

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
MAY 13, 2020**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, May 13, 2020 via Telephone Conference Zoom Meeting Call-In Number: (888) 788-0099 (US Toll Free)

Conference ID: 391 592 5613 (Press # when prompted)

In accordance with Governor Wolf’s ongoing “stay-at-home” order issued on Wednesday, March 25, 2020 for Northampton County and in response to the ongoing COVID-19 pandemic/emergency declaration by the Commonwealth of Pennsylvania, Plainfield Township officials are holding this regular meeting utilizing the Zoom authorized telecommunication device platform only. Remote meetings are permitted under the provisions of Act 15 of 2020 (Health Care Cost Containment Act). The Board of Supervisors will not be physically present at this meeting. This public meeting will be recorded. We kindly ask that all interested parties participating via the dedicated conference call line to only speak during the sections of the meeting that are specifically reserved for public comment or when prompted by the Chairman and to also state your name each time you are speaking. Members of the public and all interested parties will have the opportunity to comment via the telephone conference call prior to any official action taking place and during the Citizen’s Agenda/Non-Agenda portion of the meeting. Anyone intentionally disrupting the meeting will be promptly muted and/or ejected from the call.

Chairman, Randy Heard, called the meeting to order at 7:03 P.M.

The Pledge of Allegiance was performed.

TOWNSHIP MANAGER’S STATEMENT:

At this time, Township Manager, Tom Petrucci, made the following statement during the meeting:

Welcome everyone. Thank you for being flexible with us during this time of uncertainty concerning the COVID-19 pandemic. We appreciate your anticipated patience and understanding as we navigate new technology and participation protocols. As we can’t see each other and wish to support public participation we need to conduct the meeting a bit differently than what you may be previously accustomed to at our regular meetings:

- *Board of Supervisors members and other Township officials will need to state your name each time prior to speaking during the meeting. All voting will be done by a full roll call of the Board of Supervisors members.*

- *We kindly ask that any citizens participating via the dedicated conference call line to only speak during the sections of the meeting that are specifically reserved for public comment or when prompted by the Chairman. Before speaking, you need to state your name to identify yourself to the Board on this call. The public will have the opportunity to comment on agenda items via this telephone conference call prior to any official action taking place and during the Citizen's Agenda/Non-Agenda portion of the meeting. We ask that you do not interrupt the Board of Supervisors members or other Township officials at any time during the course of this audio meeting. Anyone intentionally disrupting the meeting will be promptly muted and/or ejected from the call.*
- *Let's begin the meeting with a roll call of the Board of Supervisors.*

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Jane Mellert, Stephen Hurni and Joyce Lambert.

Also present were Treasurer, Katelyn Kopach, Administrative Assistant, Paige Stefanelli, Township Manager, Thomas Petrucci, Township Engineer, Michael Kukles and Solicitor, David Backenstoe.

- *Now that the roll call of the Board of Supervisors is completed, we will proceed with a roll call of all members of the public who are participating on this call. Please state your name(s) one at a time so the Township can make sure that your participation is recognized.*

PUBLIC ATTENDANCE:

The following residents were present on the call:

1. Ms. Adrienne Fors
2. Donald Moore
3. Brianne Kemmerer

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the April 8, 2020 Regular Meeting Minutes (DRAFT):

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to approve the April 8, 2020 Regular Meeting Minutes as presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Executive Session Announcement (Readily Identifiable Litigation):

Township Manager, Tom Petrucci, stated that the Board of Supervisors held an Executive Session on Monday, May 11, 2020 from 2:30 P.M. to 3:57 P.M. No further action is required at this time.

3. Pennsylvania American Water Rate Increase Notification:

Mr. Petrucci received notification from Pennsylvania American Water indicating their intent to increase rates. Chairman, Randy Heard, noted that due to the Pandemic, now is not the best time to increase their rates. The governing body did not take action on this agenda item.

4. Grand Central Sanitary Landfill, Inc. pH Adjustment Building (900 square feet) Land Development: Conditional Approval Expires May 23, 2020 (Authorization for Township Manager to Execute Time Extension to September 30, 2020):

Township Manager, Tom Petrucci, noted that the Grand Central Sanitary Landfill, Inc. pH Adjustment Building (900 square feet) Land Development Plan was conditionally approved in 2019. This plan has not been recorded to date due to the ongoing COVID-19 Pandemic and the closure of the Northampton County Courthouse. Other than the plan being recorded, there are no other outstanding items to be addressed at this time. An extension of time is needed in order to allow for proper recording once the County is in full operation.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the Extension of Time for the Grand Central Sanitary Landfill, Inc. pH Adjustment Building (900 square feet) Land Development Plan Conditional Approval through September 30, 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Stephen Hurni abstaining.

5. Two Rivers Trail Subdivision: Conditional Approval Expires February 17, 2021 – Waiver Request SALDO §1020 (1):

Vice Chairman, Glenn Borger, questioned what the waiver request involves. Mr. Petrucci indicated the waiver request is in relation to concrete monument requirements. The applicant is requesting a partial waiver to waive the requirement to place documentation on the corners of Lot #2 only. §22-1020(1) of the Subdivision and Land Development Ordinance specifically requires permanent stone or concrete monuments shall be accurately placed at the intersection of all lines forming angles and at changes in directions of lines in the boundary (perimeter) of the property subdivided.

Ms. Mellert questioned whether all monuments must be placed in order for a fully accurate survey. Mr. Kukles stated that there is reluctance of the surveyor due to the questionable area of Right of Way. At the time when a portion of the railroad was abandoned, part of the documentation for the area of lot #2 was lost. Lot #2 will remain as is and the railroad will still be located on that lot. Additionally, no improvements are intended to be done for that area. Mr. Kukles is in support of this waiver for this project due to the record availability. Ms. Mellert questioned whether there is the possibility of issues down the road if there were to be a new property owner. Mr. Kukles stated that if this issue were to arise in the future, the surveyor(s) would need to come to an agreeable conclusion.

Solicitor Backenstoe added that Lot #1, which the Township will be receiving, will have all required monuments. It is strictly the remaining land where there are no pins. This issue is not relevant to the subdivision other than removing an area out of the large parcel.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the partial waiver request from §22-1020(1) for the Two Rivers Trail Subdivision Lot #2. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

II. TREASURER – KATELYN KOPACH:

1. Approval of the April, 2020 General Fund Disbursements (\$323,790.39):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the April 2020 General Fund Disbursements in the amount of \$323,790.39. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Approval of the April, 2020 Treasurer's Report:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the April 2020 Treasures Report. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Ms. Mellert questioned about the Multi-Modal grant account for Grand Central Road Bridge and was under the assumption that this project was closed out. Ms. Kopach indicated that she is waiting for one additional signature in order to close the account and the remaining funds will be transferred to the Capital Reserve Fund.

Motion approved. Vote 5-0.

3. Non-Uniform Pension Plan: Approval of Girard Pension Services, LLC First Quarter 2020 (Ending March 30, 2020) Pension Plan Investment Report:

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to approve the Non-Uniform Pension Plan: Girard Pension Services, LLC First Quarter 2020 (Ending March 30, 2020) Pension Plan Investment Report. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Approval of Real Estate Tax Refund (1123 Bangor Road)- \$11.65:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to approve the Real Estate Tax Refund for 1123 Bangor Road in the amount of \$11.65. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

III. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. Consideration Expiration of Maintenance Period: Jacobsburg Medical Office (Coordinated Health) Land Development (Maintenance Period Expires May 14, 2020; Letter of Credit Expires January 1, 2021):

Township Engineer, Mike Kukles, stated that the maintenance period for the Coordinated Health Facility is set to expire tomorrow, May 14, 2020. A walkthrough of the site was conducted on May 13, 2020. The observations related to the completed site improvements are as follows:

1. We did not observe any concerns nor punch-list items related to the public improvements previously secured for this project, other than inlet maintenance referenced below.
2. Vegetation within the native planting area completed in 2018 was much taller than the surrounding lawn and appeared to be in accordance with the approved plan. In addition, the NPDES Permit was terminated under the administration of PA DEP and the Conservation District by their letter dated September 24, 2018.
3. In accordance with the requirements of the Post-Construction Stormwater Management Plan for this site, we respectfully request any documentation regarding the operation and maintenance for both of the underground infiltration basins and other BMPs on the site be provided to the Township. In addition, maintenance records are also requested for all inlets containing SNOUTS, as floating lawn clippings and debris were noted at the time of our inspection.

Based on the above, Mr. Kukles recommended the Board of Supervisors approve the release of remaining maintenance security in the amount of \$69,144.50, conditioned upon the satisfactory resolution item #3 above.

Chairman, Randy Heard, questioned whether representatives of the Jacobsburg Medical Office agreed to take care of the issues with #3. Mr. Kukles indicated that they did not reach out to any representatives, however, he does not see any issues with this request. This will also go towards the Township's MS4 requirements.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the release of remaining maintenance security for the Jacobsburg Medical Office (Coordinated Health) Land Development in the amount of \$69,144.50, conditioned upon the satisfactory resolution item #3 of Ott Consulting's letter dated May 13, 2020. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Consideration of Conditional Approval - Extension of Time received through May 31, 2020: Plans entitled 'Preliminary/Final Land Development Plans for JERC Partners LII, LLC – Male Road Industrial Facility', Project PY180780, Sheets C-101 through C-1003 (1-29 of 29), dated April 26, 2019, last revised January 17, 2020 {Public Notice was provided in accordance with Subchapter E (Local Government Meetings) § 5741 (e) of Act 15 of 2020 (Health Care Cost Containment Act)}:

Township Manager, Tom Petrucci, stated that the Planning Commission has previously provided a letter regarding the Preliminary/Final Land Development Plans for JERC Partners LII, LLC Male Road Industrial Facility. Following the letter, the applicant has modified the plan which includes a redesign of the ingress and egress for access. This matter does not need to be heard by the Planning Commission based on the changes made to the plan. Members of the Board expressed interest in obtaining comments from the Fire Chief prior to making a motion. This matter has been tabled until the next regular meeting of the Board of Supervisors.

IV. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update:

Township Manager, Tom Petrucci, did not have a report at this time.

2. Plainfield Township Act 537 Official Plan Update – Monthly Briefing:

Township Manager, Tom Petrucci, did not have a report at this time.

3. Plainfield Township MS4/Stormwater Management Program – Monthly Briefing:

Township Manager, Tom Petrucci, did not have a report at this time.

4. Act 15 (Senate Bill 841 -PN 1623), amends Title 35 (Health and Safety):
Consideration of Resolution #2020-11 (DRAFT) (Resolution of the Board of
Supervisors of Plainfield Township to Implement Portions Of Act 15 Of 2020's
Property Tax Relief Provisions)- Due to Tax Collector by May 20, 2020 if Adopted:

Township Manager, Tom Petrucci, stated that Act 15 of 2020 (Senate Bill 841 -PN 1623) is one of the COVID-19 provisions that was approved by the Commonwealth. This bill allows for municipalities to hold teleconferences and to extend discount prices for taxes through December 31, 2020, among other things. The discount period has already passed. Currently, the Township has received approximately 86% of its real estate tax revenue to date. Mr. Petrucci added that the Board may extend the due date of the base period for real estate taxes until the end of the year if inclined to do so; however, this action must be approved by May 20, 2020. Mr. Hurni stated that the majority of remaining individuals who still need to pay their taxes will likely be found on the delinquency list for both this fiscal year and possible previous years.

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to deny Resolution #2020-11 and have all tax due dates remain for the 2020 fiscal year. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

Members of the Board expressed interest in the possibility of discussing real estate tax revenue discounts and extensions for the 2021 fiscal year later in the 2020 fiscal year.

Motion approved. Vote 5-0.

5. Consideration of Bids Received: 2020-2021 Winter Season Deicing Road Salt Bid Advertisement (Authorization for Board Chairman and Township Manager to Execute Contract with Low Bidder):

The following is a tabulation report of the bid received for the 2020-2021 Winter Season Deicing Road Salt Bid:

Project Title	Bid Proposal for Letting of 05/7/2020 (Bulk De-Icing Salt)			
Municipality	Plainfield Township, Northampton County			
Date/Time Bids Opened and Read Aloud	12:05 PM on 05/7/2020			
Bidder	American Rock Salt Co., LLC	Compass Minerals International	Eastern Salt Company, Inc.	Morton Salt, Inc.
Required Bid Bond (10%) Y/N	Y	No Bid	Y	Y
Required Certificate of Compliance	N	No Bid	Y	N
Bid Proposal Items- As Listed By Bidder				
1,000 Tons Bulk De-Icing Salt Price (FOB) Unit Price Per Ton	No Bid	No Bid	\$68.50	\$74.00
1,000 Tons Bulk De-Icing Salt Price (<i>Delivered</i>) Unit Price Per Ton	\$76.50	No Bid	\$68.50	\$74.72
Total Delivered Price	\$76,500.00		\$68,500.00	\$74,720.00

Township Manager, Tom Petrucci, stated that the lowest bid received was Eastern Salt Company, Inc. in the amount of \$68,500.00. Stephen Hurni inquired whether the COSTARS bid would be a viable option. Mr. Petrucci responded that he was under the impression the COSTARS pricing was significantly higher than the Township’s local bids, and that there are minimum purchasing requirements through the COSTARS program. In a winter season where there is minimal snow (such as the 2019 winter season), it can be problematic.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to award Eastern Salt Company, Inc. the 2020-2021 Winter Season Deicing Road Salt Bid at the rate of \$68.50 per ton delivered (1,000 or more tons) in the total amount of \$68,500.00 (more or less). Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

6. Review of Grand Central Sanitary Landfill Minor Permit Modification Submitted to Pennsylvania Department of Environmental Protection on April 21, 2020 “Trailer Drop and Swap”:

Mr. Petrucci stated that Grand Central Sanitary Landfill has submitted a Minor Permit Modification to Pennsylvania Department of Environmental Protection (DEP) on April 21, 2020. The minor modification proposes to temporarily store trailers with solid waste in a location within the Solid Waste Zoning District. Trucks will be unloaded during working hours. All documents have been provided to the Township on the submittal to the DEP.

Chairman, Randy Heard, questioned where the trailers will be stored temporarily. Ms. Adrienne Fors indicated the trailer site will be near the quarry. She added that the trailers will be stored in that location for a very short timeframe. The purpose of this is to unhook a trailer for a few hours before the facility opens in order for drivers to be in compliance with their DOT hours. Ms. Fors added that this will offset some of

the issues that Waste Management has been having with DOT hours and the amount of drivers they have on staff.

Township Manager, Tom Petrucci, stated that the Zoning Officer has previously questioned how far away the trailers will be from the quarry and what implementation will be in place to ensure that petroleum or solid waste will not be placed into the quarry. No comments have been received to date in response to Mr. Lezoche's letter.

Ms. Mellert noted that the trail easement should be shown on the plans. Ms. Fors indicated that the yellow lines on the plan indicate the trail easement. However, the trail itself is not labeled as the easement. Waste Management indicated that they will not be submitting a new plan to the DEP. Ms. Mellert indicated that the legend on the plan could have been more accurate/clear.

No action can be taken at this time as this application was submitted to the DEP for their review only. Plainfield Township can neither approve nor deny Minor Permit Modifications.

7. 2020 Newsletter Distribution Method:

Mr. Petrucci stated that the Township has previously utilized Hometown Press for annual Township Newsletters. He added that the Township does not pay for the publication as the advertisements included in the newsletter cover the cost of the publication. Mailing and processing are the only items that the Township pays for. Mr. Petrucci stated that the Township was not pleased with the amount of pages provided last year for Township specific content. More pages were utilized for advertising purposes.

Ms. Mellert added that Wind Gap Borough has a nice newsletter and believes Plainfield Township should create something more along the lines of what Wind Gap Borough uses; she noted that the advertising content has really increased the past year. Mr. Petrucci will gather multiple options for the Board of Supervisors to review. This matter will be discussed at the next Board meeting to be held on May 28, 2020.

8. Approval to Advertise Draft Zoning Amendment: Add Public Recreation Use to Industrial-Business Park (I-BP) Use:

Township Manager, Tom Petrucci, noted that it has come to the Township's attention that the Industrial Business Park (IBP) Zoning District does not clearly include Township/County Park as an allowed use. Mr. Petrucci recommended to clearly include this use in the Zoning Ordinance within the following zoning districts:

1. Farm and Forest District (FF)

2. Suburban Residential District (SR)
3. Planned Residential District (PR)
4. Village Residential District (VR)
5. Village Center District (VC) (§27-309) (2) (Uses Permitted by Right), Section 313 Industrial/Business Park District (I-BP) (§27-313) (2) (Uses Permitted by Right) and
6. Section 315 Blue Mountain Conservation District (BMC) (§27-315) (2) (Uses Permitted by Right) of the Code of the Ordinances of Plainfield Township

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to advertise the Draft Zoning Amendment to add a “Township/County Park” use to various zoning districts in Plainfield Township in accordance with Municipalities Planning Code (MPC) requirements. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

9. Approval of Indemnification Agreement- (Demolition Only) and to Authorize Township Manager to Execute on Behalf of Board of Supervisors: ASGCO Manufacturing Land Development (Conditional Approval to 10/9/2020):

Township Manager, Tom Petrucci, stated that there are a number of plans that are not able to be recorded at the Northampton County Courthouse. One of those plans is the ASGCO Manufacturing Land Development Plan located at 730 Bangor Road. Recently, Mr. Petrucci held a Zoom meeting with the Plainfield Township Fire Chief, representatives of ASGCO, and Township Engineer, Mike Kukles, in order to finalize some of the remaining items relative to fire safety. It was recommended that the Board allow site work to begin for the demolition of the existing concrete pad as the pad is no longer structurally viable. The approval shall be conditional upon full review and approval of the Indemnification Agreement by the Township Solicitor.

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the Indemnification Agreement for Demolition Only conditional upon full review and approval of the Township Solicitor and to Authorize Township Manager, Tom Petrucci, to execute the Agreement on Behalf of Board of Supervisors for the ASGCO Manufacturing Land Development (Conditional Approval through 10/9/2020). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

10. Approval of Standard Service Agreement and Membership Agreement and to Authorize Township Manager to Execute on Behalf of Board of Supervisors: Pennsylvania One Call System Facility Owner Registration:

Mr. Petrucci indicated that in the past, the Township was not registered with the Pennsylvania One Call System. The Township is now registered and going forward, the Township will need to respond to all one calls in order to identify whether there are any facilities located within the right of way. Fortunately, the Township has already mapped all facility locations due to the MS4 program. All location information has been uploaded onto the PA One Call System.

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to approve the Standard Service Agreement and Membership Agreement for the Pennsylvania One Call System and to Authorize Township Manager Tom Petrucci to Execute the Agreements on Behalf of the Board of Supervisors. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- April, 2020:
2. Road Department Report- April, 2020:
3. Fire Company and Ambulance Report- April, 2020:
4. Recreation Board Report- April, 2020

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the April, 2020 reports as listed and presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- April, 2020:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the April, 2020 Slate Belt Regional Police Department Monthly Report as listed and presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

Brianne Kemmerer- Ms. Brianne Kemmerer stated that she is having issues with a neighboring commercial property located at 6191 Sullivan Trail. She questioned what the latest is on the matter. Solicitor Backenstoe stated that the Township has issued a Cease and Desist Order to the

property owner. That Cease and Desist Order was then appealed to the Zoning Hearing Board, however, the Zoning Hearing Board voted in the favor of the Township and ruled that the Cease and Desist Order has legal standing. Solicitor Backenstoe added that either the Zoning Hearing Board Solicitor or the applicant may obtain a determination from the Court on the matter. Attorney Asteak will be listing the matter for a Court Hearing as soon as possible given the current shutdown with the COVID-19 Pandemic. Ms. Kemmerer stated that something needs to be done. She has many pictures which detail the illegal actions of the property owner.

Township Manager, Tom Petrucci, stated that he received a complaint this afternoon indicating that the property owner was spray painting a vehicle outside. He added that this issue is separate from the other issues that have been discussed with respect to the Cortazzo property. Mr. Petrucci indicated that the Zoning Officer will be addressing this issue tomorrow.

Ms. Mellert questioned what Ms. Kemmerer is looking for in terms of relief. Ms. Kemmerer stated that she would like the Township to go out when a complaint is submitted. Mr. Petrucci indicated that he is fully aware of the situation and can attest to the issues that have arisen with the Cortazzo property. Unfortunately, the matter has been delayed partly due to the pandemic. Ms. Kemmerer noted that there is a lot of noise going on at night and has continued on a daily basis. Trucks are started between 3-5 A.M. Dirt was also being blown off trucks and the plume of dirt traveled across the Cortazzo property and onto the Kemmerer property. Ms. Kemmerer stressed that the Cortazzo property has been wreaking havoc on their lives.

Ms. Mellert added that in order for this situation to improve, the matter needs to be addressed in court. Solicitor Backenstoe and Mr. Petrucci agreed that when trucks are started in the morning, that would be considered a police matter and the police should be called. Chairman, Randy Heard, questioned what the protocol is if the Zoning Officer is not in the office and a complaint is submitted. Solicitor Backenstoe stated that the Kemmerer's testimony is eye witness testimony which can be used for issuing a citation based on the said complaint. Mr. Petrucci added that if he is available during the time a complaint is submitted and the Zoning Officer is not in the office, he will go out to the complaint in order to investigate. Ms. Kemmerer also mentioned about the use of higher gears when pulling out of the Cortazzo property as well as utilizing their jake breaks. It was noted that if a truck driver is driving down Sullivan Trail and utilizing their jake break, there is not much the Township can do other than to explore the option of adopting an ordinance for limiting the use of jake breaks in the Township. In order to adopt an ordinance, a study would need to be conducted and the end result of the study would need to prove that j-break usage in the area of Sullivan Trail is not warranted. Ms. Mellert questioned under what regulation an individual cannot paint out in the open. Mr. Petrucci indicated that commercial spray painting is considered a nuisance activity and must be done within an enclosed structure for overspray and odor concerns.

Mr. Hurni questioned if the business is considered an essential business. Mr. Petrucci indicated that he falls under a landscaping business and per the governors orders, landscaping is considered an essential business.

Don Moore- Mr. Moore stated that the Zoning Hearing Board is currently in the process of reviewing applicants for the new Zoning Hearing Board Solicitor. The Zoning Hearing Board found that 5 out of the 9 candidates should be interviewed which will be completed in the upcoming weeks. The Zoning Hearing Board is currently utilizing the RFP process and Mr. Petrucci is assisting the Zoning Hearing Board members with moving forward with the process. Mr. Moore is anticipating possible timing issues with holding the interviews. Mr. Moore questioned whether the Board of Supervisors would be willing to provide some direction/support/etc. to the Zoning Hearing Board regarding the RFP process and interviews. Mr. Moore also indicated that he feels one candidate has raised above the rest, however, he questioned whether the Board would be interested in reviewing the information that has been submitted by the candidates and numbering the candidates in an order of importance. Mr. Hurni questioned Solicitor Backenstoe on whether it is appropriate for the Board of Supervisors to make a recommendation on the matter. Solicitor Backenstoe stated that the Board may suggest a recommendation only.

**In addition to direct public participation during the meeting, written comments concerning on any listed agenda items may be submitted to the Township Manager by way of an email to manager@plainfielddtownship.org or via U.S. Mail C/O Township Manager, Plainfield Township, 6292 Sullivan Trail, Nazareth, PA 18064.*

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman-*** No Report
2. ***Joyce Lambert-*** Ms. Lambert thanked Mr. Petrucci on obtaining the new Township truck as this was something the Road Department needed.
3. ***Jane Mellert-*** No Report
4. ***Stephen Hurni-*** Mr. Hurni stated that former State Senator Lisa Boscola has sent a letter to the Pennsylvania Governor requesting that Lehigh and Northampton Counties be placed in the “Yellow Phase”. Mr. Hurni thought this was a great letter and voiced concerns about the Lehigh Valley very well. He has not seen a response to her letter to date. Mr. Hurni also questioned whether anyone has heard an update on the arbitration date. Currently, it seems that the July 1st date is still on as there has been no update otherwise. Mr. Hurni also touched base with Slate Belt Regional Police Chief Hoadley and they have indicated that the department is running smoothly for police. There were 24 domestic violence incidents in the month of April 2020. Mr. Hurni indicated he is grateful for the work by the Road Department during the Pandemic and questioned Mr. Petrucci on whether he had any ideas on how to say thank you for their work and dedication.

5. Randy Heard, Chairman- No Report

Mr. Petrucci questioned the Board of Supervisors on how they would like to proceed with regular monthly meetings. Ms. Mellert feels that there are important matters that need to be discussed including Waste Management's request for rezoning. She questioned how long that will be left off of the agenda for discussion. Mr. Donald Moore questioned the Board of Supervisors if discussing this matter would be appropriate at this time due to the fact that Waste Management may not be able to hold their own educational public meetings (which the company was previously intending to do).

Ms. Adrienne Fors added that they will begin to start up meetings again once it is safe to do so.

SOLICITOR'S REPORT- DAVID BACKENSTOE, ESQUIRE:

All of the Solicitor's comments were addressed earlier in the meeting.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 8:36 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.