

**PLAINFIELD TOWNSHIP  
BOARD OF SUPERVISORS  
February 11, 2026**

A regular meeting of the Plainfield Township Board of Supervisors was held on Wednesday, February 11, 2026, at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Glenn Borger, called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Supervisors answered roll call: Chairman, Glenn Borger; Vice Chairman, Ken Field; Supervisor, Nolan Kemmerer; Supervisor, Jane Mellert and Supervisor, Paul Levits

Also present were: Township Manager, Paige Stefanelli, Solicitor, David Backenstoe, Esq.; Administrative Coordinator/Secretary, Amy Kahler; Finance Director, Nicholas Steiner; Chief of Slate Belt Regional Police, and Public Works Foreman, Larry Sapone.

Approximately 18 members of the public were in attendance.

**I. GUEST SPEAKERS/PRESENTATIONS:**

1. Swearing in of Fire Police for Plainfield Township Volunteer Fire Company:

Chairman, Glenn Borger swore in seven (7) Fire Police and thanked them for their service.

2. Grand Central Sanitary Landfill (Waste Management) Monthly Update:

Waste Management Representative, Adrienne Fors, indicated that Domenic DeFranco was promoted to the Operations Manager position. Ms. Fors reported that Waste Management is averaging 1,500 tons per day. Waste Management is currently working in Cell 19 and reopening Cell 6 to fill to capacity due to settling. Ms. Fors reported that Waste Management continues to work on gas collection and continues to complete some updates at the Treatment plant.

Supervisor, Jane Mellert, requested, if possible for Ms. Fors to provide the Township with the report prior to the meeting. Ms. Fors confirmed this can be completed.

3. Meyner Center for the Study of State and Local Government- Organizational Assessment and Strategic Planning- Jennifer Smethers-

Ms. Jennifer Smethers introduced herself and how the Meyner Center was established. Ms. Smethers reviewed the estimate and reviewed the organizational status and how the assessment of the Township is completed. Ms. Smethers indicated that this assessment

would be a 2-phase proposal. Phase 1 would take approximately 10 weeks, which would entail reviewing documents, speaking with staff/board members, and then a close out presentation. Phase 2 would take approximately 6 weeks, which would entail review of Township projects, strategies, planning sessions, and compiling an implementation plan. Supervisor, Paul Levits, asked if reviews/assessments with contact information could be compiled for review by the Supervisors to see if other Municipalities benefited and the outcome of their reviews.

Ms. Smethers indicated that would not be a problem, but to remember that when the Meyner Center completes their assessments/reviews they are tailored to that Township/Borough/Municipality, no two places are the same.

Supervisor, Jane Mellert, asked when Interim Township Manager, Nicole Beckett was here previously was some of these items completed. Mrs. Mellert, also asked if the proposed \$18,500.00 was in the 2026 budget. Finance Director, Nicholas Steiner, indicated no it was not.

Township Manager, Paige Stefanelli, indicated no, Ms. Beckett was assisting Amy Kahler, with daily tasks and had completed the job descriptions.

Ms. Smethers advised that a detailed estimate would be established along with detailed time sheets.

Resident, Mr. Stoudt, asked if this was placed in the budget for 2026. Finance Director, Nicholas Steiner, indicated that it was not.

Resident, Ms. Houck, asked if this would take into consideration on where the Township is looking to move forward and who would choose the staff and members to speak with. Mr. Houck also asked if this would be cost-effective to have completed.

Chair, Glenn Borger, asked to see additional information regarding references, contact information, and scope of the projects that would compare to our Township.

Supervisor, Nolan Kemmerer, reminded other members that looking at other Municipalities and Townships are not always beneficial.

Resident, Robin Dingle, suggested maybe having a special meeting to have public participation, which would include different key points, including communication and the public component.

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to table Meyner Center- Organizational Assessment and Strategic Planning until further reports can be provided and have 3 other companies for review. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.***

4. John Trant- Strategic Solutions-

Mr. Trant provided a printout which explained purpose, scope of work, along with the different phases.

Supervisor, Jane Mellert, indicated that she has never been provided with any information regarding Strategic Solutions. Prior reviews of Comprehensive Plans included interviews with a couple of different companies and then complete a discussion.

Mr. Trant, provided a review of what has been completed and said that it was at the request of the Township Manager that the rest be placed on hold until a review can be completed by the Board of Supervisors.

Supervisor, Ken Field, indicated that Strategic Solutions has learned Plainfield Township and has reviewed a lot of information.

Supervisor, Jane Mellert, asked if there are grants available for assistance. Township Manager, Paige Stefanelli, indicated that she can review and look into grants, but a plan needs to be compiled to move forward.

Mr. Trant indicated that Strategic Solutions would be well into Phase 2 if the plan was not placed on hold.

Resident, Carlton Michaels, indicated that Strategic Solutions could provide a complete review to the Supervisors and move forward since we have already spent money and they have provided their time for completing the review.

Solicitor, David Backenstoe, indicated that committees, members of the board, would all be taken into consideration and spoken too. Mr. Backenstoe indicated that once the Comprehensive Plan is complete the information would be reviewed by the Plainfield Township Planning Commission. Mr. Backenstoe also verified that this is a Comprehensive plan with only Plainfield Township. Wind Gap Borough and Pen Argyl Borough are no longer apart of the Comprehensive Plan.

Supervisor, Glenn Borger, indicated that no one had agreed to the Multi-Municipal Comprehensive Plan, so we need to move forward.

**ACTION: Motion was made by Paul Levits and seconded by Jane Mellert to table Strategic Solutions discussion until 3 other quotes can be provided for review. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Resident, Pete Albanese, asked if Strategic Solution had to start completely over. Mr Trant indicated that it is correct, the old Comprehensive Plan was to old for review.

**Motion approved. Vote 3-2 with Vice Chairman, Ken Field and Supervisor, Nolan Kemmerer opposing.**

## **II. SECRETARY – AMY KAHLER:**

1. Board of Supervisors Meeting Minutes: January 5, 2026- DRAFT
2. Board of Supervisors Meeting Minutes: January 14, 2026- DRAFT

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the January 5, 2026 and January 14, 2026 Board of Supervisor Meeting minutes. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion withdrawn by Nolan Kemmerer, until a review of the changes can be completed.**

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to table the January 5, 2026 and January 14, 2026 Board of Supervisor Meeting minutes until a review of the amendments can be reviewed. *Prior to the vote, Chairman, Glenn Borger,***

*asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

2. Consideration of Planning Commission Recommendation letter dated January 22, 2026 regarding Gateway Industrial Development in Ross Township
3. Consideration of Planning Commission Recommendation Letter dated January 22, 2026 regarding Traffic Study Request for Gateway Industrial Development
4. Consideration of Planning Commission Recommendation Letter dated January 22, 2026- Correspondence to be sent to Wind Gap Borough regarding Gateway Industrial Development
5. Consideration of Planning Commission Recommendation Letter dated January 22, 2026 pertaining to Traffic Concerns and entering into Party Status with PennDOT

Discussion took place by Supervisor, Paul Levits, not to send out Township Engineer, but to send a Township Representative, which could be anyone we want to attend. Supervisor, Nolan Kemmerer, indicated that a member of the Planning Commission could attend.

**ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to approve the Planning Commission Recommendation Letters dated January 22, 2026, authorizing correspondence to be sent to Wind Gap Borough, PennDOT, and Ross Township regarding concerns related to the Gateway Industrial Development in Ross Township with the exception to not allow the Township Engineer or Representative to attend Ross Township meetings to represent the Township’s concerns. Prior to the vote, Chairman Glenn Borger asked for comments from the governing body and the public. Motion approved. Vote 5-0.**

### **III. FINANCE DIRECTOR – NICHOLAS STEINER:**

Review and approval of Treasurers Report including Accounts Payable (\$233,202.31)

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve the Treasurers Report including Accounts Payable in the amount of \$233,202.31. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

### **IV. TOWNSHIP ENGINEER- Mike Muffley:**

#### **A. Updates and Discussion:**

1. Engineering Transition Discussion- Transition List Provided by Township Manager
2. Discussion of Monthly Engineering Report

Mr. Michael Muffley from Hanover Engineering introduced himself and reviewed information that he obtained over the last couple weeks with meeting with the Township Staff and prior Engineer. Mr. Muffley will provide a report going forward regarding the status of items.

#### **B. For Consideration:**

1. Consideration of Hanover Engineering Meeting Retainer Fee

Mr. Mike Muffley, indicated that the monthly meeting retainer would include 2 meetings, a Board of Supervisors and Planning Commission, and the unknown phone calls or quick questions office staff might have regarding a plan or submission.

**ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to approve Hanover Engineering Meeting Retainer Fee in the amount of \$600.00 a month. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

2. 45-65 Beers Way- Construction Cost Estimate and Conditions of Approval

Township Engineer, Mike Muffley, reviewed the information and provided an update on the status and that the missing piece is approval of the Recreation Fee. It must be determined if the Township wishes to give the Developer credit for the hardscape.

**ACTION: Motion was made by Paul Levits and seconded by Nolan Kemmerer to table the 45-65 Beers Way- Construction Cost Estimate, for review until prior plans could be reviewed for hardscaping approval. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

**V. TOWNSHIP MANAGER – PAIGE STEFANELLI:**

**A. New Business:**

1. Consideration of Appointment of Alternate Township Engineer and Fees:
  - \* Keystone Consulting Engineers, Inc.
  - \* Carroll Engineering Corporation
  - \* Acela Architects + Engineers

**ACTION: Motion was made by Nolan Kemmerer and seconded by Paul Levits to approve Carroll Engineers, Inc. as an alternate Township Engineer. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Discussion between Supervisors took place about the different Engineering Companies. Township Manager, Paige Stefanelli, indicated that the Township might have used the alternate Engineer a hand full of times over the past 5 years. Mr. Muffley stated that Hanover Engineering will not perform conflicting projects in the Township.

**Motion approved. Vote 4-0, with Supervisor, Jane Mellert, abstaining.**

2. Discussion and possible action on 2026 Pay Increase for Planning Commission and Zoning Hearing Board members- Survey Results

Township Manager, Paige Stefanelli, indicated that she had contacted surrounding municipalities and only a handful have responded. Mrs. Stefanelli reviewed the municipalities and the pay provided by them.

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to leave pay as is for Planning Commission and Zoning Hearing Board members. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 3-2, with Supervisor, Paul Levits and Supervisor, Jane Mellert opposing.**

3. Consideration of Blue Mountain Community Library Waiver Request for Pavillion Rental

Township Manager, Paige Stefanelli, indicated that Blue Mountain Community Library is asking for the total waiving of the fee for the Municipal Park Pavilion rental for the 2 days that they are requesting usage.

**ACTION: Motion was made by Jane Mellert and seconded by Nolan Kemmerer to approve the waiving of the Municipal Park Pavilion rental fees for Blue Mountain Community Library for 2 days. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

4. Consideration of Appointment of Recreation Board Liaison

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to appoint Glenn Borger as the Recreation Board Liaison. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Jane Mellert, indicated that herself and other Board members are concerned with having family members on board, but she will vote.

**Motion approved. Vote 5-0.**

5. PennDOT Letter of Concern- Belfast Road and Sullivan Trail

Township Manager, Paige Stefanelli, indicated that she has received numerous concerns about the intersection at Sullivan Trail and Belfast Road. This is a State Road but would request that our Township Engineer send correspondence to PennDOT requesting an appropriate traffic signal be installed due to the number of accidents and the seriousness of those accidents.

Supervisor, Nolan Kemmerer, asked if a letter previously had been sent.

Supervisor, Jane Mellert, indicated that she is sure a letter was sent by the Township in prior years, but maybe also include how many traffic reports and accident reports have taken place in that intersection.

**ACTION: Motion was made by Ken Field and seconded by Jane Mellert to have the Township Engineer send correspondence to PennDOT and include accident information. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

6. Consideration of Road Department Equipment:

Road Department Foreman, Larry Sapone, presented quotes and discussed what equipment would be replaced or why the equipment is needed.

- Hilltop Sales and Service Inc. Quote- John Deere 1600 Turbo Terraincut Commercial Wide Area mower
- Hilltop Sales and Service Inc. Quote- John Deere Z994R Diesel Commercial ZTrak

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the purchase of the John Deere 1600 Turbo Terraincut in the amount of \$74,394.25 and John Deere Z994R Diesel Commercial ZTrak in the amount of \$18,933.38. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisors and Mr. Sapone discussed the purchasing of 2 tractors versus purchase for 1 for the same price. Supervisor, Jane Mellert, is requesting documentation on the hours and the milage of the equipment.

**Motion approved. Vote 5-0.**

- GM Quote- 2026 Ford F600
- EM Kutz Inc Quote – 2026 Ford F600 Upfit

Road Department Foreman, Larry Sapone, indicated that the request for the 2026 Ford F600 with the upfit will replace the 2008 truck.

**ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve the purchase of GM 2026 Ford F600 and the Upfit from EM Kutz Inc. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

- Hafer Equipment Quote- Gasboy Suction Pumps

Road Department Foreman, Larry Sapone, indicated that the current pumps are almost the original pumps, and they are past repairing.

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to approve the purchase of 2 Gasboy Suction Pumps. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

- EM Kutz Inc. Quote- Power Inverter

Road Department Foreman, Larry Sapone, indicated that this will assist when the Department is utilizing different tools out on the trails or repair signs.

**ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve the purchase of Power Inverter from EM Kutz Inc. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

7. February 18<sup>th</sup> Substantive Validity Challenge on the WM/GCSL Rezoning Ordinance-Zoning Hearing Board

Solicitor, David Backenstoe, says that there is pending litigation and the matter is scheduled to go before the Zoning Hearing Board. If anything would like to be discussed further, an executive session would be warranted.

Executive session was called from 8:14pm to 8:26pm. Called meeting back to order.

**ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to request Solicitor, David Backenstoe, attend the Zoning Hearing Board meeting in which the Substantive Validity Challenge is presented and participate as necessary. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

8. Discussion of Refuse Container Size (96 gallon toter) provided by Waste Management per amended Host Agreement

Supervisors are requesting additional information from Waste Management, as if the residents would have an option to opt out of services, and if Waste Management would have an option to have a smaller toter if residents requested.

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to table the discussion of Refuse Container Size provided by Waste Management, until information can be obtained. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

#### **B. Resolutions:**

1. Resolution No. 2026-13- Repealing Resolution No. 2025-30 pertaining to Alternate Planning Commission Members

**ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to approve Resolution No. 2026-13- Repealing Resolution No. 2025-30 Pertaining to Alternate Planning Commission members. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Resident, Pete Albanese, there is no reason to discuss as the Alternate members are still alternates until their term of 4 years has been completed.

**Motion approved. Vote 3-2, with Vice Chairman, Ken Field and Supervisor, Nolan Kemmerer opposing.**

2. Resolution No. 2026-14- Appointing the Alternate Sewage Enforcement Officer for Plainfield Township

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to appoint Carrol Engineering Inc. as our Alternate Sewage Enforcement Officer. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Jane Mellert, asked if the Township has thought about contracting out single Sewage Enforcement Officers. Township Manager, Paige Stefanelli, indicated that we have not.

**Motion approved. Vote 5-0.**

3. Resolution No. 2026-15-Designating Pension Plan Official for Charles Scwab Trust Bank- Revised by Charles Scwab

Township Manager, Paige Stefanelli, indicated that the prior requested changes were not recommended by Charles Scwab.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-15- Designating Pension Plan Official for Charles Scwab Trust Bank. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

4. Resolution No. 2026-16- America250PA- 250<sup>th</sup> Birthday of United States of America

**ACTION: Motion was made by Jane Mellert and seconded by Ken Field to approve Resolution No. 2026-16- America250PA-250<sup>th</sup> Birthday of United States of America. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Jane Mellert, asked if we know of any organizations that are having celebrations that Plainfield Township would be able to join. Township Manager, Paige Stefanelli, did not indicate any.

**Motion approved. Vote 5-0.**

5. Resolution No. 2026-17- Corporate Authorization Resolution- Univest Bank and Trust Co.

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve Resolution No. 2026-17- Corporate Authorization Resolution- Univest Bank and Trust Co. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

6. Resolution No. 2026-18- 2026 Schedule of Fees- Amendments

Township Manager, Paige Stefanelli, reviewed the amendments that were made to the approved Fee Schedule.

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to approve amended Resolution No. 2026-18- 2026 Schedule of Fees, with the amendment of removing the word “escrow”. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Paul Levits, asked how the fees were determined. Township Manager, Paige Stefanelli, indicated that due to inflation adjustments have been made and how we are charging the residents.

**Motion approved. Vote 4-1, with Supervisor, Jane Mellert, opposing.**

**VI. SOLICITOR'S REPORT – DAVID BACKENSTOE, ESQ.:**

1. Discussion of Plainfield Township Environmental Advisory Council (EAC) Ordinance

Solicitor, David Backenstoe, spoke and asked the opinion or the expectations of what the Board members are looking for to reestablish the Township Environmental Advisory Council or a Long-Term Planning Committee.

Supervisor, Jane Mellert, indicated that the Long-Term Planning Committee was around 2007, and the Environmental Advisory Council was dissolved 2 years ago. Mrs. Mellert can provide the Township Manager with information about both committees for review and discussion by the Board of Supervisors.

2. Approval to Advertise Ordinance No. 432 Regulating Data Centers

Solicitor, David Backenstoe, reviewed key points within the Data Center Ordinance. Mr. Backenstoe indicated that this ordinance has been reviewed by the Zoning Officer, Township Engineer, Township Manager along with himself. Mr. Backenstoe indicated that he would like to move forward, if the Board is so inclined, to present to Lehigh Valley Planning Commission along with Plainfield Township Planning Commission for review and comment and then appropriate advertising.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve to advertise Ordinance No. 432- Regulating Data Centers. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Paul Levits, asked what are the distractions that are caused by the Data Centers. Solicitor Backenstoe indicated that loud noises, extremely lit on the outside of the building, and possible contamination of wells.

Resident, Robin Dingle, indicated that Governor Shapiro is very active in protecting municipalities and making sure there are strict requirements in place.

Resident, Jeff Stoudt, asked if there are any restrictions in place to prevent the owners from utilizing quarry water. Solicitor Backenstoe, indicated that quarry water is considered owned by the Commonwealth, there would be Federal and State Laws that prohibit that.

**Motion approved. Vote 5-0.**

3. Approval to Advertise Ordinance No. 433 Regulating Solar Energy Systems

Solicitor, David Backenstoe, reviewed the updated Solar Energy System Ordinance, he indicated that the Township Manager, Zoning Officer, Engineer, and LVPC comments have all been incorporated. Businesses and residents can utilize solar systems, if they are not being utilized to sell back energy.

Supervisor, Glenn Borger, asked if businesses can utilize them to cut costs on energy. Mr. Backenstoe indicated yes, they are recommended to be placed on roofs.

Supervisor, Jane Mellert, indicated that there have been comments from Fire Companies that solar panels are a nuisance when trying to put out fires if not appropriately installed.

Township Manager, Paige Stefanelli, indicated that Solar Companies are still required, no matter if they are residential or commercial, to follow all regulations and inspections.

Supervisor, Paul Levits, indicated that a portion of the Ordinance indicates that the solar panels, if located on a roof, should not be seen. This would be difficult within Plainfield Township. Further discussion between Board members took place, and it was agreed to remove this section on Page 5, 6- B.

Solicitor, David Backenstoe, will be removing this section.

**ACTION: Motion was made by Glenn Borger and seconded by Paul Levits to approve advertising Ordinance No. 433- Regulating Solar Energy Systems, excluding section 6.B.IV section. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Resident, Jeff Stoudt, asked if properties that are in Act 319, would be able to utilize solar systems. Township Manager, Paige Stefanelli, indicated that yes if your property is in Act 319, you would be required to follow rules/regulations like any other permit.

**Motion approved. Vote 5-0.**

4. Planning Commission Member Alternates and Protocols

Solicitor, David Backenstoe, provided an explanation of the process of repealing of the resolution for the 2 Alternate Planning Commission members. Mr. Backenstoe also indicated that the alternates will remain in their allotted position until their 4-year term is completed as per the MPC.

Supervisor, Paul Levits, presented Resolution No. 2025-21 outlining process of appointment. The published December 10, 2025 minutes confirm that the Resolution was not followed. Mr. Levits feels since these procedures were not followed, the appointed alternates are not valid.

Supervisor, Jane Mellert, indicated that she agrees with what Supervisor, Paul Levits indicated along with the terms should be staggered, and Mrs. Mellert asked for verification that the Oath of Office was completed by the new members. Township Manager, Paige Stefanelli, indicated that she would need to check the personnel files.

Solicitor, David Backenstoe, indicated that he has been asked to review the duties and requirements of the Planning Commission members. Mr. Backenstoe reviewed the MPC which included a list of 14 duties.

Discussion with Board members took place indicating that normally the agendas are generated and produced by the plans or minutes that have been completed.

Resident/ Planning Commission Chair, Robin Dingle, indicated that she had requested some items be added onto the agenda so there could be discussion between Commissioners and possibly make recommendations to the Board of Supervisors, or just simply ask for clarification or follow-up.

**VII. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD and FIRE COMPANY and AMBULANCE REPORTS:**

- 1. Planning and Zoning Report- January 2026**
- 2. Road Department Report – January 2026**
- 3. Fire Company and Ambulance Report – January 2026**
- 4. Recreation Board Reports- October 2025, November 2025, and January 2026 Minutes**

**ACTION: Motion was made by Glenn Borger and seconded by Ken Field to approve January 2026- Planning and Zoning Report, January 2026- Road Department Report, January 2026- Fire Company and Ambulance Report, and Recreation Board Minutes as follows: October 2025, November 2025, and January 2026. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

- 5. Recreation Board Report: Brianne Kemmerer- October 2025, November 2025 and January 2026 minutes**

- a. Consideration of Recommendation regarding Master Site Plan

Township Manager, Paige Stefanelli, requested approval of the Master Site Plan for the Community Park Complex.

Supervisor, Jane Mellert, asked if this could be possibly discussed at a Workshop Meeting or the next Board of Supervisors meeting, as there is a lot to review. Also requested a larger print, so areas could be seen.

**ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert to table until larger prints are received. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

b. Consideration of Recommendation to Purchase Scoreboard and Shed Replacement

Township Manager, Paige Stefanelli, reviewed information regarding the MS-4 Portable Scoreboard and shed replacement, requested by the Recreation Board.

**ACTION: Motion was made by Paul Levits and seconded by Ken Field to table the purchase of the MS-4 Scoreboard and shed replacement. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.***

**SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:**

**1. Slate Belt Regional Police Department Report- January 2026**

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the January 2026- Slate Belt Regional Police Department report. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Jane Mellert, asked if the cost formula for the municipal share remains the same and if the incidents are still included. Chief Hoadley, spoke and advised that it is correct and it reflects the calls coming in from the County, not the incident calls themselves.

**Motion approved. Vote 5-0.**

**CITIZENS AGENDA/NON-AGENDA ITEMS:**

- **Jeff Stoudt**

Mr. Stoudt confirmed the office closure and suggested maybe posting the website and doors of such.

**BOARD OF SUPERVISORS REPORTS:**

- **Ken Field**

Nothing to report.

- **Glenn Borger**

Mr. Borger requested a moment of silence for previous Board of Supervisors member, Randy Heard.

- **Nolan Kemmerer**

Nothing to report.

- **Jane Mellert**

Mrs. Mellert requested possibly being able to receive a tour of the basement and the Road Department Building. Mrs. Mellert feels that the building should not be totally closed on Thursday afternoons and it seems that 1 staff member can remain in the office to assist the public that may come in.

- **Paul Levits**

Mr. Levits also expressed concern about having the office fully closed on Thursday afternoons.

Chief Hoadley spoke to express his gratitude towards the staff that are willing to go into the basement, in the current condition, and try to purge documents and get it in order.

Chief Hoadley had to provide a tour to other Chief's, and it is embarrassing as to the state, there is nowhere to walk, and boxes are piled to the ceiling in some areas.

**ADJOURNMENT:**

Having no further business to come before the Board of Supervisors, the motion was made by Ken Field and seconded by Nolan Kemmerer to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 9:49pm.

Respectfully submitted,

Amy Kahler  
Administrative Coordinator/Secretary  
Plainfield Township