

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
NOVEMBER 13, 2019**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, November 13, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Vice Chairman, Glenn Borger, called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Vice Chairman, Glenn Borger, Jane Mellert, Joyce Lambert and Stephen Hurni. Chairman, Randy Heard, was excused from the meeting.

Also present were Administrative Assistant, Paige Stefanelli, Township Manager, Thomas Petrucci, Township Engineer, Michael Kukles and Solicitor, David Backenstoe. Treasurer, Katelyn Kopach, was excused from the meeting.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the October 9, 2019 Regular Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the October 9, 2019 Regular Meeting Minutes as presented. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

2. Approval of the October 30, 2019 Special Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the October 30, 2019 Special Meeting Minutes as presented. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

3. Estates at Sullivan Trail – Preliminary Conditional Approval Major Subdivision – Consideration of Extension of Time though November 30, 2020:

Attorney, Tim Charlesworth, presented the project for Estates at Sullivan Trail. The current project is located within both Plainfield Township and Bushkill Township. The applicant, Mr. Jim Faust, has made progress on the project but has ran into some issues along the way. Currently, the applicant has received a Conservation District Permit and an NPDES permit. Bushkill Township approved the Extension of Time request at their

last meeting. Mr. Faust also discussed the possibility of Conservation Easements on the property. He will explore this further with the County.

Solicitor Backenstoe questioned the Board of Supervisors on whether they had any interest in acquiring open space rights from the property. Mr. Petrucci mentioned that the applicant should speak with Maria Benzoni from Northampton County regarding the inquiry as this process would be strictly through the County. This matter would only be heard by the Environmental Advisory Council (EAC) if local funds were to be utilized for the acquisition of open space. Mr. Faust stated he will contact Northampton County to begin the process.

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the Extension of Time though November 30, 2020 for the Estates at Sullivan Trail Preliminary Conditional Approval Major Subdivision. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

Mr. Faust mentioned that he has been approached by 20-25 buyers; however, the buyers fell through due to the fact that they were concerned about the development being split between two Townships. He added that he is struggling but appreciates the Township working with him on this project.

4. Sullivan Trail (NAPER) Final Major Subdivision – Expires December 31, 2019 – Consideration of Denial and/or Withdrawal:

Mr. Cortazzo submitted a letter of withdraw for the Sullivan Trail (NAPER) Final Major Subdivision Property as he has no interest in pursuing the Subdivision Plan. EXHIBIT A.

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to accept the Withdraw Letter from Mr. Ryan Cortazzo for the Sullivan Trail (NAPER) Final Major Subdivision. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

5. Environmental Advisory Council Request: Continuation of Little Bushkill Creek Watershed Management Plan Monitoring and Water Sampling:

Mr. Petrucci noted the EAC requested the Township to study portions of Little Bushkill Creek and collect water sampling. The specific location would include the East Branch along Browntown Road, Heimer Road, Delabole Road, and Grand Central Road. The Township would need to develop a water sampling program along with a scope of work.

Mr. Petrucci recommended that once the final scope has been created, the matter should be heard by the Board of Supervisors in order to discuss the expenses being expended.

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to allow for the creation of a water sampling program and scope of work for Little Bushkill Creek in accordance with the EAC Letter dated November 7, 2019. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

6. Grand Central Road Bridge Replacement Ribbon Cutting Ceremony:

Township Manager, Tom Petrucci, stated that there are no dates currently reserved for the ribbon cutting ceremony. Ms. Jane Mellert questioned about the possibility of placing a plaque on the bridge. Mr. Petrucci will research possible options for a plaque and will gather the information for the Board of Supervisors.

7. Waste Management/Grand Central Sanitary Landfill, Inc. – Monthly Update:

No representatives were present at the meeting on behalf of Waste Management.

II. TREASURER – KATELYN KOPACH:

1. Approval of the October, 2019 General Fund Disbursements (\$227,784.72):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the September, 2019 General Fund Disbursements in the amount of \$227,784.72. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

2. Approval of the October, 2019 Treasurer’s Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the October, 2019 Treasurer’s Report. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. Approval of Grand Central Road Bridge Replacement Project Pay Application No. 2 (Final) – E.F. Possinger and Sons, Inc.:

Township Engineer, Mike Kukles, stated that the entire project was completed by October 21, 2019. On the latest inspection, there were no punch items left to be addressed. Mr. Kukles noted there was one issue with respect to backfilling as there were wet soils found in the area. Those soils were replaced with suitable soils. Due to this complication, there was an additional \$2,036.20 cost increase. The final change order accounts for this cost increase as well as credits that were provided for this project. Pay application #2 will be the final pay application.

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve Change Order #4 and Final Pay Application #2 in the amount of \$165,583.15 contingent upon approval of payroll certifications for this period and a maintenance bond from E.F. Possinger and Sons, Inc. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*

Mr. Petrucci confirmed payroll certifications are satisfactory; however, the contractor will still need to supply the maintenance bond.

Motion approved. Vote 4-0.

2. 839 Engler Road – Trench Drain:

Township Engineer, Mike Kukles, stated that there are stormwater runoff issues along Engler Road. Currently, there is a dispute between property owners regarding the stormwater; however, some of the stormwater is being directed from the road and onto private property. Mr. Kukles added approximately 10 years ago, the Road Master for Plainfield Township (at the time) attempted to contain the water alongside the road. Today, the property owners are taking on too much water and there is a large amount of sediment load running across the road and into private property. Mr. Terry Kleintop requested that the Township install a trench drain where his private driveway and Engler Road intercept. Township Manager, Tom Petrucci, received a quote for the amount of \$6,325.00. The Township Road Department will have the ability to install the trench drain. Mr. Petrucci questioned the Board on whether they would like to get involved with this matter and whether this action would set a precedent for similar issues across the Township; legal and engineering clarification was requested.

Mr. Kukles noted that the installation of the trench drain would improve the current stormwater runoff from the roadway. Solicitor Backenstoe does not foresee any legal issues considering the Township would be correcting issues within the Right-of-Way which were previously attempted to be eradicated with the stormwater.

Mrs. Mellert questioned how large the pipe will be. Mr. Kukles stated that the pipe is 18 inches wide and approximately 25 feet long (the pipe is not located within the right-of-way of Plainfield Township). Mr. Kukles added that the pipe will remain in place and the Township would be adding a trench drain.

Solicitor Backenstoe added that this situation is different from other Township situations due to the fact that the Township is attempting to correct previous work on Engler Road. Supervisor Mellert noted that the water is directly coming from the Township owned roadway; Supervisor Mellert also noted that there are a number of properties that are experiencing similar issues across the Township, and that this is not necessarily a situation that would be described as unique.

This matter was tabled and will be discussed at the next meeting.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Approval to Advertise 2020 Plainfield Township Proposed Budget:

Mr. Petrucci noted the most current drafted budget includes a millage increase of .5 (one-half). Overall, there is an 18.6% overall budget increase. Approximately, 1.3 million will be allocated for the police budget. The Township does not currently have a finalized police budget. Mr. Petrucci noted that Plainfield Township's share of the annual allocation to the Slate Belt Regional Police Department has increased by a total of \$76,944.64 since the 2016 fiscal year, which was the first complete year of the department's operation. The Department began operations on April 1, 2015. Additionally, the annual donation to the Plainfield Township Volunteer Fire Company has increased in the amount of \$25,000.00 in 2018 to \$100,000.00 in 2020. This is an increase of \$75,000.00 over two budget cycles.

Resident, Millie Beahn, questioned whether the Township is raising taxes because the Township does not have the funds to keep the Township afloat. Mr. Petrucci stated that the Township does not need the tax increase to survive; however, the Township is attempting to balance out all incoming and outgoing funds in order to be less reliant on temporary revenue from Grand Central Sanitary Landfill. Ms. Beahn noted she is not in favor of raising the millage rate.

Resident, Don Moore, questioned Mr. Petrucci about the funds from the Landfill. Mr. Petrucci added that per GFOA standards, the Township should not rely on *any* temporary revenue in order to support the Township budget. Currently, the Township is allocating all quarterly host funds received from the operation of the Landfill to balance the General Fund. Raising the taxes eliminates some of the issues that can arise later in the future when the Landfill closes.

Township Manager, Tom Petrucci, mentioned possible Capital Reserve Projects that are currently included within the 2020 budget. Such projects include a pavilion, restoring the West Bangor Memorial, landscaping around the Township building, a salt storage shed, new carpeting in the Township building, etc. Ms. Mellert added that she has a different opinion on the use of the landfill funds and in the 80's, a Business Privilege Tax was put on the Landfill. When the funds were received by the Township, those funds were allocated for a police task force in Plainfield Township. Ms. Mellert noted she was there for the court issue that resulted in the Business Privilege Tax and has a full understanding of the intent of where the funds are to be spent. Ms. Mellert stated that the current Board of Supervisors is a great Board with excellent future thinking.

Ms. Beahn reiterated that in the Township, there are people that are struggling financially and that it does not seem to her that the Township currently needs the funds to run the Township.

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Joyce Lambert to advertise the 2020 Plainfield Township Proposed Budget. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.

Mr. Hurni stated that he does not believe the Township needs to raise taxes this year.

Motion approved. Vote 3-1 with Stephen Hurni opposed.

2. Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update:

Mr. Petrucci noted the Steering Committee will focus on where the Slate Belt wants to go for the future in terms of the Comprehensive Plan. Additionally, discussions will begin at the beginning of the year.

3. Plainfield Township Act 537 Official Plan Update – Monthly Briefing:

The Sewage Enforcement Officer (SEO) has been conducting surveys and inspections for on-lot sewage systems in the Township. Free water sampling has also been conducted. The surveys and inspections are requirements of the Department of Environmental Protection (DEP) as part of the Act 537 Plan update. The SEO will complete the inspections/water testing by the end of this week. The SEO will then work with Entech Engineering in order to gather and analyze the data.

4. Plainfield Township MS4/Stormwater Management Program – Monthly Briefing:

- Notification of DCNR C292 Grant Award- \$100,000.00 (Streambank Restoration/Stabilization Required for MS4 Permit Pollutant Reduction Plan)

Mr. Petrucci noted the Township received a \$100,000.00 grant from DCNR for streambank restoration projects working directly with the Wildlands Conservancy. He added that this will be a very beneficial grant as the Township will be able to utilize an agency with experience to guide the project, and the Township is on the forefront of completing the requirements of the PA-DEP-mandated Pollutant Reduction Plan. Mr. Petrucci and the Wildlands Conservancy will also attempt to receive an additional grant for this project through the 2019 PA DEP Growing Greener program.

- Pennsylvania Department of Environmental Protection (PA DEP) 2022 Model Ordinance

Mr. Petrucci stated that the goal is to mend together the model ordinance with the current stormwater Act 167 ordinance. The Township will need to work on this portion and complete the ordinance for compliance until the Watershed Ordinance is redone. He also noted that the LVPC may not have sufficient time to update the Little Bushkill Creek Watershed Act 167 ordinance on or before 2022.

5. Approval of Upper Mud Run Road FB-Modified Bituminous Leveling Course and Wearing Course Contract - \$265,112.60 (Original Contract Price of \$312,759.35; Approval to Execute Notice of Completion and Remit to Asphalt Maintenance Solutions, Inc.:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the Upper Mud Run Road FB-Modified Bituminous Leveling Course and Wearing Course Contract in the amount of \$265,112.60 and to Execute Notice of Completion and Remit to Asphalt Maintenance Solutions, Inc. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

6. Approval of 2019 Road Paving Program Contract (Community Development Block Grant- Abbey Road, Albert Road and Kromer Road)- \$188,165.88 (Original Contract Price of \$229,413.00); Approval to Execute Notice of Completion and Remit to New Enterprise Stone & Lime Co., Inc. (Partially Funded by \$50,000.00 CDBG Grant):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the 2019 Road Paving Program Contract (Community Development Block Grant- Abbey Road, Albert Road and Kromer Road) in the amount of \$188,165.88 and to execute Notice of Completion and remit to New Enterprise Stone & Lime Co., Inc. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

7. Approval of 2014 Growing Greener Grant Agricultural Best Management Practices Contract:

Township Manager, Tom Petrucci, confirmed the project is now complete with the exception of bare root plantings for the trees which will need to be deferred. Containerized plantings will be done this week for the project. Mr. Petrucci recommended to make the full payment to the contractor as the contractor is well aware they will need to return to the site in order to complete the trees.

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Stephen Hurni to approve the 2014 Growing Greener Grant Agricultural Best Management Practices Contract conditional upon the final work to be completed/approved in Spring 2020. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

8. Approval of Plainfield Township Share of 2016 DCNR C2P2 Grant for Gall Farm Park Feasibility Study- \$15,000.00:

Northampton County will be installing a parking area specific to the walking trail and will be adding an extension of the trail as part of Phase I for the 2016 DCNR C2P2 Grant for Gall Farm Park project.

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to approve the Plainfield Township Share of 2016 DCNR C2P2 Grant for Gall Farm Park Feasibility Study in the amount of \$15,000.00 and to remit payment to Northampton County. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.

Resident, Millie Beahn, noted that she is concerned about the project and questioned whether the trail goes through the adjacent farm. She added that property owners in the area were not receptive to the project and everyone wants the land to stay untouched.

Mr. Petrucci stated that this is primarily a Northampton County project, and as a direct result of the Township participating in this project, the Township was able to provide a significant amount of input into the future design and scope of the park - especially with the parking area and to keep the current character of the landscape in place. This area is not going to be developed as an active park- but as a passive nature preserve. This proposal will assist with the current parking issue along the Recreation Trail

Motion approved. Vote 4-0.

9. Resolution No. 2019-26: 2019 Local Share Account (Lehigh/Northampton) Grant Application (Automated License Plate Reader for Slate Belt Regional Police Department- S.R. 512/Sullivan Trail Signalized Intersection):

Resolution No. 2019-26 is to support the Gaming Grant Local Share Account request to the Commonwealth Financing Authority. Mr. Petrucci spoke to the Chief of Police, Mr. David Mettin, regarding automated license plate readers for Plainfield Township. The installation of these readers will assist police officers with more efficient crime fighting strategies. They are proposed to be installed on S.R. 512 southbound and westbound and along Sullivan Trail. This technology interfaces directly with the Lehigh County Regional Intelligence and Investigation Center (RIIC) and would be permanently fixed on utility poles.

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve Resolution No. 2019-26 in reference to the 2019 Local Share Account (Lehigh/Northampton) Grant Application (Automated License Plate Reader for Slate Belt Regional Police Department- S.R. 512/Sullivan Trail Signalized Intersection). Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

10. Consideration of Bids Received: 2019-2020 Gasoline, Diesel Fuel, and Heating Fuel Bid:

ACTION: Motion was made by Stephen Hurni and seconded by Jane Mellert to award the 2019-2020 Gasoline, Diesel Fuel, and Heating Fuel Bid to the lowest bidder, which is Suburban Heating Oil Partners, LLC, in the amount of \$41,845.00. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

11. Review of Pennsylvania Municipal Health Insurance Cooperative (PMHIC) Proposed 2020 Amendment:

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Stephen Hurni to approve the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) proposed 2020 Amendment. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

12. Recommended Amendment to Plainfield Township Personnel Manual: Paid-Time Off (PTO) Policy:

Township Manager, Tom Petrucci, recommended an amendment to the Paid Time Off (PTO) Policy which would account for additional PTO for any new employee hired in 2016 or thereafter. After seeing the current policy in operation, it does not account for both sick time and vacation time. The current plan was lowered previously to an amount that is not necessarily workable. The revised policy provides for increased annual PTO allocations and allows for the carryover of a portion of PTO each year. The combined PTO amount is lower than the previous separate vacation, sick leave and personal time allocations.

Mrs. Mellert noted the revisions seem reasonable.

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the amendment to the Plainfield Township Personnel Manual: Paid-Time Off (PTO) Policy. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*

Following a question by Mr. Donald Moore, Mr. Petrucci reviewed the current offerings with the PTO policy which only allocates 12 days of PTO which can be utilized for vacation, personal, and sick time off. He stressed that this policy does not apply to the Road Department because they are subject to a Collective Bargaining Agreement.

Motion approved. Vote 4-0.

13. Approval of Legal Notice Advertisement for Certified Public Accountant (CPA) Firm, Kirk and Summa, L.P, to Conduct Annual Audit for 2019 Fiscal Year- Appointment via Resolution at 2020 Reorganization Meeting (Monday, January 6, 2020):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the Legal Notice Advertisement for Certified Public Accountant (CPA) Firm, Kirk and Summa, L.P, to conduct the Annual Audit for 2019 Fiscal Year- Appointment via Resolution at 2020 Reorganization Meeting to be held on Monday, January 6, 2020. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.

14. Request from St. Peter's Latchkey (1422 Church Road) to Utilize Municipal Building as Emergency Shelter:

Ms. Mellert noted that Latchkey is redoing their plan and needs to name a location for their Emergency Shelter. Members of the Board were concerned with the Township Office Building being named as an Emergency Shelter in the event of an emergency considering officials will be in the process of handling the emergency. Members noted that the school cafeteria may be a better option for an Emergency Shelter location. Mr. Borger also mentioned that the Plainfield Township Fire Company is the same distance as the municipal building.

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Stephen Hurni to deny the Request from St. Peter's Latchkey (1422 Church Road) to utilize the Municipal Building as an Emergency Shelter. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

15. Consideration of Approval of Codification Update (General Code):

Mr. Petrucci stated that the codification update was last done in 2017. Since that codification, there have been 10 ordinances adopted. The new codification will update the code for all ordinances if the codification process is initiated by November 2019. The current quote came in at \$9,690.00. If the Township were to codify Zoning and SALDO revisions only, the quote would be in the \$8,000.00 range. The cost for this codification is due to the fact that the company needs to retype each ordinance. This codification would also correct the Township website as well as ecodes360.

ACTION: Motion was made by Stephen Hurni and seconded by Vice Chairman, Glenn Borger to approve the Codification Update with General Code conditional upon negotiating the final price lower than what was proposed to the Township. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

16. Consideration of Adoption of Ordinance No. 394 (Charter Amendment):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to adopt Ordinance No. 394 for the Charter Agreement. Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.

17. Consideration of Adoption of Ordinance No. 395 (Per Capita Tax Elimination):

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Stephen Hurni to adopt Ordinance No. 395 in order to eliminate the Plainfield Township Per Capita Tax. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.*

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- October, 2019:
2. Road Department Report- October, 2019:
3. Fire Company and Ambulance Report- October, 2019:
4. Recreation Board Report- October, 2019

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Stephen Hurni to approve the October, 2019 reports as listed and presented. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.*

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- October, 2019:

ACTION: Motion was made by Vice Chairman, Glenn Borger, and seconded by Stephen Hurni to approve the October, 2019 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Vice Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.*

CITIZEN'S AGENDA/NON-AGENDA:

Don Moore- Mr. Moore questioned whether there were any updates on the land survey request for Grand Central. Mr. Petrucci indicated that the survey is currently in process. Mr. Moore added that no trespassing signs were installed on Township property that aligns with Waste Management's property. Mr. Petrucci will look into the issue.

Mr. Moore took notice that the Synagro website removed the Plainfield Township Project Site page. In October, Synagro wrote a letter to the DEP to suspend all pending permits for the Slate Belt Heat Recovery Center in order to work with the Township on finalizing issues.

Mr. Moore also questioned about the trail connection project and whether the Board has taken any recent action on the project. Mr. Petrucci indicated no further action has been made at this point in time.

Wanda Gruber- Ms. Gruber requested the Board to look into a main security camera at the entrance of the parking lot for the trail entrance off of Sullivan Trail in order to be able to monitor the area at all times from the Township Building. Ms. Gruber stated that there was a robbery at her home which is located behind the trail parking lot and one of the officers who responded to the incident noted to ask for the cameras on his behalf. The Board of Supervisors requested that a formal request from the Police Department be submitted in order to discuss the matter further.

Millie Beahn- Ms. Beahn questioned about EIT (Earned Income Tax) and whether the Township would remove that tax at some point. The Board was not interested in removing the EIT at this time. Solicitor Backenstoe added that there was an amendment which states that the Township can use a certain amount of funds to maintain a property which was purchased with EIT funds.

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman-*** No Report
2. ***Joyce Lambert-*** No Report
3. ***Jane Mellert-*** No Report
4. ***Stephen Hurni-*** Mr. Hurni noted about the Ameriprise Brokerage Account and stated that there is approximately \$3,315.00 in investments within that account. He requested that those funds be removed from that account and transferred somewhere else due to the fact that there are fees being charged to the Township just for holding the funds.
5. ***Randy Heard, Chairman-*** No Report

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

Solicitor Backenstoe's comments were addressed earlier in the meeting.

An Executive Session regarding possible land acquisition was held from 9:09 P.M. to 9:26 P.M.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 4-0.

The meeting adjourned at 9:27 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.