

**PLAINFIELD TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
JANUARY 8, 2025**

The regular monthly meeting of the Plainfield Township Board of Supervisors was held on Wednesday, January 8, 2025 at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Ken Field, called the meeting to order at 6:00 P. M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Supervisors answered roll call: Chairman, Ken Field, Vice Chairman, Glenn Borger, and Supervisor, Nolan Kemmerer.  
Kenneth Fairchild and Jonathan Itterly were absent.

Also present were Township Interim Manager, Nicole Beckett, Township Solicitor, David Backenstoe, Township Representative for Keystone Consulting Engineers, Dave Crowther, Administrative Assistant, Amy Kahler, and Director of Finance, Amy Riger

**I. SECRETARY – AMY KAHLER:**

1. Board of Supervisors Meeting Minutes- December 18, 2024 DRAFT-  
*Supervisor Nolan Kemmerer, indicated that there should be 1 minor change, page 1, it indicates that I said \$1,000.00, but it should indicate \$1 million.*

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve Board of Supervisor Meeting minutes dates December 18, 2024. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public.**

**Supervisor Nolan Kemmerer, indicated that there should be 1 minor change, page 1, it indicates that I said \$1,000.00, but it should indicate \$1 million.**

**Motion approved. Vote 3-0.**

2. Grand Central Sanitary Landfill (Waste Management) Monthly Update (in absence of Adrienne Fors)  
Administrative Assistant, Amy Kahler, read a report from Adrienne Fors, who was absent due to travel for work. Adrienne had reported that they are currently operating at 2,100 tons per day. They are waiting on DEP's certification for approval of cell #19, but should be receiving that soon. A flyer was sent for a Winter Bird Walk, this will be posted at the front door along with on the website. Also Ms. Kahler reviewed a letter that was submitted in regards to reducing tonnage to 350,000.

**II. TREASURER – AMY RIGER:**

1. Approval of the December 2024 General Fund Disbursements-*Table*
2. Approval of the December 2024 Treasurer's Report-*Table*

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to table December 2024 General Fund Disbursement and Treasurer's Report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

### **III. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:**

1. Discussion and Action on the Mud Run Road Survey and Evaluation Project Proposals
  - a. KCE Anticipated Project Scope and Associated Costs for the Survey and ROW delineation for the closed section -\$24,391.00
  - b. Earth Engineering -Geotechnical Investigation Proposal -Field Test Boring Investigation, Lab Testing, Slope Stability Analysis, and preparation of geotechnical report -\$29,975.00

Mr. Crowther indicated that Mud Run Road, has been gated with no access at all. There has been a lot of push back, questions about the road being accessible and the road is not safe, there is a lot of erosion, and some portions of the road is 1 lane. Mr. Crowther indicated that Earth Engineering has submitted a quote for surveying the road. The quote is in the amount of \$24,391.00, this will be to survey the road, a slope study, stream erosion. Mr. Crowther, indicated that there are a lot of trees on the cliff part of the road that could come down due to weather. Most likely once the assessment takes place, the trees would need to be removed. Supervisor, Nolan Kemmerer, indicated that we should have the road assessed to see exactly what needs to be done, if we want to reopen the road.

**ACTION: Motion was made by Kenneth Field and seconded by Nolan Kemmerer to approve the proposal for Keystone Engineering Inc. and Earth Engineering to Survey and Evaluate Mud Run Road pursuant to received quotes. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

*Resident Millie Beahn asked if we knew the position of Northampton County Conservation District, and maybe they could assist. Mr. Crowther indicated that once approved, we will be looking for assistance in grants etc. to assist with the cost.*

### **IV. INTERIM TOWNSHIP MANAGER – NICOLE BECKETT:**

#### Unfinished Business

1. Follow up on the Act 537 Proposed Expenditure Request.

Ms. Nicole Beckett, Interim Manager reviewed the memo provided to the Board of Supervisor and quote from Entech Engineering. Also she indicated that the information received that there will be a mandate in 12-18 months, we are

unaware of what the mandate will entail but we could be more prepared with the assistance Entech Engineering.

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve Entech Engineering in the amount of \$6,400.00. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

2. Follow up on the Plainfield Township Trail Connections- Northampton County and Waste Management-  
Interim Manager, Nicole Beckett, reviewed the memo provided to the Board of Supervisors clarifying the trails and detailing the recommendations provided. It is recommended to move forward with the orange trail, and that all agreements would remain the same, it would not change the agreements currently in place.

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve moving forward with working on the orange trail with Northampton County and Waste Management. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

*Resident and Chair of Recreation Board, Tony Borger, inquired thoughts on input from the Recreation Committee is warranted? If this was being approved or discussed how come it has not come to the Recreation Committee as they work, fix, and renovate trails.*

*Supervisor Nolan Kemmerer indicated that this trail has been discussed numerous times at numerous meetings, and the Recreation Board could also just comment, communicate etc. on different trails that the Board would like to work on. Chairman, Kenneth Field, indicated that any input, whether you are on a Committee, Board or a Resident, input is always welcomed.*

3. Follow up and Action on the New AC Unit Purchase- *Table*
4. Update on the License Plate Reader (LPR) System  
Administrative Assistant, Amy Kahler, spoke in regards to the LPR System, and mentioned confusion/complication with trying to have the appropriate connectivity to connect the LPR System that was purchased. We contacted Telco, they have been out to the location and have looked at the actual equipment. They have provided us a quote, and this will replace paying Chuck Greenway as prior quote received.  
**ACTION: Motion was made by Kenneth Field and seconded by Nolan Kemmerer to approve Telco to install the LPR System pursuant to the quote received. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

## New Business

1. Motion for Conditional Final Approval on PC-2021-009 -CRG Management Services LLC Final Land Development Plan/Lot Consolidation

Solicitor Backenstoe, reviewed the submission and how it has come to be separated. Mr. Backenstoe advised that Planning Commission has approved, and they have entered into an agreement. Mr. Backenstoe read the agreement, and indicated that they must record their plans within 90 days of final approval and meet all conditions within 12 months, unless they have requested an extension from the Board of Supervisors. Along with this agreement, Planning Commission also approved a deferral of the installation of the sidewalks along 512 only.

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve the deferral of the installation of sidewalks along 512 until the Board of Supervisors deems they are warranted. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Conditional Final Land Development and Lot Consolidation. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

2. Motion for Sewage Planning Module on PC-2021-009 the Cubes at Wind Gap LLC Final Land Development Plan-

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to table the Sewage Planning Module for PC-2021-009 The Cubes at Wind Gap, due to updates not being submitted to the Sewage Enforcement Officer. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

*Resident, Millie Beahn inquired why this is called The Cubes at Wind Gap if it is located in Plainfield Township.*

3. Action on PC-2024-006 - Tufano Final Minor Lot Line Adjustment –  
Solicitor Backenstoe indicated under Plainfield Township Saldo, the minor subdivision does not need to go before the Board of Supervisors for final approval. For PC-2024-006, Tufano Final Minor Lot Line Adjustment, has received final approval from the Planning Commission, no action is needed.

4. Motion to Approve the Purchase of 2024 Ford F-350 for the Road Department in the amount of \$73,928 from Fred Beans Automotive Group as approved in the 2025 Budget (New Truck)

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve the purchase of 2024 Ford F-350 for the Road**

**Department in the amount of \$73,928.00. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

5. Motion to Approve the Johnson Controls Proposal for Replacement Kit for Control Panel on Road Department Fire Protection Equipment in the amount of \$10,733.25

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve Johnson Controls Proposal of the Replacement Kit for Control Panel in the Road Department Building in the amount of \$10,733.25. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

6. Update on the 2025 Liability and Workers Compensation Insurance Renewal Ms. Nicole Beckett, provided the details of the memo re: the Insurance renewal.

**ACTION: Motion was made by Kenneth Field and seconded by Glenn Borger to approve updating the 2025 Liability and Workers Compensation Insurance Renewal offered. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

7. Discussion and Action on the Purchase of Cybersecurity Insurance Coverage Ms. Nicole Beckett provided details of memo explaining why the Cybersecurity Insurance coverage is needed and being requested. Ms. Beckett indicated that the information was reviewed with Keystone Technology and Solicitor Backenstoe, and they have indicated that it would be beneficial.

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve the Purchase of cybersecurity insurance coverage in the amount of 500k.. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

#### **V. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:**

1. Planning and Zoning Report- No report
2. Road Department Report- December 2024-

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve December 2024 Road Department Report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

3. Recreation Board Report- No meeting held in December
4. Fire Company - December 2024-

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to approve December 2024 Fire Company Report. Prior to the vote, Chairman, Ken Field,**

*asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.*

**VI. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:**

1. Slate Belt Regional Police Department Monthly Report- Meeting of December 19, 2024

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to approve December 19, 2024 Slate Belt Regional Police Department Monthly Report. Prior to the vote, Chairman, Ken Field, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-0.**

2. Feasibility Project- Tabled

**VII. CITIZEN'S AGENDA/NON-AGENDA (Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 5-minute time limit for speakers):**

- **Jane Mellert**

*Resident Jane Mellert, mentioned the staggering of appointments on the Recreation Board that she has been keeping track from the 2022 Plainfield Township Directory, and this includes when someone resigns, is not reelected etc. Ms. Mellert indicated that a copy can be made, so we can be referenced for our knowledge. Ms. Mellert indicated that the terms should be staggered.*

- **Tony Borger**

*Resident/Chair of Recreation Board, indicated that finding out that 2 members have not been re-elected to the Board is wrong. Mr. Borger indicated that there have been many projects that have been successful. Mr. Borger indicated that Roy and Ira both have been dedicated members of the Board, and of the community. They are both very knowledgeable in different areas, faithful to attend meetings, assist with cleaning up and recruiting different groups/residents to assist with different areas around our Township. Mr. Borger is questioning the Board of Supervisors on why a survey was not taken, no input from Residents or the Township. Mr. Borger indicated that he looks forward to new ideas and recommendations from new members. Mr. Borger indicated that a phone call to the members is wrong, and a formal letter should have been sent to them recognizing the time they have dedicated over the years.*

***Chairman, Kenneth Field, indicated that the Board and Residents I am sure are appreciative what everyone has done or completed over the years, and that they have gone above and beyond attending meetings etc. Mr. Field suggested sending a letter of recognition.***

**VIII. BOARD OF SUPERVISORS REPORTS:**

1. **Ken Field**

- Nothing to report.

2. **Glenn Borger**

- Mr. Borger inquired about reimbursement for the person that completed the butterfly garden, she has not received it and the Board of Supervisors approved it at the December meeting. Finance Director, Amy Riger, indicated that it will be mailed out the following day.

3. **Nolan Kemmerer**

- Nothing to report.

4. **Jonathan Itterly**

- Not present.

5. **Kenneth Fairchild**

- Not present

**IX. SOLICITOR’S REPORT – (DAVID BACKENSTOE, ESQ.)**

**X. ADJOURNMENT**

Having no further business to come before the Board of Supervisors, a motion was made by Glenn Borger and seconded by Nolan Kemmerer to adjourn the meeting. Motion approved. Vote 3-0.

The meeting was adjourned at 6:51 P.M.

Respectfully submitted,

Amy Kahler  
Secretary  
Plainfield Township