

**PLAINFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
JULY 8, 2026**

The monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday July 8, 2026, at the Plainfield Township Municipal Building located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Glenn Borger, called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following supervisors answered Roll Call: Chairman, Glenn Borger, Vice Chairman, Ken Field, Supervisor, Nolan Kemmerer, Supervisor, Jane Mellert and Supervisor, Paul Levits.

Also present were Township Manager, Paige Stefanelli, Solicitor, David Backenstoe, Esq, Hanover Engineer, Mike Muffley, Public Works Director, Will Hughes and Administrative Coordinator/Secretary, Amanda Haney.

Slate Belt Regional Police Department was present for adherence to Public Meeting Rules and Procedures Policy.

I. GUEST SPEAKERS/PRESENTATIONS:

1. Grand Central Sanitary Landfill (Waste Management) Monthly Update – Adrienne Fors:

Adrienne Fors, representing Grand Central Sanitary Landfill/Waste Management, presented the monthly operational update. She reported on current landfill operations, including capping activities and the installation of additional gas extraction wells, and announced that the facility had recently received the Governor's Award for Recycling.

Ms. Fors also provided an update on the Township's new residential waste collection program, advising that 96-gallon refuse carts were currently available. She noted that customer service records and GCS mapping updates were nearing completion. Ms. Fors also indicated additional carts are available to residents for an additional charge of twenty dollars a month and stated that bulk item collections occur on Fridays by appointment.

The Board discussed the implementation of the new residential waste collection program. No formal action was taken.

II. SECRETARY – PAIGE STEFANELLI:

1. Board of Supervisors Meeting Minutes- May 13, 2026, DRAFT:

A discussion was held regarding the format and level of detail contained in the meeting minutes. Solicitor, David Backenstoe, advised that the Sunshine Act requires meeting minutes to accurately reflect the official actions taken by the governing body and provide sufficient information regarding the business conducted but does not require a verbatim record of discussions. Board members discussed adopting a more concise format that documents official actions and summarizes discussion while maintaining compliance with the Pennsylvania Sunshine Act.

ACTION: Motion made by Ken Field and seconded by Nolan Kemmerer to retroactively revise the format of the Board of Supervisors meeting minutes to ensure compliance with the Pennsylvania Sunshine Act and to apply the revised format beginning May 13, 2026, June 10, 2026 and June 25, 2026. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body of the public. Motion approved. Vote 5-0.

2. Board of Supervisors Meeting Minutes- June 10, 2026, DRAFT:

Discussion held above pertaining to a more concise format of minutes.

3. Board of Supervisors Meeting Minutes- June 25, 2026, DRAFT:

Discussion held above pertaining to a more concise format of minutes.

III. FINANCE DIRECTOR – NICHOLAS STEINER:

1. Review and Approval of Treasurers Report including Accounts Payable (\$109,752.42):

ACTION: Motion made by Glenn Borger and seconded by Ken Field to approve the Treasurers Report including Accounts Payable in the amount of \$109,752.42. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body of the public. Motion approved. Vote 5-0.

IV. TOWNSHIP ENGINEER – MIKE MUFFLEY:

A. Updates and Discussion:

Monthly Engineering Report:

1. Township Engineer, Mike Muffley, reviewed the Monthly Engineering Report and provided updates on current Township engineering projects. The Board acknowledged receipt of the report. No formal action was taken.

B. For Consideration:

Scheduling Meeting Dates Discussion for Long Range Planning Committee – Comprehensive Plan:

1. The Board discussed organizing the Long-Range Planning Committee to begin work on the Township Comprehensive Plan. Township Engineer, Mike Muffley, will coordinate and facilitate the initial organizational meeting. Discussion included the proposed committee structure and the appointment of two non-voting members to participate in the planning process.

V. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Personnel:

1. There were no personnel matters presented for Board consideration.

B. New Business:

1. Consideration of Quotes for Annual Line Striping:

The Board reviewed quotes received for the Township's annual roadway line striping program. Discussion centered on the condition and visibility of existing roadway markings, the proposed scope of work, and the bid received from A-1 Traffic Control Products Co.

ACTION: Motion made by Glenn Borger, the motion failed for lack of a second, and no action was taken.

2. Consideration of Grass Cutting – 1633 Alpine Drive- Quality of Life Enforcement:

Township Manager, Paige Stefanelli, advised the Board that the property located at 1633 Alpine Drive remained in violation of the Township's Quality of Life Ordinance due to overgrown vegetation. Proper notice had been provided to the property owner, and compliance had not been achieved.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to authorize the Township to proceed with grass cutting at 1633 Alpine Drive in accordance with the Township's Quality of Life Ordinance. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body of the public.* Motion approved. Vote 5-0.

3. Consideration of Grass Cutting – 6366 Sullivan Trail- Quality of Life Enforcement:

Township Manager Paige Stefanelli reported that the property located at 6366 Sullivan Trail remained in violation of the Township's Quality of Life Ordinance. Proper notice had been provided to the property owner, and compliance had not been achieved.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to authorize the Township to proceed with grass cutting at 6366 Sullivan Trail in accordance with the Township's Quality of Life Ordinance. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body of the public. Motion approved. Vote 5-0.

4. Discussion and Possible Consideration of Solid Waste and Recycling Ordinance-Hauler Collection Services:

Township Manager, Paige Stefanelli, reviewed Chapter 20 of the Township Code against the executed HCA (Host Community Agreement) and her preliminary assessment is that a formal ordinance amendment is not required at this time. The Chapter 20 ordinance establishes the Board's authority to designate a single contracted collector and hauler as the sole provider of municipal waste and recycling collection services (§ 20-104), sets resident preparation and storage requirements, and governs the service fee and billing structure (§ 20-117). The HCA is consistent with this framework by designating Grand Central Hauling as the sole provider of residential curbside collection, effective July 1, 2026, within the scope of the Board's existing authority under § 20-104. Ms. Stefanelli further indicated that the Board should direct Solicitor Backenstoe to: (1) confirm in writing that the HCA satisfies the Township's obligations under Chapter 20 without further ordinance amendment; and (2) advise on the appropriate resolution to reconcile the Township's service fee structure with the free residential collection now in effect under the HCA.

Supervisor, Jane Mellert, stressed that specific changes were needed in her opinion, regardless of the Manager's assessment. Ms. Stefanelli stated that, should the Board wish to pursue further amendments to the ordinance, such changes should be broader in scope rather than addressing narrowly defined or specific issues. The Board discussed and agreed that additional updates should be incorporated before the ordinance was brought back for formal consideration.

5. Consideration of Approval to Advertise for Emergency Management Coordinator Position- Salary Update:

Township Manager, Paige Stefanelli, recommended advertising for the Emergency Management Coordinator position and presented an updated salary range for the position based on local municipalities ranging from 0 to \$5,000. The

Board discussed the proposed compensation, advertising process, and recruitment efforts.

ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to authorize staff to advertise for the Emergency Management Coordinator position utilizing the updated salary range and general circulation advertising. *Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

C. Resolutions:

6. Resolution No. 2026-23- Plainfield Township Agricultural Security Area (ASA)- Kerr:

The Board reviewed the recommendation and determined the property met the applicable eligibility requirements.

ACTION: Motion was made by Paul Levits and seconded by Jane Mellert to adopt Resolution No. 2026-23, approving the Kerr property for inclusion in the Agricultural Security Area. *Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

7. Resolution No. 2026-24- Plainfield Township Agricultural Security Area (ASA)- Guthrie/Scalice:

The Board reviewed the recommendation and determined the property met the applicable eligibility requirements.

ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to adopt Resolution No. 2026-24, approving the Guthrie/Scalice property for inclusion in the Agricultural Security Area. *Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

VI. SOLICITOR'S REPORT – (DAVID BACKENSTORE, ESQ.)

1. No report was presented by Solicitor, David Backenstoe.

X. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report – June 2026 - Nothing to report.
2. Road Department Report – June 2026 - Nothing to report.
3. Fire Company and Ambulance Report – June 2026 - Nothing to report.
4. Recreation Board Report – Brianne Kemmerer – Nothing to report.

ACTION: Motion was made by Glen Borger and seconded by Nolan Kemmerer to approve the Road Report, Planning and Zoning Report, Recreation Board and Fire Company and Ambulance Reports. *Prior to the vote, Chairman Glenn Borger asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

XI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Report:

No Police Department report was presented.

2. Slate Belt Regional Police Department Feasibility Project:

The agenda listed the Slate Belt Regional Police Department Feasibility Project; however, the item was removed from consideration on all future agendas and no action was taken.

XII. CITIZEN'S AGENDA/NON-AGENDA *(Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 3-minute time limit for speakers):*

No public comments were offered.

XIII. BOARD OF SUPERVISORS REPORTS:

1. Glen Borger – Nothing to report.
2. Kenneth Field – Nothing to report.
3. Nolan Kemmerer – Nothing to report.
4. Paul Levits – Inquired whether we should cancel the July 27, 2026 Board of Supervisors meeting due to the Farmers Fair.
5. Jane Mellert – Requested that the regularly scheduled July 27, 2026 Board of Supervisors meeting remain on the calendar in the event an emergency meeting becomes necessary. Ms. Mellert also inquired whether the revised Long-Range Planning Committee Resolution would be included on the next Board of Supervisors agenda and requested additional information regarding the committee, including upcoming meeting dates and related materials.

ADJORNMENT:

Having no further business to come before the Board of Supervisors, the motion was made by Ken Fields and seconded by Nolan Kemmerer to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 7:05pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Amanda Haney". The signature is fluid and cursive, with the first letter of each name being capitalized and prominent.

Amanda Haney
Administrative Coordinator
Plainfield Township