

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
OCTOBER 23, 2025**

A regular meeting of the Plainfield Township Board of Supervisors was held on Thursday, October 23, 2025, at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Ken Field, called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Ken Field; Vice Chairman, Glenn Borger; Supervisor, Nolan Kemmerer; Supervisor, Jonathan Itterly; and Supervisor, Kenneth Fairchild.

Also present were Township Manager, Paige Stefanelli; Solicitor, David Backenstoe, Esq.; Township Engineer Representative, Dave Crowther and Sean Dooley; Secretary/Permit Coordinator, Amy Kahler; and Finance Director, Nicholas Steiner.

Approximately 15 members of the public were in attendance.

I. SECRETARY – AMY KAHLER:

1. Board of Supervisors Meeting Minutes- October 8, 2025- DRAFT

ACTION: Motion was made by Jonathan Itterly and seconded by Nolan Kemmerer to approve the October 8, 2025 Board of Supervisors Meeting Minutes. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

II. FINANCE DIRECTOR – NICHOLAS STEINER:

1. Review and Approval of Treasurers Report including Accounts Payable (\$199,156.65)

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve the Accounts Payable in the amount of \$200,143.28. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Transfer of Funds from General Fund to Liquid Fuels (\$6,463.09)

ACTION: Motion was made by Kenneth Fairchild and seconded by Glenn Borger to approve the transfer of funds from General Fund to Liquid Fuels in the amount of \$6,463.09. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Request for Changes/Additions/Deletions of 2026 Plainfield Township Budget

Township Manager, Paige Stefanelli, reviewed the process of the budget and asked for changes, additions, suggestions from the Board members no later than November 3. Mrs. Stefanelli indicated that the budget will be presented at the November 12, 2025 Board of Supervisors meeting and if approved advertising and scheduling of viewing for the public will be completed.

III. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:

A. Updates and Discussion:

1. 2024 Road Surface Treatment Projects Lessons Learned Presentation by Keystone Consulting Engineers, Inc.

Keystone Consulting Engineers Representative, Sean Dooley, reviewed the project and how the repairs have been completed to abate the issues. Township Manager, Paige Stefanelli, indicated that in the future we will be collaborating on communication pieces, whether it is being done by Nixel alerts, flyers etc.

Resident, Mr. Stoudt, indicated that we have done oil and chipping for many years and never had any issues prior, is there a change in vendor and/or product change. Mr. Dooley indicated the product, when released is approved by PennDOT and the percentage of oil within that could be on the low end or high end, which could affect the roadways depending on the temperature and weather at the time it is applied.

2. Discussion and Consideration Knitters Hill Reconfiguration Project

Keystone Consulting Engineers Representative, Dave Crowther, is requesting this to be tabled due to receiving some information from Jillian Olsen, Cherryridge LLC. Consulting, that needs to be reviewed.

3. Hahn Road Repair Discuss

Keystone Consulting Engienners Representative, Mr. Dooley has been asked to review and investigate how to proceed with opening Hahn Road, whether it would be one-way going which direction, appropriate signage, and how to manage the traffic that accesses this area. Mr. Dooley indicated that he has been working with the Township Manager, Paige Stefanelli, to discuss with the adjoining municipalities, to have input since the road is within their boundaries also. Mr. Dooley indicated that he did have a conversation with one of the residents located on the road and he would like the road open.

Board of Supervisors discussed and agreed to have Sean Dooley, from Keystone Consulting Engineers proceed with reviewing the road and provide suggestions on how to move forward.

B. For Consideration:

1. Engler Road Discussion and Possible Action on Alternative Analysis and MTF Grant Application

Keystone Consulting Engineers Representative, Mr. Dooley, indicated that the Engler Road project included a grant, so we would like to determine the best way, and most cost-effective way to move forward. Mr. Dooley is requesting authorization to proceed with reviewing the details of the grant, accessing the road and what is the best way to move forward, and if it should be completed in phases.

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve Sean Dooley from Keystone Consulting Engineers to review and analysis the plans and grant information to see what is the best to repair the road. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.*

Resident, Pete Albanese, asked if there is a budget for Keystone Consulting Engineers Representative, Sean Dooley, to review this project. Mr. Dooley indicated that it would be approximately \$8,800.00.

Resident, Jeff Stoudt, indicated that the signage at the intersection is also a bit confusing, you are unable to see until you are almost in the middle of the intersection, would this be able to be reviewed also. Mr. Dooley indicated that he would review also.

Motion approved. Vote 5-0.

IV. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Resolutions:

1. Consideration of Adoption of Resolution No. 2025-24- Plainfield Township Public Meeting Rules

Township Manager, Paige Stefanelli, reviewed and read Resolution No. 2025-24 Plainfield Township Public Meeting Rules, and clarified some of the requirements.

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve adopting Resolution No. 2025-24 Plainfield Township Public Meeting Rules. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public*

Resident, Joe Colosi, asked if this was being amended from a previous resolution or if this was a new resolution and why. Mrs. Stefanelli, indicated she recently attended some training courses and there are more municipalities implementing resolutions as such.

Resident, Jane Mellert, asked if this is taking away residents' free speech. Solicitor David Backenstoe, advised this is not, this is reaffirming when the appropriate time is to address certain situations, and when to speak about other concerns. Mrs. Mellert, indicated that residents should be able to ask anyone questions, when they would be able to and at a meeting during their time to speak would be appropriate. Township Manager, Paige Stefanelli, indicated that this resolution is for questioning and speaking with office personnel.

Motion approved. Vote 5-0.

B. New Business:

1. Consideration of 2026 Budget for the Slate Belt Regional Police Department

Township Manager, Paige Stefanelli, reviewed all 3 municipalities budget, expenditures, and revenue amounts along with the total budget. Mrs. Stefanelli is asking for a motion based on the charter agreement, and if so approved, Plainfield Township will add the coordinating numbers to the budget.

ACTION: Motion was made by Jonathan Itterly and seconded by Kenneth Fairchild to approve 2026 Budget for the Slate Belt Regional Police Department. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

Resident, Joe Colosi, asked why there are 3 different municipalities, is this based on residents. Chief Hoadley indicated no, it is based on road mileage, property evaluation and number of calls.

Resident, Jeff Stoudt, asked if this would also consider the possibility of obtaining Stockertown Borough. Chief Hoadley indicated no, as they have not elected to participate with Slate Belt Regional.

Resident, Jane Mellert, asked numerous questions in regard to the expenditures, total budget, which were answered by Township Manager, Paige Stefanelli.

Motion approved. Vote 5-0.

2. Consideration of Adoption of Ordinance No. 430 pertaining to amendments to the Township Manager Ordinance

Township Manager, Paige Stefanelli, asked for approval of Ordinance No. 430, Township Manager Ordinance.

ACTION: Motion was made by Kenneth Fairchild and seconded by Jonathan Itterly to approve Ordinance No. 430 Township Manager Ordinance. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. Consideration of Quote pertaining to Office Lock Re-key and Push Bar Re-key by The Flying Locksmith

Township Manager, Paige Stefanelli, reviewed the invoice for approval of rekeying the Township Office in the amount of \$1,677.40.

ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve The Flying Locksmith quote in the amount of \$1,677.40. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Discussion and Consideration of Knitter Hill Reconfiguration Project Plans

Township Manager, Paige Stefanelli, indicated that this is tabled until further discussion with Keystone Consulting Engineers can take place.

5. Consideration of Quote from TWG Security for Additional Security Equipment-\$4,139.65

Township Manager, Paige Stefanelli, is requesting installation of additional cameras with audio available in the hallway outside the managers office, this is in the amount of \$4,139.65.

ACTION: Motion was made by Glenn Borger and seconded by Kenneth Fairchild to approve installation of additional Security Equipment in the amount of \$4,139.65. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Consideration to add additional Monetary amount for the Fire Company:

Township Manager, Paige Stefanelli, read request letter received from Chief Alex Cortezzo, requesting an increase in the annual contribution.

Supervisor, Nolan Kemmerer, asked if it would be an option to maybe start an account for the Fire Department, and place an amount into the account monthly. Then when they require a purchase, we would be able to provide that money for items that are substantial. Mr. Kemmerer also requested, if possible, a more detailed monthly report.

Township Manager, Paige Stefanelli, will send a letter to Mr. Cortezzo, requesting a more detailed report for next month, and to suggest options regarding having funds available for pertinent items.

V. ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Recreation Board Report- Brianne Kemmerer

a. Recreation Trail Repair Request

Township Manager, Paige Stefanelli, read the letter received from the Recreation Board requesting the trails be maintained and repaired and also possibly implementing a plan for continued maintenance. Mrs. Stefanelli, indicated that she will move forward with the Road Department and try to come up with a plan for different items.

b. Future Maintenance Plan Request

Township Manager, Paige Stefanelli, read the letter received from the Recreation Board

c. Consideration of Lights in the Grove

Township Manager, Paige Stefanelli, asked if Supervisor, Glenn Borger, had any additional information in regard to this matter. Supervisor, Glenn Borger indicated that we are offering residents/companies to bring a Christmas tree to the grove and line the walkways, they may decorate them, and utilizing their own decorations. The trees will remain up for the week of December 14-21, 2025, from 5pm-8pm.

ACTION: Motion was made by Kenneth Fairchild and seconded by Jonathan Itterly to approve Christmas trees to be placed and decorated at the Plainfield Township Farmers Grove for the week of December 14-21, 2025. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

VI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. State Belt Regional Police Department Report - October 2025 (Budget Meeting)

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve the State Belt Regional Police Department Report for October 2025. Motion approved. Vote 5-0.

VII. CITIZEN'S AGENDA/NON-AGENDA

(Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 3-minute time limit for speakers.)

- **Carlton Michaels**

Resident, Carlton Michaels, expressed his concern over Keystone Consulting Engineers focusing their attention on the lower portion of Engler Road, he feels the whole road

needs attention. Township Manager, Paige Stefanelli, indicated that they will be accessing the whole road, but the grant portion of the project will be for the issues at the lower end of Engler Road. Resident, Carlton Michaels, offered his assistance if needed for questions, or property access.

- **Robert Kemmerer**

Mr. Robert Kemmerer, introduced himself and is running for Magisterial District Judge and thanked the Board and public for all the kindness that anyone has shown during the Election time, and at different events. Mr. Kemmerer reminded all to go out and vote on November 4, 2025.

- **Jeff Stoudt**

Resident, Jeff Stoudt, commended all parties responsible for redoing the entrance of the municipal building, it was done well, very nice job.

- **Joe Barabas**

Resident, Joe Barabas, asked if the implementation of the change in public comment will be for the next meeting and if the next meeting will be slotted for discussion of the budget for public review. Township Manager, Paige Stefanelli, indicated that the Resolution was passed at this meeting. The budget review will take place with the 2nd Board of Supervisors meeting if the Supervisors approve the budget at the first meeting of the month. Mr. Barabas, inquired about how the budget is completed for the police department, since they do reside in the same building, with electricity, do they pay rent etc. Mrs. Stefanelli, that is sectioned off within the budget for the Police Department, so that can be reviewed at the time of public review.

VIII. BOARD OF SUPERVISORS REPORTS:

- **Kenneth Field**

Nothing to report.

- **Glenn Borger**

Nothing to report.

- **Nolan Kemmerer**

Nothing to report.

- **Kenneth Fairchild**

Nothing to report.

- **Jonathan Itterly**

Nothing to report.

X. ADJOURNMENT:

Having no further business to come before the Board of Supervisors, the motion was made by Glenn Borger and seconded by Kenneth Fairchild to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 7:06pm.

Respectfully submitted,

Amy Kahler
Secretary/Permit Coordinator
Plainfield Township