

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
July 10, 2024**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, July 10, 2024 at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Ken Field, called the meeting to order at 6:00 P. M.

The Pledge of Allegiance was performed.

A moment of silence was performed for Louis Nagy whom worked for Bushkill Township.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Ken Field, Vice Chairman, Glenn Borger, Supervisor, Nolan Kemmerer, Supervisor, Jonathan Itterly, and Supervisor Kenneth Fairchild.

Also present were Township Manager, Paige Stefanelli, Township Solicitor, David Backenstoe, Township Representative for Keystone Consulting Engineers, Dave Crowther, Administrative Assistant, Amy Kahler, and Finance Director, Amy Riger.

I. SECRETARY – AMY KAHLER:

1. *Executive Session Announcement-* Wednesday, June 19, 2024 from 9:30AM-12PM regarding Position Interviews for Plainfield Township
2. *Executive Session Announcement-* Wednesday July 10, 2024 from 5:00PM-5:50PM regarding Personnel Matters
3. Board of Supervisors Meeting Minutes- May 8, 2024 *DRAFT*

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve the Board of Supervisors, May 8, 2024 minutes. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Board of Supervisors Meeting Minutes- June 12, 2024 *DRAFT-*

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve the Board of Supervisors, June 12, 2024 minutes. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

5. Resolution No. 2024-11- 2024 Plainfield Township Personnel Manual-

Township Manager, Paige Stefanelli, clarified some of the changes that had taken place in the Employee Manual such as: formatting was changed, now everything is consistent, paid holidays match other local municipalities, paid time off has been changed to experience and an increase instead of levels, if married partners both work for the municipality, they are both may have leave off just not jointly.

ACTION: Motion was made by Ken Field and seconded by Kenneth Fairchild to approve Resolution No. 2024-11, 2024 Plainfield Township Personnel Manual retroactive to March 18, 2024. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

6. Grand Central Sanitary Landfill (Waste Management) Monthly Update:

Ms. Adrienne Fors advised that they are operating as normal. The liner will be laid out in August. We will be hosting the Junior Conservation School next week. Also, on July 23 CROP is having their conference and then will be coming for a tour at the facility. Ms. Fors also indicated that on August 2nd they partnered with Millers Keystone to hold a blood drive.

Mr. Terry Kleintop asked if they will be building a building on their submission. Ms. Fors advised that her partner is handling that submission but is pretty sure that no building will be present on the property. Township Manager advised that we can speak about the Planning Commission submissions during a separate meeting

II. TREASURER – AMY RIGER:

1. Approval of the May 2024 General Fund Disbursements (\$348,387.78)-

ACTION: Motion was made by Kenneth Fairchild and seconded by Glenn Borger to approve the May 2024 General Fund Disbursements of \$348,387.78. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

2. Approval of the May 2024 Treasurer’s Report – Fairchild/ glenn Vote 5-0

ACTION: Motion was made by Kenneth Fairchild and seconded by Glenn Borger to approve the May 2024 Treasurer’s Report. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. Quickbook Proposal & Invoice-

Finance Director, Amy Riger indicated that we would like to have Diane Patten, Quickbook Instructor, come in and assist with training on the new upgraded system we would like to install and also have her go back and amend/fix any inconsistencies and issues that we have had in prior years documentation. Ms. Riger indicated that she had participated in some of her training and seminars at the PSATS Conference. Ms. Patten is the Treasurer in other Municipalities, and she is also the head Trainer at the Conferences.

The Board of Supervisors asked how many years will she be going back and if she is well versed in QuickBooks?

Ms. Amy Riger advised that she is not exactly sure, but she thinks that she will be going back to 2015 and yes she is the Trainer at PSATs for QuickBooks.

Resident Jane Mellert asked what year is she going back to and how much is she being paid?

Finance Director, Amy Riger, indicated that she will be going back pretty far and she is not sure as the contract has not been finalized.

ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve the QuickBooks Proposal and Invoice. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

4. 2023 Financial Audit- Zelenska's Axelrod, LLC.-

Township Manager, Paige Stefanelli, indicated that we had to review and try to locate information. We do have hard copies available. They will not be coming in and doing a presentation. Findings, we do need to correct some items, but nothing major.

Resident Jane Mellert asked for a hard copy of the audit. Ms. Mellert was provided a copy.

III. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:

1. Review PennBid Awards- 2024 Township Road Projects- opened on June 28. AMS is the only 1 submitted.
 - i. 2024 Bituminous Seal Coat & Fog Seal Project-
 - ii. 2024 FB-3 Wearing and Fog Seal Project

ACTION: Motion was made by Glenn Borger and seconded by Kenneth Fairchild to approve the bid of the 2024 Bituminous Seal Coat & Fog Seal Project and 2024 FB-3 Wearing and Fog Seal Project to Asphalt Maintenance Solutions LLC (AMS). *Prior to the vote, Chairman, Ken Field, asked if there*

were any comments from the governing body or the public. Motion approved. Vote 5-0.

IV. TOWNSHIP MANAGER – PAIGE STEFANELLI:

1. Fire Police Oath of Office- Dale Schlegel-

Chairman, Ken Field, swore in Dale Schlegel of the Plainfield Township Fire Police.

2. Approval of Plainfield Township Animal Control Officer- Slate Belt Animal Advocacy Group-
Township Manager, Paige Stefanelli, indicated that this will be \$2.00 per resident. Ms. Stefanelli indicated that they are still in the process of negotiations, we are asking for the approval of Plainfield Township Animal Control Officer, to be tabled at this time.

ACTION: Motion was made by Ken Field and seconded by Kenneth Fairchild to table the Approval of Plainfield Township Animal Control Officer- Slate Belt Animal Advocacy Group. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Resident Jane Mellert asked if this was Christine Mammi, Ms. Stefanelli indicated that was correct.*

Motion approved. Vote 5-0.

3. Remove KeyCodes Inspection Agency as Building Code Official for Plainfield Township-

Township Manager, Paige Stefanelli, indicated that we are only removing them as the Building Code Officer. They will still be conducting inspections.

ACTION: Motion was made by Kenneth Fairchild and seconded Glenn Borger to remove KeyCodes Inspection Agency as Building Code Official for Plainfield Township. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

4. Appoint Plainfield Township Full-Time Zoning Officer and Building Code Official-

Township Manager, Paige Stefanelli, advised that we had many great candidates and conducted many interviews. Doreen Curtin is very educated in each Zoning and Building Code areas.

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to appoint Plainfield Township Full Time Zoning Officer and Building Code Official, Doreen Curtin effective July 29, 2024. Salary will be \$83,000.00. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

*Resident, Don Moore asked if she will be conducting the zoning reviews?
Township Manager, Paige Stefanelli, indicated that is correct.*

*Resident, Jane Mellert, asked what Paige meant in regard to her being educated.
Township Manager, Paige Stefanelli, indicated that Ms. Curtin has extreme knowledge in the Building Code and Zoning Department, and she has already reviewed our Township Ordinances.*

Resident Terry Kleintop asked if she will be conducting the Zoning reviews? Ms. Stefanelli, Township Manager, advised that is correct.

Motion approved. Vote 5-0.

5. Plainfield Township Farmers' Association- Roof and Tree Updates-

Township Manager, Paige Stefanelli indicated that all of the work has been completed and is ready for the Farmers Fair.

6. Slate Belt Comprehensive Plan- Discussion and Recommendations and Member Assignment-

Township Manager, Paige Stefanelli, discussion needs to move forward.
Chairman, Ken Field indicated that the opinion of the Board is that we should have our own Comprehensive Plan since the Slate Belt Comprehensive Plan does not or has not changed some of our needs that we have requested.

ACTION: Motion was made by Ken Field and seconded by Kenneth Fairchild to approve the dismissal of the Slate Belt Comprehensive Plan and to have Plainfield Township move forward with their own. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

Resident, Don Moore, indicated that he is happy to hear the motion and thank you.

Resident, Terry Kleintop, has submitted the entire packet and additional information.

Motion approved. Vote 5-0. Township Manager, Paige Stefanelli, indicated that a letter will go to the Steering Committee on July 11, 2024 to advise of the decision.

7. Plainfield Township Rain Gardens- Removal and Replacement Discussion- Township Manager, Paige Stefanelli, indicated that the rain gardens have been removed. We have been in contact with Rebecca Hayden, from Watershed Coalition and Nate Pritchard, from the Conservation District, on where and how we can place the rain gardens elsewhere, better suitable for resident viewing along with other ideas on a pollination garden.

Resident Don Moore, advised that is the granted completed and is that why it was moved? Township Manager, Paige Stefanelli advised that we are looking at other options on placement.

Resident Jane Mellert asked who will be paying for the rain gardens since they were removed the grant is voided. Township Manager, Paige indicated that as long as long as they are being relocated, there should be no issues.

8. Plainfield Township Short-Term Disability Increase Proposal- Benecon Discussion-

Township Manager, Paige Stefanelli, indicated that the salary information was updated and did not line up with current salary information. \$500.00 per pay max at this time, per Benecon's recommendations, we are asking to increase to \$1,200.00 per pay maximum. Ms.Stefanelli, indicated that our monthly premium now is \$120.05 it would increase to \$209.00. Township Manager, Paige Stefanelli, indicated that based on the discussion and requirements/recommendations to the Board of Supervisors, that the \$1,200.00 does not meet the current salaries but that is the maximum that we can receive. Ms.Stefanelli, advised that she will issue a letter indicating that it has been approved and to increase to the \$1,200.00 for short term disability.

ACTION: Motion was made by Kenneth Fairchild and seconded by Glenn Borger to approve the increase of Plainfield Township Short-Term Disability to \$1,200.00 per pay. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

9. Families First 5-K Race- Notification of Special Event Application Receipt-

Township Manager, Paige Stefanelli, indicated that Mikal Sabatine Director is requesting approval to utilize some Township Roadways. They will be starting at the Wind Gap Borough Park and will be utilizing Delabole and Church Roads. They will not need us to block off, they will have their own flaggers etc.

ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve the Special Even Application and use of the Township Roads. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

10. Environmental Advisory Council- Board Member Reduction Discussion- Township Manager, Paige Stefanelli, indicated that she has spoken with Jeffrey Beavan and he is asking for approval to change the board from a 7 member to a 5 member board.

Supervisor Nolan Kemmerer believes that it should remain as a 7 member board. Supervisor, Kenneth Fairchild, indicated that he would suggest to eliminate the board all together. Chairman, Ken Field indicated he will make a motion to eliminate the Environmental Advisory Council Board, we will complete an Ordinance to eliminate and vacate the Board.

ACTION: Motion was made by Ken Field and seconded by Kenneth Fairchild to disband the Environmental Advisory Board. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.

Resident, Jane Mellert, asked if we were aware of how much money is the Environmental Advisory account. **Chairman, Ken Field indicated that he does not have that amount at this moment, but the money will not disappear. It will be utilized as usual and for necessary funds.**

Motion approved. Vote 4-1.

11. Plainfield Township Polling Locations- Permanent Polling Relocation Discussion-

Township Manager, Paige Stefanelli, has met with Northampton County, Office of Elections and that Saint Joseph's Church has voted to no longer utilize the Parrish as a voting center. They are looking at an area within Plainfield Township. They would like to either utilize this meeting room, at the Township Building or see if the Plainfield Township Fire Hall would be the other location. The Board of Supervisors suggest that the Fire Hall would be the best and would be able to be assessable by all parties for numerous hours. They could rent the space, that way it would go back to the Fire Department. Chairman, Ken Field, indicated that he would make a motion to contact the Fire Department to utilize the Fire Hall as a voting registration spot.

ACTION: Motion was made by Kenneth Fairchild and seconded by Ken Field to contact Plainfield Township Fire Department to utilize the fire hall as a permanent polling location. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

12. Bracalente Construction, Inc.- Bituminous Pavement on Constitution Avenue-

Township Manager, Paige Stefanelli, indicated they are proceeding with construction on Constitution Ave and will come up and meet the Borough and Township lines. Bracalente Construction will be fixing the road such as milling and then paving the area for approximately \$8,794.00.

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve Bracalente Construction to repair/fix Constitution Avenue. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

13. Resolution 2024-12- Planning Module for Material Recycling Facility at 910 W. Pennsylvania Avenue (Grand Central Sanitary Landfill)-

Township Manager, Paige Stefanelli, has reviewed the approval from Ott Consulting and this will now move for DEP review and then will move forward with Permits.

ACTION: Motion was made by Glenn Borger and seconded by Jonathan Itterly to approve to move the Planning Module for Material Recycling Facility to the next step. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

14. SealMaster Municipal- 2024 Crack Sealing Rental Program Quote-

Township Manager, Paige Stefanelli, reported that we will be going around to the different Township Roads that do not need major repair and mending some areas. This quote was received and in the amount of \$4,315.00.

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve SealMaster Municipal- 2024 Crack Sealing Rental in the amount of \$4,315.00. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

15. Road Damage Discussion- July 2023 Major Storm Event-

Township Manager, Paige Stefanelli, had spoke with numerous residents, Public Works Foreman, Emergency Management in regard to the damage that has happened on our roads within the Township. From what I have found within the Township that we had missed the funding for FEMA and PEMA by \$7,000.00. The Township has looked into the repair of some of the roads now and are estimating their cost to be more than 7 million. Township Manager, Paige Stefanelli indicated that restoring some of the roads will be extremely extensive. Ms. Stefanelli indicated that she had located a letter requesting information for the funding to be completed and no information was ever sent.

Township Manager, Paige Stefanelli indicated that we had asked Dave Crowther to take a look and see what and how we could possibly fix roads. Mr. Crowther indicated that Mud Run Road has several guard rails that have been removed/damaged, guard rails/trees hanging out and above water way, washed out banks. Ms. Stefanelli, indicated that Heitzman Road is our first priority and that it is frustrating that nothing has been completed, this will now cost us twice as much. The individuals that needed to inspect the areas from FEMA and PEMA did do their inspections and requested information and that information was never sent to them. This could have made a decent dent in the items that need to be repaired etc.

Resident, Jane Mellert, asked if they were out and on site what else did they need from the Township to complete the project.

Township Manager, Paige Stefanelli, indicated that the letters that were submitted were vague and needed full information in regard to each situation/road.

Ms. Jane Mellert indicated that they should have been able to proceed.

Chairman, Ken Field, indicated with this new information, Ms. Stefanelli's efforts moving forward we will have regulations and a road maintenance in place going forward.

A Resident asked if by Mr. Barlett not submitting this information, if the whole Northampton County missed out on this funding? Ms. Paige Stefanelli indicated that is correct.

Resident Pete Albanese asked if this was a 1-time application or if we would be able to apply again for this funding?

Township Manager, Paige Stefanelli, indicated that this was a 1-time application.

16. Environmental Fund- Reconciliation Summary-

Township Manager, Paige Stefanelli, indicated that the report is not accurate due to a CD that had been closed out. Ms. Stefanelli advised that this will be one of the areas that the Quickbooks trainer will be looking at when she comes in. As of the end of March 2024, the balance is \$461,549.70.

17. 2024 Dotta's Development Paving Project- Quotation for Risers- Pen Argyl Borough –

Township Manager, Paige Stefanelli, advised that we have been working on a project and apart of the awarding, we have come across a slight issue with Pen Argyl Borough and certain risers within the roads. Paige Stefanelli, Township Manager, advised that she has contacted Robyn Zamoda to try to work out a solution. We had purchased all of the risers to have the roads fixed correctly. We are looking for reimbursement of the 26 risers in the amount of \$5,990.00, that is for the risers for the Pen Argyl side. We advised that we communicate first prior next time. Township Manager, Paige Stefanelli indicated that we are looking for what the Board of Supervisors would like to proceed. We can replace them, pave over them, pave around them, these are our Roads. Robyn Zamoda indicated that they were never notified and are not being held responsible. It was suggested by the board that we notify Pen Argyl Borough and ask them to incorporate it into their budget for 2025 and if they can not do that option to pave over the risers currently there. We are only asking for the expense of the risers.

ACTION: Motion was made by Ken Field and seconded by Kenneth Fairchild to approve to purchase the risers and Pen Argyl Borough to repay in their 2025 Budget or pave over the current risers if they do not wish to reimburse. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

V. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report- TABLED
2. Road Department Report- June 2024-

ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to approve June 2024 Road Department Report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Recreation Board Report- May 2024-

ACTION: Motion was made by Kenneth Fairchild and seconded by Ken Field to approve May 2024 Recreation Board report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

4. Fire Company and Ambulance Report- June 2024-

ACTION: Motion was made by Kenneth Fairchild and seconded by Ken Field to approve June 2024 Fire Company and Ambulance Report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

VI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Monthly Report- May 2024-
2. Slate Belt Regional Police Department Monthly Report- June 2024-

ACTION: Motion was made by Nolan Kemmerer and seconded by Kenneth Fairchild to approve May 2024 and June 2024 Slate Belt Regional Police Department Monthly Reports. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

3. Feasibility Project- TABLED

VII. CITIZEN'S AGENDA/NON-AGENDA (Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 5-minute time limit for speakers):

- **Jeff Stout**

Resident Jeff Stout asked if our Township can take a look at our equipment, our processes, and how we do different items as in mowing around ponds, creeks etc. due to the incident that occurred in Bushkill Township.

Chairman, Ken Field, indicated that we have started the conversation and that Resident Jeff Stout's suggestion is noted.

Resident Jeff Stout indicated that the Board of Supervisors need to be more involved in all areas that the Office is doing and making sure that items are being taken care of, so things (grants, monies) are not being missed. Nothing against Paige.

Chairman, Ken Field, advised that we do have daily meetings or at least phone calls that do take place. If there is something major happening or that was reported Township Manager, Paige Stefanelli, does contact right away.

Township Manager, Paige Stefanelli, indicated that she is transparent and advised if she misses something etc.

- **Jane Mellert**

*Resident Jane Mellert asked if the Environmental Advisory Board was voted to disband it? **Chairman, Ken Field advised that it was voted anonymously 4-1.***

*Ms. Mellert asked what the status of Colony Park is and what will be done. **Township Manager, Paige Stefanelli, indicated that it has been apart of the repairing discussions, but we are discussing what the Land Development says, who is responsible etc. We have Carl from Keystone Consulting reviewing the information.***

*Ms. Mellert requested the amount of the escrow? **Ms. Stefanelli indicated that it is approximately \$430,000.00.***

*Ms. Mellert indicated that if the Environmental Advisory is being terminated what are we going to do with the funds, the only funds that are being removed from there was the testing of Little Bushkill Creek and maybe any testing that is taking place for the Hower Farm. **Chairman, Ken Field, indicated that the funds will be used as necessary.***

*Resident Jane Mellert asked why the June expenditures report was not on the agenda? **Township Manager, Paige Stefanelli, indicated that when it is completed it will be on the agenda.***

VIII. BOARD OF SUPERVISORS REPORTS:

1. Ken Field

- Chairman, Ken Field, advised that we have received a generous donation from the Green Knights in the amount of \$5,000.00 to be used for the pickleball courts. Thank you.

2. Glenn Borger

- Nothing to report.

3. Nolan Kemmerer

- Nothing to report.

4. Jonathan Itterly

- Nothing to report.

5. Kenneth Fairchild

- Nothing to report.

A Resident had asked if we are out of the Slate Belt Comprehensive Plan? **Chairman, Ken Field, advised that is correct. We will be making our own plan which will not include the Zoning portion.**

Township Manager, Paige Stefanelli, indicated that the reason for this is due to our maps, street classifications do not match what they want to release. The Comprehensive Plan that they were suggesting implementing did not represent Plainfield Township or what we are looking for in our future.

IX. SOLICITOR'S REPORT – (DAVID BACKENSTOE, ESQ.)

1. 2005- Mary Mountains Estate-

Solicitor Backenstoe indicated that Plainfield Township excepted responsibility of the roads back in 2005, but the Developer never did a deed. We will need to do a deed and indicate specific wording for the sewer lines. Supervisor, Jonathan Itterly, questioned if we would be able to put it in the deed about the road work, repairs, risers and who pays for what? Solicitor Backenstoe indicated that can add that wording in.

A motion was made to approve of the ordinance to adopt the deed.

ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve a deed being completed for the road work of Mary Mountains Estate with the addition of the wording they will pay for risers if work needs to be completed. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.

2. Sewer Line Dedication- Pleasant Avenue- update the board-

Plainfield Township received notification of a property that the taxes were not paid, so this is going for a judicial sale. Mr. Backenstoe indicated that the property is a single vacant lot on Engler Road. You may buy the property at a sale, but there are liens and taxes that will need to be paid. There is \$12,712.00 in tax liens but that is for outstanding school tax, etc. \$1,700.00 is owed to the Township. If you bid anything over what is owed to the Township it would then go to the school tax. It is owned but would not recommend it. No action is needed.

X. ADJOURNMENT

Having no further business to come before the Board of Supervisors, a motion was made by Kenneth Fairchild and seconded by Glenn Borger to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 8:45 PM.