

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
JUNE 12, 2019**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, June 12, 2019 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 7:01 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, Jane Mellert, and Stephen Hurni.

Also present were Treasurer, Katelyn Kopach, Administrative Assistant, Paige Stefanelli, Township Manager, Thomas Petrucci, Township Engineer, Michael Kukles, and Solicitor, David Backenstoe, Esq.

I. SECRETARY–THOMAS PETRUCCI:

1. Approval of the May 8, 2019 Regular Meeting Minutes:

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the May 8, 2019 Regular Meeting Minutes with corrections as noted. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Approval of the May 23, 2019 Special Meeting Minutes:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve the May 23, 2019 Special Meeting Minutes as presented. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Consideration of Extension of Conditional Approval – Green Knight Industrial Park II (Expires June 30, 2019- Request for Extension of Time to October 31, 2019):

Township Manager, Tom Petrucci, stated that the project is close to being recorded from a legal standpoint.

ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to approve an Extension of Conditional Approval for Green

Knight Industrial Park II through October 31, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0-1 with Chairman, Randy Heard, Vice Chairman, Glenn Borger, Joyce Lambert, and Jane Mellert in favor and Stephen Hurni abstaining.

4. Consideration of Extension of Conditional Preliminary Approval – Estates at Sullivan Trail (Expires June 30, 2019- Request for Extension of Time to December 31, 2019):

Solicitor Backenstoe noted that if this extension were to be approved, the developer should make an appearance in front of the Board of Supervisors prior to the December regular meeting in order to provide a presentation of items that have been completed and to identify all items still remaining. Mr. Petrucci added that the developer appears to be moving forward with a Highway Occupancy Permit. Mr. Petrucci also identified that the developer has violated the Timber Harvesting Ordinance, and he indicated that the developer will be required to rectify this issue.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Jane Mellert to authorize Chairman, Randy Heard, to approve an Extension of Conditional Preliminary Approval for Estates at Sullivan Trail through December 31, 2019 conditional upon the developer attending the regular November 2019 Board of Supervisors meeting (at the latest) in order to present the items completed/remaining. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. Zoning Office/Basement Furniture/Storage Upgrade/Paige Stefanelli: \$9,454.44 (\$10,000.00 Budgeted – Line Item 409.700):

Administrative Assistant, Paige Stefanelli, provided the Board with an overview of the plans for new furniture in the Zoning Office and additional storage shelving in the basement. Last year, the main office furniture was replaced by Offix Systems. Mrs. Stefanelli stated that the company was excellent to work with and has great quality furniture. Mrs. Stefanelli noted that the Zoning Office is in need of new furniture including a new filing system for all property files within the Township. She added that the Zoning Office is at its capacity in terms of filing. Furniture equipped with more organization, and storage capacity is needed in order to plan for the future.

Currently, the Zoning Office has regular filing cabinets for property files. All cabinets have reached maximum capacity for filing. A medical file type filing system was proposed for this area. This type of shelving can be added onto in the future for additional filing space, if needed. A desk with an overhead hutch and tack board in

the back were proposed for the Zoning Office. A table for viewing full-sized plans was also proposed.

In reference to the storage shelves for the basement, there were two additional units proposed. The units are the same concept as the one already existing in the basement. This would allow for more storage space which is needed. The budget for this year's furniture upgrade was \$10,000.00 and Mrs. Stefanelli obtained a quote from Offix Systems in the amount of \$9,454.44.

Supervisor Jane Mellert had many questions in regards to the quotes, and she indicated that she would like to view the storage shelves that are being proposed. She also recommended speaking to the police prior to purchasing additional storage shelves for the basement area that is shared with the police. A meeting with Ms. Mellert will be held with Administrative Assistant, Paige Stefanelli, and Township Manager, Tom Petrucci, in order to address her concerns/questions.

ACTION: Motion was made by Joyce Lambert and seconded by Glenn Borger to approve the purchase of new furniture through Offix Systems in the amount of \$9,454.44. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion denied. Vote 2-3 with Joyce Lambert and Glenn Borger in favor and Chairman, Randy Heard, Stephen Hurni, and Jane Mellert not in favor.

6. Grand Central Sanitary Landfill (Waste Management) Monthly Update:

Ms. Adrienne Fors noted many projects at the site have now been completed. The liner is now down at the site as well. She added that there are still some open spots for the tour of the facility. Ms. Mellert requested that she be put down for a tour of the facility. Ms. Fors provided the Board with flyers regarding the ATC Trail to Town Family Jamboree Free Outdoor Event. Other flyers including information on recycling were also provided/discussed. Ms. Fors noted that many individuals are not recycling correctly and are illegally dumping. The flyers provide information on how to alleviate this issue.

Supervisor, Stephen Hurni, noted that Pittsburgh is no longer accepting glass for recycling. Ms. Fors added that there is not a good market for glass at this point. Waste Management is still accepting glass for recycling but is not advertising it.

Chairman, Randy Heard, questioned about the flares and why they are used. Ms. Fors noted that the flares are used when extra methane gas mixed with other compounds is burned off. Chairman Heard stated that he smelled odor from the Landfill within the area of his home.

II. TREASURER – KATELYN KOPACH:

1. Approval of the May, 2019 General Fund Disbursements (\$232,443.17):

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Jane Mellert to approve the May, 2019 General Fund Disbursements in the amount of \$232,443.17. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Approval of the May, 2019 Treasurer’s Report:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the May, 2019 Treasures Report. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. Review/Approval of Non-Uniform Pension Plan Financial Statements as of December 31, 2018 (GASB 67) (Prepared by Univest/Girard):

ACTION: Following review, a motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve the Non-Uniform Pension Plan Financial Statements as of December 31, 2018 (GASB 67) prepared by Univest/Girard. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. 2nd Quarter EMC Payment: \$600.00:

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to approve the 2nd Quarter EMC Payment in the amount of \$600.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

5. 2nd Quarter Fire Company Payment: \$18,750.00:

ACTION: Motion was made by Jane Mellert and seconded by Chairman, Randy Heard, to approve the 2nd Quarter Fire Company Payment in the amount of \$18,750.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

Township Manager, Tom Petrucci, noted that the Fire Company’s reports are now showing all expenditures and sources of income from the Township specifically. In other words, all revenue that the Fire Company receives from the Township is reconciled on the same report that shows the expenditures, as required by the Second

Class Township Code. In addition to the payments provided to the Fire Company, other expenditures are paid for by the Township including, insurance, fire hose testing, and workman's compensation. The Township provides approximately \$135,000.00 a year to the Plainfield Township Fire Company in total when factoring in all expenditures.

6. 2nd Quarter Non-Uniformed Defined Benefit MMO Payment: \$9,773.75:

ACTION: Motion was made by Joyce Lambert and seconded by Jane Mellert to approve the 2nd Quarter Non-Uniformed Defined Benefit MMO Payment in the amount of \$9,773.75. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

7. Real Estate Tax Refunds:

- a) \$374.56 total for 1367 Colony Lane & 1339 Colony Lane
- b) \$8.24 for 5672 Sherwood Drive
- c) \$572.66 for 5854 Kesslersville Road
- d) \$18.00 for 5750 Shady Lane

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve tax refunds in the amount of \$374.56 total for 1367 Colony Lane & 1339 Colony Lane, \$8.24 for 5672 Sherwood Drive, \$572.66 for 5854 Kesslersville Road, and \$18.00 for 5750 Shady Lane. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

I. TOWNSHIP ENGINEER – MICHAEL KUKLES, P.E.:

1. **Waiver Request: 960 Browntown Road Well Isolation Distance Waiver for Replacement On-Lot Sewage Disposal System (Reviewed by Sewage Enforcement Officer Daniel Mantz):**

Township Engineer, Mike Kukles, stated that there was a waiver request for 960 Browntown Road. The owners of this property have an issue with their existing septic system. Dan Mantz from Ott Consulting inspected the system and confirmed that a new system would be needed. A waiver is being requested by the owner because there is an issue with the setbacks of the new system placement from the well.

The rear of the home did not have much suitable soil when testing was performed. In addition, the Sewage Enforcement Officer stated that there is a high water table for

this area. Ott Consulting, Inc. has no objection to this request. Solicitor Backenstoe suggested an Indemnification Agreement be done for this request between the Township and the property owner in order to hold the Township harmless. Ott Consulting recommended that the property owner conduct testing on the well to ensure no bacteria is present prior to moving forward with the new system placement.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve Well Isolation Distance Waiver for Replacement On-Lot Sewage Disposal System for 960 Browntown Road conditional upon the property owner executing an Indemnification Agreement with the Township in a form acceptable to the Township Solicitor and favorable well testing results. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

III. TOWNSHIP MANAGER – THOMAS PETRUCCI:

1. Slate Belt Multi-Municipal Comprehensive Plan – Monthly Update:

- *Resolution #2019-13: Approval of Intermunicipal Agreement*
- *Resolution #2019-14: Approval of Planning Services Agreement*

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve Resolution #2019-13 which approves the Slate Belt Multi-Municipal Comprehensive Plan Intermunicipal Agreement and Resolution #2019-14 which approves the Slate Belt Multi-Municipal Comprehensive Plan Planning Services Agreement. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Review/Approval of Proposed Eagle Scout Project Scope of Work:

Mr. Graham Rose is a prospective Eagle Scout. Mr. Rose provided an overview of his plans for a picnic area adjacent to the Plainfield Township Recreational Trail. He noted that funding and planning for this project will be done by the end of summer/beginning of fall. Mr. Rose proposed a low maintenance project consisting of composite materials, etc. He added that he has previously met with the Plainfield Township Recreation Board which reviewed his proposed project.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to approve the Proposed Eagle Scout Project Scope of Work so that Graham Rose can move forward with the approval process required by the Boy Scouts of America. Project coordination will be handled by the Township Manager and the Recreation Board. *Prior to the vote, Chairman, Randy Heard,*

asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. 2018 Little Bushkill Creek Watershed Management Plan- Change Order #2 with Hanover Engineering Associates, Inc. (FINAL) - \$1,957.21:

Mr. Petrucci noted that this is the final change order to get the project completed.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve Change Order #2 with Hanover Engineering Associates, Inc. with respect to the 2018 Little Bushkill Creek Watershed Management Plan in the amount of \$1,957.21. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Review of 2018 Little Bushkill Creek Watershed Management Plan Report (prepared by Hanover Engineering Associates, Inc. and partially funded by a grant obtained from the Pennsylvania Department of Environmental Protection Growing Greener Program):

Mr. Jason Smith from Hanover Engineering gave a presentation to the Board of Supervisors regarding the 2018 Little Bushkill Creek Watershed Management Plan Report. The PowerPoint dated June 12, 2019 by Mr. Jason Smith is hereby incorporated for reference in these minutes as though it were more fully set forth at length as "Exhibit A".

5. Consideration of Adoption – Ordinance Number 392: Amendment to Chapter 15 (Motor Vehicles and Traffic), Part 3 (Parking) of the Code of Ordinances of Plainfield Township to amend and restate 15-302 (Parking Prohibited in Certain Locations, Certain Days and Hours) in its entirety to prohibit parking on the south side of School House Lane (T-730) from 2:00 p.m. to 7:00 p.m., Monday to Friday:

Township Manager, Tom Petrucci, noted that this ordinance will solve various complaints that the police have received this past year. The new ordinance would prevent traffic/parking near the residential homes located on the south side of School House Lane for softball events held at the Wind Gap Middle School field.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to adopt Ordinance Number 392. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

6. Resolution #2019-15: Approval of Slate Belt Council of Governments (COG) Articles of Agreement Amendment:

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to approve Resolution #2019-15, which is an amendment to the Slate Belt Council of Government (COG) Articles of Agreement. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

7. No Bids Received by June 7, 2019 Deadline: Plainfield Township Agricultural Best Management Practices- 2014 Growing Greener Project:

Township Manager, Tom Petrucci, stated that no bids were received for the 2014 Growing Greener Project. Mr. Petrucci contacted multiple companies in order to provide bid information. Most companies stated that they were too busy to take on additional projects. Mr. Petrucci recommended to put the project out to bid again. If nothing is received once again, he recommended to go outside of the bid process and search for a reputable company or to have the Road Department complete the work.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Glenn Borger to rebid the Plainfield Township Agricultural Best Management Practices- 2014 Growing Greener Project. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

8. Dirt, Gravel and Low Volume Roads Program Application for Long Road (Northampton County Conservation District) Approval – \$200,000.00 –Authorization Requested to Proceed with PA DEP Permit Applications:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to authorize Township Manager, Tom Petrucci, and Township Engineer, Michael Kukles, to proceed with obtaining the necessary PA DEP permit applications for the Dirt, Gravel and Low Volume Roads Program Application for Long Road (Northampton County Conservation District) in the amount of \$200,000.00. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

9. Bocce Club Road Resurfacing – Plainfield Township/Pen Argyl Borough Splits for Base Repair, Scratch/Leveling and Wearing Courses (Plainfield Township to Conduct Work with Local Personnel/Equipment):

Township Manager, Tom Petrucci, noted that he is working directly with Pen Argyl Borough and the Road Department from both Plainfield and Wind Gap with respect to the Bocce Club Road Resurfacing Project. Mr. Petrucci provided an estimate for Bocce Club Road as listed below:

2019 Plainfield Township Road Program - Bocce Club Road

Road Name	Total Length of Road (FT)	Width of Road Average (FT)	Additional Square Yardage (SY)	Total Square Yards (SY)	19mm Base Course	Total Estimated Cost of Overlay (\$)
					3"/360 lbs/SY	
					\$45.30	
					Ton	
Collector Roads						
Bocce Club Road- Overall	3410	20	0	7577.78	1364.00	\$61,789.20
Bocce Club Road- Pen Argyl Borough	2490	10	0	2766.67	498.00	\$22,559.40
Bocce Club Road- Plainfield Township	2490	10	0	2766.67	498.00	\$22,559.40
Bocce Club Road- Plainfield Township	920	20	0	2044.44	368.00	\$16,670.40

Total- Plainfield Township	\$39,229.80
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Total- Pen Argyl Borough	\$22,559.40
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Total- Project Cost	\$61,789.20
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ACTION: Motion was made by Glenn Borger and seconded by Chairman, Randy Heard, to authorize Plainfield Township to conduct work with Local Personnel/Equipment for the Bocce Club Road Resurfacing Project in accordance with the proposed scope of work and sharing of the costs with Pen Argyl Borough as identified in the cost estimate. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

10. Class 8 Diesel Truck Grant (Due September 23, 2019) – Additional Match Required:

Mr. Petrucci noted the Township was exploring the option of applying for a grant to replace two remaining earlier model (2000 and 2003) Class 8 single axle dump trucks. After running the EPA Diesel Emissions Quantifier figures, it was identified that the cost benefits ratio of having the Commonwealth pay for the two truck upgrades is not financially viable without the Township providing a greater match than the 90% grant/10% match ratio- an action that would require official action of the Board. The cost per ton of the **lifetime** benefits of the emissions that would be reduced as a result of the upgrade of the two trucks is extremely high, as noted below:

<u>Annual Results</u> <u>(short tons)²</u>	NO _x	PM2.5	HC	CO	CO ₂	Fuel ³
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<i>Lifetime Cost Effectiveness (\$/short ton reduced).</i>					
Capital Cost Effectiveness⁴ (unit & labor costs only)	\$501,260	\$5,744,807	\$4,758,909	\$1,186,113	\$0
Total Cost Effectiveness⁴ (includes all project costs)	\$501,260	\$5,744,807	\$4,758,909	\$1,186,113	\$0

Due to the fact that the Township does not put many miles on its vehicles each year, the emission reduction figures are not significant. For the grant to be approved, the Township would need to supply additional funds.

In other words, it is highly unlikely that the Commonwealth would approve this grant without the Township kicking in additional funds. This matter will be placed on the July agenda with a full resolution. Mr. Petrucci will research additional information on the grant funds versus Township funds along with the miles on the trucks, etc. to identify which option will be better in the long run for the Township.

11. Plainfield Acres/Kromer Road/Abbey Road CDBG Grant (\$50,000.00) – Notice to Proceed Received from Northampton County – Request for Authorization to Advertise Specifications for Construction:

Township Manger, Tom Petrucci, noted that the CDBG Grant covers approximately half of the cost of the project.

ACTION: Motion was made by Stephen Hurni and seconded by Chairman, Randy Heard, to Advertise Specifications for Construction for Plainfield Acres/Kromer Road/Abbey Road Resurfacing Portion of the Community Development Block Grant (CDBG)-Funded Project. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

12. 1647 Alpine Drive – Request for Americans with Disabilities Act (ADA) Sidewalk Ramp(s):

Mr. Petrucci noted that the Township received a letter requesting sidewalk ramps in the area of 1647 Alpine Drive. There are currently no ADA ramps located in this area. The sidewalk curbs that are in place drop off and there is no transition. Mr. Petrucci added that the Township would not legally be able to include only one ADA ramp on this road as all ramps would then need to be updated. Mr. Petrucci will

research the matter further on what all is necessary in order to move forward. He will also discuss the matter with Mike Kukles and Solicitor Backenstoe.

13. Security Recommendation: Front Office Window – Voice Transaction Window Unit:

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to approve the purchase of the Front Office Voice Transaction Window Unit in the amount of \$6,670.00. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

14. Request for Alternate Township Engineer and Alternate Sewage Enforcement Officer (SEO) – Approval of Hanover Engineering Associates, Inc. to Review Sewage Enforcement, Driveway Permit and Grading Plans Submitted by Jonathan Lock for Tax Map Parcel ID Number G9-11-9 as Alternate Township Engineer and Alternate Sewage Enforcement Officer (SEO) pursuant to 2019 Hanover Engineering Associates, Inc. Fee Schedule:

Mr. Petrucci stated that Mr. Jonathan Lock has a stated conflict of interest with Ott Consulting, Inc., and he had requested that an alternate firm be utilized for his applications regarding Parcel ID# G9-11-9. Hanover Engineering Associates will be conducting the reviews for any applicable Sewage Enforcement, Driveway Permit and Grading Plans.

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Stephen Hurni to approve Hanover Engineering Associates, Inc. to review Sewage Enforcement, Driveway Permit and Grading Plans submitted by Jonathan Lock for Tax Map Parcel ID Number G9-11-9 as Alternate Township Engineer and Alternate Sewage Enforcement Officer (SEO) pursuant to 2019 Hanover Engineering Associates, Inc. Fee Schedule. Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

15. Municipal Solid Waste Collection and Recycling Contract dated May 26, 2016 Contract Renewal Notice – Additional One (1) Year Term Option (Final) – Response Due October 31, 2019:

Mr. Petrucci stated that Plainfield Township has a three (3) year contract with (2) one year renewal options. He added that another response is due October 31, 2019. The Board of Supervisors has the option to extend the contract for one more year or to put Municipal Solid Waste Collection and Recycling out to bid for a new contract. Mr. Petrucci noted that if this were to take place, the contract pricing for municipal solid waste and recycling collection services is likely to rise- largely due to the fact that

there is currently a dearth of vendors willing to accept recyclable waste and the higher associated costs of recycling.

ACTION: Motion was made by Joyce Lambert and seconded by Chairman, Randy Heard, to extend the Municipal Solid Waste Collection and Recycling Contract dated May 26, 2016 Contract Renewal for an additional year and to send a certified letter to J.P. Mascaro. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

ROAD REPORT, PLANNING AND ZONING REPORT, RECREATION BOARD AND FIRE COMPANY AND AMBULANCE REPORTS:

1. Planning and Zoning Report- May, 2019:
2. Road Department Report- May, 2019:
3. Fire Company and Ambulance Report- May, 2019:
4. Recreation Board Report- May, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the May, 2019 reports as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

SLATE BELT REGIONAL POLICE DEPARTMENT:

1. Slate Belt Regional Police Department Monthly Report- May, 2019:

ACTION: Motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to approve the May, 2019 Slate Belt Regional Police Department Monthly Report as listed and presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

CITIZEN'S AGENDA/NON-AGENDA:

Don Moore- Mr. Moore noted that there is a subdivision for his property. He added that the driveway crosses a stormwater easement area. In the past few years, Mr. Moore has been experiencing a surge of stormwater which has now ripped out his driveway. Mr. Moore contacted Nate Pritchard from the Conservation District to come take a look. Mr. Pritchard suggested plantings to be placed as a buffer. He is unsure on how to address the issue and whether he would be able to speak with Township Engineer, Mike Kukles, regarding the issue.

Township Manager, Tom Petrucci, requested direction from the Board regarding stormwater issues. He stated that when residents call about stormwater issues, Mr. Petrucci is typically notifying residents that unless the Township performed work that altered the stormwater tract, the Township is not responsible for the stormwater issue. The Board agreed that because the issue on Mr. Moore's property is 200 feet on his private property, Mr. Moore would need to hire someone outside of the Township to conduct any work that he determined would be necessary to rectify the issue.

Wanda Gruber- Mr. Gruber noted that she thought two residents would be present at the meeting in order to discuss culverts/stormwater issues. Township Engineer, Mike Kukles, was aware of the one issue as this was already previously addressed, however, nothing could be done because one of the property owners would not allow the Township to come onto his property in order to identify if any maintenance could be done. Mr. Kukles added that there are many stormwater issues that require maintenance in the Township. Township Manager, Tom Petrucci, stated that the Township is being very diligent on receiving grant funds in order to complete projects such as stormwater maintenance and culvert replacements, and that the Township will continue to work on projects in accordance with the capital infrastructure replacement plan of the Township.

BOARD OF SUPERVISORS REPORTS:

1. ***Glenn Borger, Vice Chairman***- No Report
2. ***Joyce Lambert***- No Report
3. ***Jane Mellert***- Ms. Mellert stated that there will be a series of three meetings regarding the Slate Belt Multimunicipal Comprehensive Plan which are to be held on Tuesday, June 18th, 8:00 am at Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064, Tuesday, June 18th, 1:00 pm at Upper Mount Bethel Township Municipal Building, 387 Ye Olde Hwy, Mt Bethel, PA 18343 and Wednesday, June 19th, 7:00 pm at The Beehive in Bangor Borough, 197 Pennsylvania Avenue, Bangor, PA 18013. She noted that she received some negative comments from residents on the times of the meetings. Mr. Petrucci added that a lot of individuals have signed up for the meetings on the various days.
 1. ***Stephen Hurni***- Mr. Hurni noted that the Slate Belt Chamber of Commerce is having a restaurant week. There is a flyer with the list of restaurants that are participating. Mr. Hurni will be giving it a try.
 2. ***Randy Heard, Chairman***- Mr. Heard was approached again by residents that live next to the chicken coop issue off of Pen Argyl Road. He questioned whether there is anything else that can be done and added that this is certainly an overuse of the lot. Additionally, there are accessory buildings in the Township that are close to collapsing. Mr. Petrucci noted that he has proposed a property maintenance code multiple times; however, the Board was not interested in moving forward. Mr. Petrucci stated that in order to address issues such as these, there should be a property maintenance code in place or at least an

ordinance with respect to nuisances such as overuse of lots. Mr. Petrucci will conduct further research into this matter.

Ms. Lambert mentioned that her neighbor brings home/purchases large amounts of junk and attempts to sell that junk. Anything that does not sell, he puts it out for the garbage company to take. Mr. Petrucci will speak with Zoning Officer, John Lezoche, in order to identify whether there is any ordinances that can be enforced with this situation.

SOLICITOR’S REPORT- DAVID BACKENSTOE, ESQUIRE:

Solicitor David Backenstoe did not have any specific agenda items outside of what was discussed during the course of the meeting.

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, motion was made by Glenn Borger and seconded by Stephen Hurni to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 10:41 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors

These minutes were prepared with the assistance of the Administrative Assistant of the Township, Paige Stefanelli, under the direction of the Township Manager/Secretary.