes you need to look at if the new hire is accepting the insurance or not, their contribution for time requested, there are some employees that decline insurance and opt for a payout if there is one available.

- **Jane Mellert**

Supervisor, Jane Mellert, indicated that she has come across a Waste Management flyer that had been mailed out, and would like the Township Staff to look at the tipping fee for the Municipality along with Pen Argyl and Wind Gap, it seems not be calculated correctly.

## **X. ADJOURNMENT**

Having no further business to come before the Board of Supervisors, the motion was made by Ken Field and seconded by Nolan Kemmerer to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 8:03pm.

Respectfully submitted,

Amy Kahler  
Administrative Coordinator/Secretary  
Plainfield Township

Respectfully submitted,



Paige Stefanelli  
Township Manager  
Plainfield Township

*\*Township Manager, Paige Stefanelli, completed the Recreation Board Shed Replacement Recommendation section, Citizens Agenda section, and any other requested changes of the Board of Supervisors.*