

**PLAINFIELD TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
April 10, 2024**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, April 10, 2024 at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Ken Field, called the meeting to order at 6:00 P. M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Supervisors answered roll call: Chairman, Ken Fields, Vice Chairman, Glenn Borger, Supervisor, Nolan Kemmerer, and Supervisor, Kenneth Fairchild.

Also present were Director of Planning & Zoning, Paige Stefanelli, Township Solicitor, David Backenstoe, Esq., and Township Representative for Keystone Consulting, Dave Crowther and Administrative Assistant, Amy Kahler.

**I. INTERIM SECRETARY – AMY RIGER:**

1. Appoint Right to Know Officer- Paige Stefanelli

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to appoint Keystone Consultant, Paige Stefanelli as the Right-to-Know Officer. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.***

Resident, Paul Levits asked if Paige is a direct employee of the Township or is she an employee of Keystone Consulting Engineers and if she is employee of Keystone, then that should be noted. Chairman, Ken Field, confirmed that she is an employee with Keystone Consulting Engineers and this will be reflected in the minutes.

**Motion approved. Voted 4-0.**

2. Appoint Plainfield Township Administrative Assistant- Amy Kahler

**ACTION: Motion was made by Kenneth Fairchild and seconded by Glenn Borger to appoint Amy Kahler as the Administrative Assistant. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.**

3. Appoint Plainfield Township Secretary- Amy Kahler

**ACTION: Motion was made by Kenneth Fairchild and seconded by Glenn Borger to appoint Amy Kahler as the Township Secretary. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.**

4. Keller Zoning & Inspection Services

**ACTION: Motion was made by Kenneth Fairchild and seconded by Nolan Kemmerer to have Keller Zoning & Inspection Services assist with consulting at a rate of \$104.50 per hour. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Director of Planning and Zoning, Paige Stefanelli indicated that they would be consulting at a base rate of \$104.50.**

**Motion approved. Vote 4-0.**

5. Swearing in of Fire Police for 2024 – Chairman, Ken Field (*Alex Cortezzo, Richard Johnson, Joseph Hart, Adam Farace, Seth Yahraes, Michael Farace, Bob Rutt, Dale Schlegel, Donald Seiple, Matthew Waldmiller, Thomas Seiple*)

Chairman, Ken Field, swore in all Fire Police that were present. He also thanked them for their service.

6. Grand Central Sanitary Landfill (Waste Management) Monthly Update  
Adrienne Forse, Waste Management was unable to attend. Director of Planning & Zoning, Paige Stefanelli reviewed the calendar of events that was provided to her.
7. Plan Slate Belt- Comprehensive Plan Update/Presentation-

Becky Bradley, Executive Director presented a draft of an Agreement of the Multi-Municipal Comprehensive Plan to the Board of Supervisors and Residents present. Ms. Bradley reviewed the Community Comprehensive Plan and the benefits of having it in place versus not having it in place. If Plainfield Township does not currently have an active Comprehensive Plan in place, we would be able to utilize the Lehigh Valley Plan. Executive Director, Becky Bradley indicated that the Neighboring Townships agreed to join the Comprehensive plan together. Ms. Bradley indicated that there are currently 3 members per the agreement, they would like to have 1 or 2 of the Board of Supervisor members join the meeting also. Executive Director, Becky Bradley reviewed the goals. If any changes are

requested then they would extend it for an additional 45 days. They would make necessary changes and resubmit final draft before the Board of Supervisors prior to adopting the final plan. Executive Director, Becky Bradley, indicated that there is an active Grant- grownorco- applications can be available to submit Friday.

**ACTION: Chairman, Ken Field, indicated that the Board of Supervisors will review.** *Question from the general public- Have there been any municipalities that did not accept? Executive Director, Becky Bradley reported that Upper Mount Bethel has been the only one in the surrounding area that has not adopted the Comprehensive Plan. Executive Director, Ms. Bradley indicated if Plainfield Township does not stay in the plan, does this mean that the surrounding municipalities need to have, what we have? Ms. Bradley indicated that is correct. Solicitor David Backenstoe reviewed code and the information on Multimunicipal Comprehensive Plan. Executive Director, Becky Bradley indicated that you may also view the plan on the website, planslatebelt.org. A Resident asked how you would submit comment and/or make our wishes known? Director of Planning & Zoning indicated that you may email Executive Director, Becky Bradley and the Plainfield Township Board members.*

**II. TREASURER – AMY RIGER:**

1. No Report

**III. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:**

1. Dave Crowther, Township Representative from Keystone Consulting, will be meeting with Ott Engineering for a solar project. This project will be a 4-6 month project. I will have more information after next Friday.

**IV. DIRECTOR OF PLANNING AND ZONING – PAIGE STEFANELLI:**

1. Long Road Culvert Replacement Project- Payment Release #3- Director of Planning & Zoning, Paige Stefanelli, received a letter dated 4/5/24 recommendation to process application #3 in the amount of \$26,937.25 for the Long Road improvements. A condition of payment #3 and to have the maintenance period be for 18 months and will terminate on October 10, 2025.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to accept and disburse payment #3. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.**

**Motion approved. Vote 4-0.**

2. Liquid Fuels Report- Disbursement Update:  
Director of Planning & Zoning, Paige Stefanelli reported that Plainfield Township's liquid fuel account has received a credit in the amount of \$280,247.99 and a 2<sup>nd</sup> payment credit will be received in the amount of \$278,067.68.
3. MS4 BMP Mailers- Update  
Director of Planning & Zoning, Paige Stefanelli advised that we have completed the mailers for 2023 and have also updated the Residents that this will be sent out again in December for 2024. Going forward it will only be completed on a yearly basis.
4. 2021 RD2Grow NORCO- Update  
Director of Planning & Zoning, Paige Stefanelli indicated that 2021 RD2Grow NORCO is still pending. This is for the 2 bay garage. All of the reports have been updated and submitted reports from 2023 and 2024 to Northampton County and are pending at this point in time. It was due to expire in December 2023, but they did give us an extension.

**V. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:**

1. Planning and Zoning Report- TABLED
2. Road Department Report- TABLED
3. Recreation Board Report- TABLED
4. Fire Company and Ambulance Report -

**ACTION: Motion made by Glenn Borger and seconded by Kenneth Fairchild to accept the Fire company and Ambulance report. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.***

**VI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:**

1. Slate Belt Regional Police Department Monthly Report- March 2024

**ACTION: Motion was made by Nolan Kemmerer and seconded by Kenneth Fairchild to table the Slate Belt Regional Police Department Monthly Report for March 2024. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0.***

**VII. CITIZEN'S AGENDA/NON-AGENDA (Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 5-minute time limit for speakers):**

- **Gail Weber**

*Resident Gail weber provided handouts of an interactive map of toxins that are polluting the air causing different cancers. An interactive map was provided and could be updated upon areas selected. Ms. Weber indicated we are in comparison to Philadelphia. This could be caused by the toxins in diesel, toxic (pollution). Resident Gail Weber indicated that she has greasy black film- on inside of fans. Ms. Weber is opposed to bringing in any warehouses etc. Ms. Weber indicated that you may pull the information yourself from EEDIE.gov. website. **Chairman, Ken Field, responding indicating that we are not looking to have more truck traffic but we also have to adhere to regulations and ordinances.***

- **Jane Mellert**

*Resident Jane Mellert inquired if we have located the design packet for the 2 bay garage- this was given to Jeff. Ms. Mellert indicated that she has 1 at home and will provide it if not. Director of Planning & Zoning, Paige Stefanelli, indicated that we have not located the design. Resident Jane Mellert asked if we are aware that the Land-Lord Tenant Forms have not gone out yet. **Director of Planning & Zoning, Paige Stefanelli, indicated that we are aware and getting caught up as quickly as possible.** Ms. Jane Mellert inquired if we are aware that residents are being told that we are not up to date on the Act 537. Resident Terry Kleintop indicated that the residents were made aware that the Act 537 was not adopted, are we aware of this. **Attorney Backenstoe, esq. indicated that he has participated in numerous meetings where the previous Township Manager that he had filed everything with the State and was it was complete. Director of Planning & Zoning, Paige Stefanelli will follow up with DEP. Ms. Jane Mellert also indicated that everything she had dealt with the Act 537 was placed in the front of the Act 537 book.***

- **Terry Kleintop**

Mr. Terry Kleintop also confirmed that he had the same information that our Act 537 was not accepted. Resident indicated that he had spoke with Robin and she had a conversation with DEP and that our Slate Belt Plan is not covered. **Attorney Backenstoe, Esq. indicated that will be looking into this.** Mr. Terry Kleintop indicated that we had agreed to a 5yr pumping agreement.

## VIII. BOARD OF SUPERVISORS REPORTS:

### 1. Ken Field

- Chairman, Mr. Field, has been approached by 2 residents requesting to place a pickleball court instead of a tennis court. Resident *Jane Mellert advised that in 2022 quote was approved for the pickleball courts.* Mr. Ken Field advised that the surface will need to be resurfaced prior to anything taking place.

### 2. Glenn Borger

- Nothing to report.

### 3. Nolan Kemmerer

- Nothing to report.

### 4. Jonathan Itterly

- Not present.

### 5. Kenneth Fairchild

- Supervisor Kenneth Fairchild was approached by Slatebelt Regional Police Department whom is asking permission to place a shipping container near the Township building, which will be temporary until the secured building is built. Could we maybe have this placed in line with the Township Garage? Director of Planning & Zoning indicated that a motion needs to be made, and that there will be no cost to Plainfield Township.

**ACTION: Motion was made by Ken Fields and seconded by Nolan Kemmerer to approve the placement of the temporary container for the Slatebelt Regional Police Department. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. It was indicated that this will be placed aesthetically pleasing and not made to look like an eyesore.***

**Motion approved. Vote 4-0.**

## IX. SOLICITOR'S REPORT – (DAVID BACKENSTOE, ESQ.)

1. Resolution No. 2024-09- Request of Moon Petroleum, Inc. to Transfer Liquor License  
Solicitor, Mr. David Backenstoe provided some back story in regards to the Resolution having an amendment needed. The gas station at 1035 Blue Valley Drive, applied for the application in November 2023 but new regulations came about and now they need to have available seating for approximately 30 patrons. Solicitor David Backenstoe indicated that the new resolution has been prepared, which now includes to have seating for 30 (tables and chairs). Limiting

consumption on the premise, and only for beer and wine. Solicitor David Backenstoe, has no issues with the amendment. Resolution No. 2024-9- Request of Moon petroleum, Inc. will be updated and emailed to the Board of Supervisors to complete signatures.

**ACTION: Motion was made by Glenn Borger and seconded by Kenneth Fairchild to adopt the new amended Resolution. *Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.**

**Paige indicated prior to adjourning that the website has been fixed and due to the old website being removed, they might receive an error message but will need to place [www.plainfieldtownship.org](http://www.plainfieldtownship.org) into the web browser to receive the correct site.**

## **ADJOURNMENT**

Having no further business to come before the Board of Supervisors, a motion was made by Glenn Borger and seconded by Kenneth Fairchild to adjourn the meeting. The motion was approved unanimously.