

**PLAINFIELD TOWNSHIP
REORGANIZATION BOARD OF SUPERVISORS MEETING
JANUARY 6, 2020**

The annual reorganization meeting of the Plainfield Township Board of Supervisors was held on Monday, January 6, 2020 at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Randy Heard, called the meeting to order at 5:30 P.M.

The Pledge of Allegiance was performed.

ROLL CALL:

The following Supervisors answered roll call: Chairman, Randy Heard, Vice Chairman, Glenn Borger, Jane Mellert, Joyce Lambert and Stephen Hurni.

Also present were Township Manager, Thomas Petrucci, Administrative Assistant, Paige Stefanelli, Treasurer, Katelyn Kopach and Solicitor, David Backenstoe.

NOMINATION AND ELECTION OF TEMPORARY CHAIRMAN:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to appoint Solicitor David Backenstoe as the Temporary Chairman of the Board of Supervisors for the purpose of reorganization only. Plainfield Township Solicitor, David Backenstoe, proceeded with the Temporary Chairman's Agenda.

TEMPORARY CHAIRMAN'S AGENDA- NOMINATION AND ELECTION OF CHAIRMAN:

1. Nomination and Election of Chairman of the Board of Supervisors for 2020 and Assumption of Chair:

ACTION: Motion was made by Stephen Hurni and seconded by Glenn Borger to select Randy Heard as the Chairman of the Board of Supervisors for 2020. *Prior to the vote, Solicitor David Backenstoe, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-0-1, with Mr. Heard abstaining.

(THE 2020 CHAIRMAN, RANDY HEARD, WAS SEATED)

NOMINATION AND ELECTION OF VICE CHAIRMAN:

1. Nomination and Election of Vice Chairman of the Board of Supervisors for 2020:

ACTION: Motion was made by Stephen Hurni and seconded by Randy Heard to nominate and elect Glenn Borger as the Vice Chairman of the Board of Supervisors for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-0-1, with Mr. Borger abstaining.

TOWNSHIP ADMINISTRATIVE POSITIONS (APPOINTED ANNUALLY):

1. Appointment of Township Manager/Secretary –Thomas Petrucci:

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to appoint Thomas Petrucci as the Township Manager/Secretary for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Appointment of Township Treasurer – Katelyn Kopach:

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to appoint Katelyn Kopach as the Township Treasurer for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-0-1, with Mr. Heard abstaining.

3. Appointment of Administrative Assistant– Paige Stefanelli:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to appoint Paige Stefanelli as the Township Administrative Assistant for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

TOWNSHIP SOLICITOR (APPOINTED ANNUALLY):

1. Appointment of Solicitor and Fees – David M. Backenstoe, Esquire:

ACTION: Motion was made by Stephen Hurni and seconded by Jane Mellert to appoint David M. Backenstoe, Esquire, as the Township Solicitor for 2020 at the rate of \$130.00 per hour pursuant to the letter provided by Mr. Backenstoe dated December 3, 2019 and 2020 Fee Schedule. Third party submission (i.e. Subdivision or Land Development) review fees will be billed at the rate of \$190.00 per hour. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

TOWNSHIP LABOR ATTORNEY (APPOINTED ANNUALLY):

1. Appointment of Labor Attorney and Fees – Neil Morris, Esquire:

ACTION: Motion was made by Stephen Hurni and seconded by Glenn Borger to appoint Neil Morris, Esquire, as the Township Labor Attorney for 2020 at the rate of \$345.00 per hour pursuant to the letter provided by Mr. Morris dated December 10, 2019. Where feasible, the associate of Attorney Morris, Attorney Gabriel Celii, will conduct the work at \$305.00 per hour. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

TOWNSHIP ENVIRONMENTAL LEGAL COUNSEL (APPOINTED ANNUALLY):

1. Appointment of Environmental Legal Counsel and Fees- John Embick, Esquire:

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to appoint John Embick, Esquire as Township Environmental Legal Counsel for 2020 at the rate of \$130.00 per hour pursuant to the letter provided by Mr. Embick dated December 19, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

TOWNSHIP ENGINEER (APPOINTED ANNUALLY):

1. Appointment of Township Engineer and Fees – Ott Consulting Inc. (Michael Kukles, P.E.) Rates set pursuant to 2020 Fee Schedule, as provided:

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to appoint Ott Consulting, Inc. (Michael Kukles, P.E. representing) as the Township Engineer for 2020 pursuant to the 2020 Fee Schedule, as provided. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

TOWNSHIP ENGINEER (ALTERNATE) (APPOINTED ANNUALLY):

1. Appointment of Alternate Township Engineer and Fees– Hanover Engineering Associates, Inc.- Rates set pursuant to 2020 Municipal Professional Fee Schedule, as provided:

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to appoint Hanover Engineering Associates, Inc. as the Alternate Township Engineer for 2020 pursuant to the 2020 Municipal Professional Fee Schedule, as provided, and a letter from Hanover Engineering Associates dated November 22, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

LANDFILL INSPECTOR AND FEES (APPOINTED ANNUALLY):

1. Primary – Christopher Taylor (Hanover Engineering Associates, Inc.):

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to appoint Christopher Taylor (Hanover Engineering Associates, Inc.), as the Primary Landfill Inspector for 2020 pursuant to the 2020 Fee Schedule, as provided, and a letter from Hanover Engineering Associates dated November 22, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Alternate – Jacob Schray (Hanover Engineering Associates, Inc.) Rates set pursuant to 2020 Municipal Professional Fee Schedule, as provided:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to appoint Jacob Schray (Hanover Engineering Associates, Inc.), as the Alternate Landfill Inspector for 2020 pursuant to the 2020 Fee Schedule, as provided, and a letter from Hanover Engineering Associates dated November 22, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

WETLANDS/ENVIRONMENTAL CONSULTANT (APPOINTED ANNUALLY):

1. Wetlands/Environmental Consultant – Hanover Engineering Associates, Inc. – Jason E. Smith, P.W.S.- Rates set pursuant to 2020 Municipal Professional Fee Schedule, as provided:

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to appoint Jason E, Smith, P.W.S. (Hanover Engineering Associates, Inc.), as the Wetlands/Environmental Consultant for 2020 pursuant to the 2020 Fee Schedule, as provided, and a letter provided by Mr. Smith dated November 22, 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

ZONING HEARING BOARD (FIVE YEAR TERM):

1. Appointment of Zoning Hearing Board Member (Full Term):

ACTION: Motion was made by Stephen Hurni and seconded by Glenn Borger to appoint Wanda Gruber to a five (5) year term as a member of the Zoning Hearing Board. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Appointment of Zoning Hearing Board Alternate Member(s) (Annual):

ACTION: Motion was made by Randy Heard and seconded by Stephen Hurni to appoint Mr. Don Moore as an Alternate member of the Zoning Hearing Board to a term that expires 1/1/2021. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 3-2, with Mrs. Mellert and Mrs. Lambert voting no.

ACTION: Motion was made by Stephen Hurni and seconded by Randy Heard to appoint Mr. John Hatton as an Alternate member of the Zoning Hearing Board to a term that expires 1/1/2021. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

ZONING OFFICER (APPOINTED ANNUALLY):

1. Appointment of Zoning Officer – John Lezoche (KeyCodes Inspection Agency):

ACTION: Motion was made by Randy Heard and seconded by Joyce Lambert to appoint John Lezoche as the Zoning Officer for 2020 pursuant to the 2020 Fee Schedule as follows: \$55.00 per hour for normal working hours between 7:00 AM and 5:00 PM; \$75.00 per hour after 5:00 PM for attendance at Planning Commission meetings and Zoning Hearings. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

ALTERNATE ZONING OFFICER (APPOINTED ANNUALLY):

1. Appointment of Alternate Zoning Officer – Township Manager:

ACTION: Motion was made by Randy Heard and seconded by Stephen Hurni to appoint Thomas Petrucci as the Alternate Zoning Officer for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

BUILDING CODE OFFICIAL/INSPECTOR (APPOINTED ANNUALLY):

1. Appointment of Building Code Official/Inspector – KeyCodes Inspection Agency – Richard Pietkiewicz Jr. (Rates pursuant to 2020 Fee Schedule, which includes the 5% administrative charges as set forth within the Fee Schedule):

ACTION: Motion was made by Randy Heard and seconded by Stephen Hurni to appoint KeyCodes Inspection Agency as the Building Code Official/Inspector/Plan Reviewer for 2020 pursuant to the 2020 Fee Schedule, which includes the 5% administrative charges as set forth within the Fee Schedule, as provided. Richard Pietkiewicz Jr. is shown in the Commonwealth system as the Building Code Official; David Shields is the principal representative for KeyCodes Inspection Agency. *Prior to the vote, Chairman, Randy*

Heard, asked if there were any comments from the governing body or the public. The motion was approved. Vote 5-0.

ZONING HEARING BOARD SOLICITOR RATE:

1. Zoning Hearing Board Solicitor Fees – James Zulick, Esquire:

ACTION: Motion was made by Joyce Lambert and seconded by Stephen Hurni to set the rate of the Zoning Hearing Board Solicitor for 2020 at \$120.00 per hour. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. The motion was approved. Vote 5-0.*

PLANNING COMMISSION (FOUR YEAR TERM):

1. Appointment of Planning Commission Member (Full Term):

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to appoint Robin Dingle to a four (4) year term as a member of the Planning Commission. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. The motion was approved. Vote 5-0.*

2. Appointment of Planning Commission Member (Full Term):

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to appoint Robert Simpson to a four (4) year term as a member of the Planning Commission. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. The motion was approved. Vote 5-0.*

PLANNING COMMISSION SECRETARY (APPOINTED ANNUALLY):

1. Appointment of Planning Commission Secretary:

ACTION: Motion was made by Joyce Lambert and seconded by Randy Heard to appoint Administrative Assistant Paige Stefanelli as the Planning Commission Secretary for 2020. All work of the Planning Commission Secretary shall be the same rate as that set for the Administrative Assistant. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. The motion was approved. Vote 5-0.*

PLANNING COMMISSION SECRETARY RATE:

1. Planning Commission Secretary Rate- Paige Stefanelli:

The Planning Commission Secretary's hourly rate will be the same as the Administrative Assistant hourly rate when the Administrative Assistant is serving as the Planning Commission Secretary.

RECREATION BOARD (FIVE YEAR TERM):

1. Appointment of Recreation Board Member (Full Term):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Mr. Roy Bellis to a five (5) year term as a member of the Recreation Board. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Appointment of Recreation Board Member (Term Expiring 1/1/2024)

ACTION: Motion was made by Jane Mellert and seconded by Joyce Lambert to appoint Mr. Ira Hiberman as a member of the Recreation Board to a term expiring 1/1/2024. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

3. Appointment of Recreation Board Member (Term Expiring 1/1/2021):

ACTION: Motion was made by Randy Heard and seconded by Joyce Lambert to appoint Mr. Robert Farley as a member of the Recreation Board to a term expiring 1/1/2021. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

4. Appointment of Recreation Board Secretary (Township Manager):

ACTION: Motion was made by Glenn Borger and seconded by Steve Hurni to appoint Township Manager Petrucci to the Recreation Board Secretary position for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

VACANCY BOARD CHAIRMAN: (ONE YEAR TERM):

1. Appointment of Vacancy Board Chairperson:

This position remains vacant.

PSATS STATE CONVENTION/COUNTY CONVENTION/APMM ANNUAL CONFERENCE/PELRAS ANNUAL CONFERENCE:

1. Authorization for the Board of Supervisors (up to 5), Township Manager and one other administrative employee to attend the 2020 PSATS' Annual Education Conference **May 3-6, 2020** State Convention; authorizing the reimbursement of expenses in accordance with Section 1401 of the Second Class Township Code of those officials attending the State Convention:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to authorize the Board of Supervisors (up to 5), Township Manager and one other administrative employee to attend the 2020 PSATS' Annual Education Conference **May 3-6, 2020** State Convention; to authorize the reimbursement of expenses in accordance with Section 1401 of the Second Class Township Code of those officials attending the State Convention. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Appointment of Voting Delegate to the 2020 PSATS' Annual Education Conference **May 3-6, 2020** State Convention:

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to appoint Jane Mellert as the Voting Delegate representing Plainfield Township at the 2020 PSATS' Annual Education Conference **May 3-6, 2020** State Convention. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-0-1, with Jane Mellert abstaining.

3. Authorization for the Board of Supervisors (up to 5) and Township Manager to attend the 2020 County Convention (date TBD); authorizing the reimbursement of expenses of those officials attending the County Convention:

ACTION: Motion was made by Stephen Hurni and seconded by Randy Heard to authorize the Board of Supervisors (up to 5) and Township Manager to attend the 2020 County Convention (date TBD); to authorize the reimbursement of expenses of those officials attending the County Convention. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

4. Authorization for the Township Manager to attend the 2020 Public Employer Relations Advisory Service (PELRAS) Annual Conference (**March 18-20, 2020**); authorizing the reimbursement of expenses of Township Manager attending the PELRAS Annual Conference (2020 Budget Line Item 401.46):

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to authorize the Township Manager to attend the 2020 Public Employer Relations Advisory Service (PELRAS) Annual Conference (March 18-20, 2020); authorizing the reimbursement of expenses of Township Manager attending the PELRAS Annual Conference (2020 Budget Line Item 401.46). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

TAX COLLECTOR:

1. EIT TAX COLLECTOR (PURSUANT TO ACT 32) – Keystone Collections Group – Contracted by the Northampton County Tax Collection Committee
2. Northampton County Tax Collection Committee Delegate and Alternate
3. Local Service Tax Collector – Keystone Collections Group (Contracted by the Board of Supervisors)
4. Realty Transfer Tax Collector – annual at will – Recorder of Deeds Office of Northampton County
5. Delinquent Per Capita Tax and Local Services Tax Collector – annual at will – H.A. Berkheimer, Inc.
6. Waste Disposal Business Privilege Tax Collector – annual at will – Treasurer

ACTION: Motion was made by Randy Heard and seconded by Stephen Hurni to appoint Thomas Petrucci as the Delegate for 2020 to the Northampton County Tax Collection Committee and Katelyn Kopach as the Alternate. The motion also affirmed/approved all Tax Collectors as listed above (agenda items 1-6). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

ENVIRONMENTAL ADVISORY COUNCIL MEMBERS (THREE YEAR TERM):

1. Appointment of Environmental Advisory Council Member (Full Term):

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to appoint Mr. Terry Kleintop to a three (3) year term as a member of the Environmental Advisory Council. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Appointment of Environmental Advisory Council Member (Full Term):

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to appoint Mr. Bruce Rabenold to a three (3) year term as a member of the Environmental Advisory Council. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

3. Appointment of Environmental Advisory Council Member (Term Expiring 1/1/2022):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Mr. Stan Shelosky as a member of the Environmental Advisory Council to a term expiring 1/1/2022. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

ENVIRONMENTAL ADVISORY COUNCIL SECRETARY (APPOINTED ANNUALLY):

1. Appointment of Environmental Advisory Council Secretary – Jane Mellert:

ACTION: Motion was made by Glenn Borger and seconded by Stephen Hurni to appoint Jane Mellert as the Environmental Advisory Council Secretary for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-0-1, with Mrs. Mellert abstaining.

EAC SECRETARY’S RATE:

1. The EAC Secretary’s rate will be set by the Elected Auditors:

The EAC Secretary’s rate will be set by the Elected Auditors during their reorganization meeting scheduled for January 7, 2020 at 8:00 A.M.

APPOINTMENT AND SWEARING IN OF SPECIAL FIRE POLICE:

1. Appointment and Swearing in of Special Fire Police- Chairman, Board of Supervisors:

The following members of the Fire Police from the Plainfield Township Volunteer Fire Company were in attendance at the meeting and were sworn in as Fire Police for 2020 by the Board Chairman, who administered the Oath of Office for each member of the Fire Police:

- Matthew Waldmiller
- Alex Cortezzo

INFORMATION TECHNOLOGY (IT) SERVICES PROVIDER RENEWAL OF CONTRACT (2020 CALENDAR/FISCAL YEAR):

1. Approval of 2020 IT Services Provider Contract - Valley Networks:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to approve the 2020 IT Services Provider Contract with Valley Networks for 2020 at the monthly rate of \$485.00 per month. *Prior to the vote, Chairman, Randy Heard, asked if there*

were any comments from the governing body or the public. The motion was approved. Vote 5-0.

JANITORIAL SERVICES PROVIDER RENEWAL OF CONTRACT (2020 CALENDAR/FISCAL YEAR):

1. Approval of 2020 Janitorial Services Provider Contract- Vanguard Cleaning Systems:

ACTION: Motion was made by Jane Mellert and seconded by Randy Heard to approve the 2020 Janitorial Services Provider Contract with Vanguard Cleaning Systems for 2020 at the rate of \$190.00 per month. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

MISCELLANEOUS TOWNSHIP OFFICIALS (APPOINTED ANNUALLY):

1. Animal Control Officer – Pibbles Paws Safe Haven:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Pibbles Paws Safe Haven as the Animal Control Officer for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Subdivision Administrator – Thomas Petrucci:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Thomas Petrucci as the Subdivision Administrator for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

3. Refuse Fee Collector – Katelyn Kopach:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Katelyn Kopach as the Refuse Fee Collector for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

4. Right-to-Know/Open Records Officer- Thomas Petrucci:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Thomas Petrucci as the Right-to-Know/Open Records Officer for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

5. Driveway Administrators – Township Engineer, Township Manager and Zoning Officer:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Township Engineer, Township Manager, and Zoning Officer as the Driveway Administrators for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

6. Junkyard Administrator – John Lezoche, Zoning Officer:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint John Lezoche as the Junkyard Administrator for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

7. Floodplain Administrator- John Lezoche, Zoning Officer:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint John Lezoche as the Floodplain Administrator for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

8. Code Enforcement Officers:

- a) Plainfield Township Unsafe Structure Ordinance- Township Manager and Zoning Officer;
- b) Plainfield Township Burning Ordinance- The Fire Chief of the Plainfield Township Volunteer Fire Company, any member of the Slate Belt Regional Police Department, the Plainfield Township Manager, Plainfield Township Zoning Officer;
- c) Plainfield Township Noxious Weed Ordinance- Township Manager and Zoning Officer;
- d) Grass, Weeds, and Other Vegetation Control Ordinance- Township Manager and Zoning Officer
- e) Municipal Solid Waste and Recycling Ordinance of Plainfield Township- Township Manager and Zoning Officer;
- f) Uniform Construction Code- Appointed Building Code Official/Municipal Code Official (KeyCodes Inspection Agency/Richard Pietkiewicz Jr.
- g) Quality of Life Ordinance- Township Manager, Zoning Officer, and any officer of the Slate Belt Regional Police Department

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint the above-referenced Code Enforcement Officers for 2020 for the above listed Ordinances (items a, b, c, d, e and g); to appoint the currently appointed Building Code

Official/Municipal Code Official as the Code Enforcement Officer of the Uniform Construction Code (item f). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

9. Road Foreman – Lawrence Sapone, Jr. – pursuant to Collective Bargaining Agreement:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Lawrence Sapone Jr. as the Road Foreman for 2020 pursuant to the current Collective Bargaining Agreement (CBA). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

10. Assistant Road Department Foreman – James Ackerman, Jr.:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint James Ackerman Jr. as the Assistant Road Department Foreman for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

11. Non-Uniform Pension Committee

ACTION: Motion was made by Stephen Hurni and seconded by Randy Heard to confirm Lawrence Sapone Jr. as the Road Department representative on the Non-Uniform Pension Committee. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

BONDS:

1. Establishing the amount of the Township Treasurer’s Bond (\$2,000,000.00):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the Township Treasurer’s Bond at \$2,000,000.00 for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Establishing the amount of the Township Manager’s Bond (\$500,000.00):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the Township Manager’s Bond at \$500,000.00 for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

ASSOCIATION REPRESENTATIVES (APPOINTED ANNUALLY):

1. Slate Belt Council of Governments – Delegate & Alternate:

ACTION: Motion was made by Jane Mellert and seconded by Randy Heard to appoint Stephen Hurni as the Delegate to the Slate Belt Council of Governments and Glenn Borger as the Alternate Delegate for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

AUDITORS: (ELECTED POSITIONS):

1. Vacant– (Four-Year Term):

ACTION: Motion was made by Jane Mellert to appoint Glenn Geissinger to the vacant Elected Auditor position. In accordance with the legal opinion of the Solicitor, Supervisor Mellert rescinded her motion.

ACTION: Motion was made by Stephen Hurni and seconded by Randy Heard to appoint Michelle Young to the vacant Elected Auditor position. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-0-1, with Jane Mellert abstaining.

2. Kevin Phillips – 01/01/2022:
3. Millie Beahn- 1/01/2026:

TAXES:

1. Real Estate Tax – 7.0 Mills (**Rate set and adopted in December via Resolution**)
2. Act 511 Taxes – Remains the same
3. Per Capita Tax – **ELIMINATED**
4. Local Services Tax – \$52.00
5. Earned Income Tax – 1.60% (Resident) (Set by Ordinance December 26, 2007)
6. Earned Income Tax – 1.00% (Non-Resident)
7. Waste Disposal Business Privilege Tax – \$.45 per ton (Trust Fund)
8. Host Municipal Fee – \$1.00 per ton (General Fund) – Merchant’s Bank
9. Retro Fee – \$1.65 per ton (Special Account) Merchant’s Bank

ACTION: Motion was made by Randy Heard and seconded by Joyce Lambert to confirm the above-listed tax rates and fees for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 4-1, with Stephen Hurni voting no.

MEETING SCHEDULES:

1. Board of Supervisor's Meetings to be the second Wednesday – 7:00pm to 10:30pm and, if necessary, the fourth Thursday from 7:00pm to 9:00pm (with the exception of Thursday, November 26, 2020 and December 24, 2020) at the Plainfield Township Municipal Building, 6292 Sullivan Trail, Nazareth, PA 18064
2. Required Advertisement of Board of Supervisors Meetings and Scheduled Meetings of Appointed Boards/Committees/Commissions for 2020 (advertised in the **Tuesday, January 2, 2020** issue of the *Express-Times*)

ACTION: Motion was made by Randy Heard and seconded by Jane Mellert to confirm the 2020 public meeting dates/times pursuant to the schedule provided to the Board of Supervisors and the advertisement of the specified dates/times. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

DATES OF TOWNSHIP WIDE SPECIAL EVENTS ESTABLISHED BY BOARD:

1. 2020 Community Wide Yard Sale- July 10, 11 and 12, 2020 (Rain or Shine):

ACTION: Motion was made by Stephen Hurni and seconded by Joyce Lambert to establish the dates of the Community Wide Yard Sale for 2020 as July 10, 11, and 12, 2020 (rain or shine). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. Trick or Treat Night- Saturday, October 31, 2020 (6:00pm- 8:00pm) (Rain or Shine):

ACTION: Motion was made by Randy Heard and seconded by Stephen Hurni to establish the date/time for Trick or Treat Night for 2019 as Saturday, October 31, 2020 from 6:00 PM to 8:00 PM. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

CONFIRMATION OF PAID HOLIDAYS (NON-UNION PERSONNEL) AS PER ADOPTED PERSONNEL MANUAL:

New Year's Day- January 1, 2020
Good Friday- April 10, 2020
Memorial Day- May 25, 2020
Independence Day- July 4, 2020
Labor Day- September 7, 2020
Thanksgiving Day- November 26, 2020
Day After Thanksgiving- November 27, 2020

Christmas Eve- December 24, 2020
Christmas Day- December 25, 2020

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to confirm the following dates as paid holidays for Non-Union Personnel pursuant to the adopted Personnel Manual:

New Year's Day- January 1, 2020
Good Friday- April 10, 2020
Memorial Day- May 25, 2020
Independence Day- July 4, 2020
Labor Day- September 7, 2020
Thanksgiving Day- November 26, 2020
Day After Thanksgiving- November 27, 2020
Christmas Eve- December 24, 2020
Christmas Day- December 25, 2020

Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.

The Road Department paid holidays are set pursuant to the Collective Bargaining Agreement (CBA).

The motion was approved. Vote 5-0.

SALARIES:

1. Road Crew – pursuant to CBA:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the following hourly rates for the Road Department Laborers for 2020 pursuant to the 2019 through 2021 Collective Bargaining Agreement (CBA):

Fred Werner- \$25.46
Jim Ackerman- \$25.26 (includes \$0.50 per hour for Assistant Foreman rate)
Ryan Hester- \$20.97

2. Road Foreman – pursuant to CBA:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the hourly rate for the Road Foreman, Larry Sapone, at \$29.17 (includes \$1.50 per hour for Road Foreman rate) for 2020 pursuant to the 2019 through 2021 Collective Bargaining Agreement (CBA). *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

3. Road Department – Seasonal Snow Removal with CDL (\$20.00 per hour):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the Seasonal Snow Removal with CDL employee rate at \$20.00 per hour for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

4. Road Department – Seasonal Snow Removal without CDL (\$15.00 per hour):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the Seasonal Snow Removal without CDL employee rate at \$15.00 per hour for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

5. Road Department – Seasonal Summer Grass Mowing/Laborers (\$15.00 per hour):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the Seasonal Summer Grass Mowing/Laborers employee rate at \$15.00 per hour for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

6. Zoning Officer – Pursuant to the 2020 Fee Schedule from KeyCodes Inspection Agency: \$55.00 per hour during normal working hours (7AM to 5PM Monday thru Friday) \$75.00 per hour during non-normal working hours:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the rate of pay of the Zoning Officer for 2020 pursuant to the 2020 Fee Schedule as follows: \$55.00 per hour for normal working hours between 7:00 AM and 5:00 PM; \$75.00 per hour after 5:00 PM for attendance at Planning Commission meetings and Zoning Hearings. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

7. Township Manager/Secretary Salary (Exempt) (Compensation of Township Manager set via Resolution):

The Township Manager/Secretary Salary will be set via Resolution.

8. Treasurer Hourly Wage Rate (Non-Exempt); Authorization to attend all regular Board of Supervisors meetings, Budget Workshop meetings and other Special meetings as required:

ACTION: Motion was made by Jane Mellert and seconded by Stephen Hurni to set the hourly rate for the Township Treasurer for 2020 at \$19.41 per hour and to authorize the Township Treasurer to attend all regular Board of Supervisors meetings, Budget meetings and any Special meetings as required. The position is entitled to overtime as per the Fair

Labor Standards Act. The motion was approved. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Vote 4-0-1, with Mr. Heard abstaining.

9. Administrative Assistant Hourly Wage Rate (Non-Exempt); Authorization to attend all regular Board of Supervisors meetings, Budget Workshop meetings, Planning Commission meetings and other Special meetings as required:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the hourly rate for the Township Administrative Assistant for 2019 at \$16.48 per hour and to authorize the Township Administrative Assistant to attend all regular Board of Supervisors meetings, Budget Workshop meetings and any Special meetings as required. The position is entitled to overtime as per the Fair Labor Standards Act. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

10. Mileage Allowance for Employees (Non-Union and Union) Using Own Vehicles – 2020 mileage rate for business use, as set by the IRS, is 57.5 (\$0.575) cents per mile:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the 2020 mileage reimbursement rate for Township Employees using their own vehicles at the 2020 Internal Revenue Service (IRS) rate of \$0.575 (57.5 cents) per mile. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

11. Authorization of Compensation for Zoning Hearing Board Members (\$50.00 per night):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the 2020 compensation for Zoning Hearing Board members at \$50.00 per night. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

12. Authorization of Compensation for Planning Commission Members (\$50.00 per night):

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the 2020 compensation for Planning Commission members at \$50.00 per night. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

13. Authorization of Compensation of Planning Commission Secretary to attend all Planning Commission meetings:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to authorize the Planning Commission Secretary to attend all Planning Commission meetings. The motion was approved. Vote 5-0.

14. Authorization of Compensation of Emergency Management Coordinator:

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to set the 2020 compensation for the Emergency Management Coordinator as \$2,400.00 per year. The motion was approved. Vote 5-0.

SUPERVISOR LIAISON POSITIONS:

1. Slate Belt Regional Police Commissioners (Delegate and Alternate)
(2 Year Term of Stephen Hurni expires **01/01/2021**);
(2 Year Term of Jane Mellert expires **01/01/2021**)

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to confirm Stephen Hurni as the Delegate Representative of Plainfield Township and Jane Mellert as the Alternate Representative for a two year term on the Slate Belt Regional Police Commission pursuant to the Charter Agreement. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. 5-0.

2. Road Department Liaison(s)

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Glenn Borger as the Road Department Liaison for 2019. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

3. Office Liaison(s)

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Joyce Lambert and Jane Mellert as the Office Liaisons for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

4. Liaison to the Wind Gap Sewer Authority & Pen Argyl Sewer Authority

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Randy Heard as the Wind Gap Sewer Authority and Pen Argyl Sewer Authority Liaison for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

5. Wind Gap Municipal Authority Ad HOC Committee

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Randy Heard as a member of the Wind Gap Municipal Authority Ad HOC Committee for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

6. Farmer's Association Advisory Committee

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Jane Mellert and Glenn Borger as the Farmer's Association Advisory Committee Plainfield Township representatives for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

7. Emergency Services Liaison

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Randy Heard as the Emergency Services Liaison for 2020. The motion was approved. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* Vote 5-0.

8. Northampton County Association of Township Officials (Delegate and Alternate)

ACTION: Motion was made by Randy Heard and seconded by Glenn Borger to appoint Thomas Petrucci as the Delegate to the Northampton County Association of Township Officials and Stephen Hurni as the Alternate Delegate for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

RESOLUTIONS:

1. **Resolution #2020-01** – Resolution Adopting and Setting the 2020 Schedule of Fees for Plainfield Township:

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to adopt *Resolution #2020-01 – Resolution Adopting and Setting the 2020 Fees for Plainfield Township* as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

2. **Resolution #2020-02** – Non-Uniform Pension Plan Resolution:

ACTION: Motion was made by Jane Mellert and seconded by Glenn Borger to adopt *Resolution #2020-02 – Non-Uniform Pension Plan Resolution* as presented. *Prior to the*

vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public. The motion was approved. Vote 5-0.

3. **Resolution #2020-03** – Appointing the Chief Administrator for Plainfield Township Non-Uniform Pension Plan – (Township Treasurer):

ACTION: Motion was made by Jane Mellert and seconded by Randy Heard to adopt *Resolution #2020-03* – Appointing the Chief Administrator for Plainfield Township Non-Uniform Pension Plan – (Township Treasurer) as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

4. **Resolution #2020-04** – Appointment of Certified Public Accountant Firm to Conduct the 2019 Fiscal Year Audit of the Accounts of Plainfield Township and the Officers of Plainfield Township; Affixing the Compensation of Certified Public Accountant Firm (Legal Advertisement was published in the **November 19, 2019** issue of the *Express-Times*):

ACTION: Motion was made by Glenn Borger and seconded by Randy Heard to adopt *Resolution #2020-04* – Appointment of Certified Public Accountant Firm to Conduct the 2019 Fiscal Year Audit of the Accounts of Plainfield Township and the Officers of Plainfield Township as presented; affix the Compensation of Certified Public Accountant Firm at \$10,200.00 for 2020. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

5. **Resolution #2020-05**– Resolution Designating Depositories for Township Funds:

ACTION: Motion was made by Randy Heard and seconded by Joyce Lambert to adopt *Resolution #2020-05* – Resolution Designating Depositories for Township Funds as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

6. **Resolution #2020-06** – Township Manager Compensation Resolution (Required by Second Class Township Code):

ACTION: Motion was made by Stephen Hurni and seconded by Glenn Borger to adopt *Resolution #2020-06* – Township Manager Compensation Resolution as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

7. **Resolution #2020-07** – Appointing the Primary and Alternate Sewage Enforcement Officers for Plainfield Township; Establishment of Sewage Enforcement Schedule of Fees:
- a) Primary Sewage Enforcement Officer and Fee Schedule – Daniel Mantz, Ott Consulting, Inc. (SEO #03919)
 - b) Alternate Sewage Enforcement Officers and Fee Schedule – Jeff Ott, Ott Consulting Inc. (SEO #03381); Steve Sell, Ott Consulting Inc. (SEO #03842); Zachary A. Karasek (SEO #03997)
 - c) Christopher Taylor, Hanover Engineering, Inc., (SEO #03138); Jacob A. Schray, Hanover Engineering, Inc. (SEO # 03134); Scott J. Brown, Hanover Engineering, Inc. (SEO # 01716); Gregory C. Gray, Hanover Engineering , Inc. (SEO #03945)

ACTION: Motion was made by Randy Heard and seconded by Stephen Hurni to adopt *Resolution #2020-07* – Appointing the Primary and Alternate Sewage Enforcement Officers for Plainfield Township; Establishment of Sewage Enforcement Schedule of Fees Resolution as presented. *Prior to the vote, Chairman, Randy Heard, asked if there were any comments from the governing body or the public.* The motion was approved. Vote 5-0.

BANK ACCOUNTS:

- 1. General Checking, Payroll Checking, Real Estate Taxes & Environmental Fund – Merchant’s Bank
- 2. General Cash Management – Merchant’s Bank
- 3. Highway Aid Fund – Merchant’s Bank
- 4. Plainfield Refuse Fund – First Northern
- 5. Recreation Fund – Merchant’s Bank
- 6. Police Pension – Ameriprise
- 7. Employee Pension – Uninvest & Ameriprise
- 8. 2014 DEP Growing Greener Grant – Merchants Bank
- 9. 2013 DEP Growing Greener Plus – Merchants Bank
- 10. ATC Mini-Grant – Merchants Bank
- 11. Open Space – Uninvest Bank and Trust Company
- 12. Capital Construction Fund – Merchant’s Bank
- 13. Capital Reserve Fund – Merchant’s Bank
- 14. Host Retro Agreement Fund – Uninvest Bank and Trust Company
- 15. Environmental CD’s – ESSA Bank
- 16. Other Escrow Accounts – 136 Jason Terrace, 634 Bangor Road, Adams, Advantage Propane, Chandler Estates, Country Quest, East Penn Auto, Estates at Sullivan Trail, LLC, Estate Living by Countryquest, Fields Floodplain, Fotopoulos, Gap View Partners, Green Knights (GCS Holding Tank), Green Knight Economic Development Corporation, Hope U.C.C., Jacobsburg Medical Office, Metrotek, Mintbrook Farms/Faust, Nolan Perin West Side Sullivan Trail, NAPER Development, PA American Water, Phase

II City West Pen Argyl, R.R. Perin Maintenance Agreement, Recycling Holding Tank, Rich Roy Farms Cell Tower, Rolling Meadows, R. Perin/Sussick, RPM Recycling, Sawmill Golf Course, Strouse, Sullivan Trail Business Center, Synagro Alt. Site, Synagro Sketch Plan, Synagro Technologies, Taco Bell, Triple Net Investments XXIV LP, Vanhorn Holding Tank, William Sparo- Holding Tank, Wind Gap Logistics Center – Merchant’s Bank; 1073 Constitution Ave Holding Tank; Taco Bell Land Development; Teva Pharmaceutical Site Plan; Grand Central Sanitary Landfill, Inc. Slate Belt Heat Recovery Land Development; 1211-1213 Blue Valley Drive; 1553 Pen Argyl Road Minor Subdivision; 550 Male Road Land Development; 873 Constitution Ave.; ASGCO Land Development; Chandler Estates Sketch Plan; DiMarco Bakery Site Plan; Friend Minor Subdivision; GCSL pH Building Land Development; Greggo Minor Subdivision; Lehigh Valley Meats Site Plan

17. Business Privilege Tax (BPT) – Morgan Stanley
18. Municipal Trust Fund – Morgan Stanley
19. LSA Monroe Multi-Municipal Grant – Merchants Bank
20. 2019 Dirt and Gravel Road Grant- Long Road- Merchants Bank
21. Multi-Modal Transportation Fund- Grand Central Road Bridge- Merchants Bank

No action was required for this item.

CITIZEN’S AGENDA/NON-AGENDA:

ADJOURNMENT:

Having no further business to come before the Board of Supervisors, a motion was made by Chairman, Randy Heard, and seconded by Joyce Lambert to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 6:12 P.M.

Respectfully submitted,

Thomas Petrucci, Township Manager/Secretary
Plainfield Township
Board of Supervisors