

**PLAINFIELD TOWNSHIP  
BOARD OF SUPERVISORS RE-ORGANIZATION MEETING  
JANUARY 5, 2026**

A reorganization meeting of the Plainfield Township Board of Supervisors was held on Monday, January 5, 2026, at the Plainfield Township Municipal Building, located at 6292 Sullivan Trail, Nazareth, PA 18064.

Chairman, Ken Field, called the meeting to order at 5:00 P.M.

The Pledge of Allegiance was performed.

**ROLL CALL:**

The following Supervisors answered roll call: Chairman, Ken Field; Vice Chairman, Glenn Borger; Supervisor, Nolan Kemmerer; Supervisor, Jane Mellert and Supervisor, Paul Levits

Also present were Township Manager, Paige Stefanelli, by phone; Solicitor, David Backenstoe, Esq.; Secretary/Permit Coordinator, Amy Kahler; Finance Director, Nicholas Steiner; and Zoning Officer, Elizabeth Amato.

Approximately 21 members of the public were in attendance.

Solicitor David Backenstoe asked if there is nominations for the Chair of the Board of Supervisors.

**ACTION: Ken Field nominated Glenn Borger for the Chairman of the Board of Supervisors. Ken Field moved to close nomination for Chairman, seconded by Nolan Kemmerer to nominate and elected Glenn Borger for Chairman of Board of Supervisors for 2026. Motion approved. Vote 3-2, with Supervisor, Paul Levits and Supervisor, Jane Mellert opposing.**

Solicitor David Backenstoe turned the meeting over to Chairman, Glenn Borger.

**1. Nomination and Election of Vice Chairman of the Board of Supervisors**

**ACTION: Jane Mellert nominated Paul Levits for the Vice Chairman of the Board of Supervisors. Jane Mellert moved to close nomination for Vice Chairman, seconded by Paul Levits to nominate and elected Paul Levits for Vice Chairman of Board of Supervisors for 2026. Motion denied. Vote 2-3, with Supervisor, Nolan Kemmerer, Supervisor, Ken Field, and Chairman, Glenn Borger opposing.**

**ACTION: Nolan Kemmerer nominated Ken Field for the Vice Chairman of the Board of Supervisors. Nolan Kemmerer moved to close nomination for Vice Chairman, seconded by Ken Field to nominate and elected Ken Field for Vice Chairman of Board of Supervisors**

for 2026. Motion approved. Vote 3-2, with Supervisor, Paul Levits, and Supervisor, Jane Mellert opposing.

**TOWNSHIP ADMINISTRATIVE POSITIONS (APPOINTED ANNUALLY  
COMPENSATION AND HOURLY RATES AS IS IN RESOLUTION 2026-08):**

1. Appointment of Township Manager – Paige Stefanelli

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the appointment of Township Manager, Paige Stefanelli. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, noted for the record that until after 12:00pm today she could not access the Township email. The Township Board of Supervisors received a letter from Attorney Matthew Dreschler, who represents Paige Stefanelli, requesting Jane Mellert recuse herself from voting on any matter involving Mrs. Stefanelli's employment. It was also requesting any individuals that testified if they are appointed to also recuse themselves from participating and/or voting on any matter involving her employment.

Mrs. Mellert indicated that she would recuse herself from voting but will comment on the Managers Agreement. Mrs. Mellert reviewed the salaries in Bushkill Township, Moore, Washington, Lower Nazareth etc. and \$126,000.00 is too high. This agreement does not protect the Township's interest, and it provides too much preferential treatment. Mrs. Mellert would suggest the agreement needs further legal review. Mrs. Mellert indicated that the new board members (Supervisors, Jane Mellert and Supervisor, Paul Levits) did not have the opportunity to ask any questions to the lawyer. Mrs. Mellert, stated that she believes she will continue to be discriminated against.

Resident, Carlton Michaels, stated that he feels that the Township Manager, Paige Stefanelli is doing a wonderful job and she is completing projects. Mr. Michaels would recommend keeping her as Township Manager.

**Motion approved. Vote 3-1, with Supervisor, Paul Levits opposed. Supervisor Jane Mellert is recusing herself.**

2. Appointment of Secretary – Amy Kahler

**ACTION: Motion was made by Nolan Kemmerer and seconded by Jane Mellert to approve the appointment of Secretary, Amy Kahler. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1 with Supervisor, Paul Levits opposed.**

3. Appointment of Zoning Officer/Code Enforcement Officer – Elizabeth Amato

**ACTION: Motion was made by Ken Field and seconded by Jane Mellert to approve the appointment of Zoning Officer/Code Enforcement Officer, Elizabeth Amato. Prior to the**

*vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1 with Supervisor, Paul Levits opposed.*

4. Appointment of Township Finance Director/Treasurer – Nicholas Steiner

**ACTION:** Motion was made by Jane Mellert and seconded by Ken Field to approve the appointment for the Finance Director/Treasurer, Nicholas Steiner. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-1 with Supervisor, Paul Levits opposed.*

#### **TOWNSHIP SOLICITOR (APPOINTED ANNUALLY):**

1. Appointment of Solicitor and Fees – David M. Backenstoe, Esquire

**ACTION:** Motion was made by Nolan Kemmerer and seconded by Ken Field to approve the appointment for David Backenstoe, Esquire at the rate of \$160.00 per hour. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

#### **TOWNSHIP LABOR ATTORNEY (APPOINTED ANNUALLY):**

1. Appointment of Labor Attorney and Fees – John Harrison, Esquire

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the appointment of the Labor Attorney and fees for John Harrison, Esquire. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.*

Supervisor, Jane Mellert, requested to meet Mr. Harrison, Supervisor, Paul Levits, would like to meet Mr. Harrison as well. Mrs. Mellert indicated that it would be good to speak with the Labor Attorney and review information.

**Motion approved. Vote 3-2, with Supervisor, Jane Mellert and Supervisor Paul Levits opposed.**

#### **TOWNSHIP ENVIRONMENTAL LEGAL COUNSEL (APPOINTED ANNUALLY):**

1. Appointment of Environmental Legal Counsel and Fees- John Embick, Esquire

**ACTION:** Motion was made by Jane Mellert and seconded by Ken Field to approve the appointment of Environmental Legal Counsel, John Embick, Esquire, at a rate of \$160.00 per hour. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

#### **TOWNSHIP ENGINEER (APPOINTED ANNUALLY):**

1. Appointment of Township Engineer and Fees – Rates set pursuant to 2026 Fee Schedule, as provided

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to table the appointment of Township Engineer and fees. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Jane Mellert, indicated that there must be a plan. Discussion between Supervisors took place.

**ACTION: Motion was amended and made by Nolan Kemmerer and seconded by Ken Field to table the appointment of Township Engineer and fees until January 14, 2026 Board of Supervisors Regular Meeting and that Keystone Consulting Engineering would continue as Interim until January 14, 2026. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

#### **TOWNSHIP ENGINEER (ALTERNATE APPOINTED ANNUALLY):**

1. Appointment of Alternate Township Engineer and Fees- Rates set pursuant to 2026 Fee Schedule, as provided

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to table the appointment of Alternate Township Engineer and fees until January 14, 2026 Board of Supervisors Regular Meeting and that Hanover Engineering Inc., will continue as Interim Alternate Engineer until January 14, 2026. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

#### **LANDFILL INSPECTOR AND FEES (APPOINTED ANNUALLY):**

1. Primary – Christopher Taylor (Hanover Engineering Associates, Inc.)
2. Secondary – Jacob Schray (Hanover Engineering Associates, Inc.) Rates set pursuant to 2026 Fee Schedule, as provided

**ACTION: Motion was made by Jane Mellert and seconded by Ken Field to appoint Christopher Taylor and Jacob Schray, as Alternate, from Hanover Engineering Associates Inc. for the Landfill Inspectors and fees. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

#### **WETLANDS ENVIRONMENTAL CONSULTANT/PLANNER (APPOINTED ANNUALLY):**

1. Wetlands Environmental Consultant – Hanover Engineering Associates, Inc. – Pam Kemecsy- Rates set pursuant to 2026 Fee Schedule, as provided

**ACTION: Motion was made by Ken Field and seconded by Jane Mellert to appoint Wetlands/Environmental Consultant, Pam Kemecsy, Hanover Engineering Associates Inc. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

#### **ZONING HEARING BOARD:**

1. Appointment of Zoning Hearing Board (Alternate Members) (Appointed Annually)
  - a. Consideration of Appointment- Ron DeCesare- Reappointment Request
  - b. Consideration of Appointment- Michael Schmidt- Application Received

**ACTION: Motion was made by Jane Mellert and seconded by Ken Field to table the 2<sup>nd</sup> alternate appointment of the Zoning Hearing Board. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

- c. Consideration of Appointment- Mathew Glennon, Jr.- Application Received

**ACTION: Motion was made by Jane Mellert and seconded by Ken Field to table the 2<sup>nd</sup> alternate appointment of the Zoning Hearing Board. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

#### **ALTERNATE ZONING OFFICER (APPOINTED ANNUALLY):**

1. Appointment of Alternate Zoning Officer – Paige Stefanelli

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Alternate Zoning Officer, Paige Stefanelli. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0. Supervisor, Jane Mellert is recusing herself.**

#### **BUILDING CODE OFFICIAL (APPOINTED ANNUALLY):**

1. Appointment of Building Code Official – Elizabeth Amato

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint the Building Code Official, Elizabeth Amato. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

#### **BUILDING CODE OFFICIAL ALTERNATE (APPOINTED ANNUALLY):**

1. Appointment of Alternate Building Code Official – Paige Stefanelli

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint alternate Building Code Official, Paige Stefanelli. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0. Supervisor, Jane Mellert is recusing herself.**

**BUILDING CODE INSPECTOR AND PLAN REVIEWER (APPOINTED ANNUALLY):**

1. Appointment of Building Code Inspector and Plan Reviewer – Keycodes Inspection Agency- Rates set pursuant to 2026 Fee Schedule, as provided

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Building Code Inspector and Plan Reviewer as Keycodes Inspection Agency. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

**ZONING HEARING BOARD SOLICITOR (APPOINTED ANNUALLY):**

1. Zoning Hearing Board Solicitor Fees – Lisa A. Pereira, Esquire

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Lisa A. Pereira, Esq. as the Zoning Hearing Board Solicitor. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

**PLANNING COMMISSION (FOUR-YEAR TERM):**

1. Appointment of 2 Planning Commission Members (Full-Term)
  - a. Consideration of Appointment- Robert Cornman, Jr.- Application Received

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to appoint Planning Commission member, Robert Cornman Jr. to a 4-year term. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Jane Mellert, asked if he will be resigning from Zoning Hearing Board if appointed. Mr. Cornman indicated he will resign.

**Motion denied. Vote 2-3, with Chairman, Glenn Borger, Supervisor, Paul Levits and Supervisor Jane Mellert opposing.**

- b. Consideration of Appointment- Terry Kleintop- Reappointment Request

**ACTION: Motion was made by Jane Mellert and seconded by Paul Levits to reappoint Planning Commission member, Terry Kleintop. *Prior to the vote, Chairman, Glenn Borger,***

*asked if there were any comments from the governing body or the public. Motion approved. Vote 3-2 with Supervisor Nolan Kemmer and Vice Chairman, Ken Field opposing.*

c. Consideration of Appointment- Joseph Colosi- Application Received

**ACTION:** Motion was made by Jane Mellert and seconded by Paul Levits to appoint Joseph Colosi as a Planning Commission member. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-2, with Supervisor, Nolan Kemmerer and Vice Chairman, Ken Field opposing.*

**PLANNING COMMISSION SECRETARY (APPOINTED ANNUALLY):**

1. Appointment of Planning Commission Secretary – Amy Kahler

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Amy Kahler as Planning Commission Secretary. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

**PLANNING COMMISSION SECRETARY RATE:**

1. The Planning Commission Secretary's hourly rate will be the same as the Administrative Secretary Hourly rate as established by acting as the Planning Commission Secretary

**ACTION:** Motion was made by Nolan Kemmerer and seconded by Jane Mellert to appoint the Planning Commission Secretary's hourly rate to be the same as the Administrative Secretary. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

**RECREATION BOARD (FIVE-YEAR TERM):**

1. Appointment of Recreation Board members
  - a. Consideration of Reappointment- Tammy Slayton- Reappointment Request

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to reappoint Tammy Slayton as a Recreation Board member. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.*

**VACANCY BOARD CHAIRMAN (ONE-YEAR TERM):**

1. Appointment of Vacancy Board Chairperson
  - a. Consideration of Reappointment- Joseph Depue- Reappointment Request

**ACTION:** Motion was made by Nolan Kemmerer and seconded by Ken Field to reappoint Joseph Depue as Vacancy Board chairperson. *Prior to the vote, Chairman, Glenn Borger,*

*asked if there were any comments from the governing body or the public. Motion denied. Vote 2-3, Chairman, Glenn Borger, Supervisor, Jane Mellert, and Supervisor, Paul Levits were opposed.*

**ACTION: Motion was made by Paul Levits and seconded by Jane Mellert to appoint JR Renna as the Vacancy Board chairperson. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Resident, Pete Albanese, indicated he feels that Mr. Renna would not be a good candidate as the candidate has publicly attacked other members of the public on social media. Numerous other residents had also agreed.

**Motion approved. Vote 3-2, Vice Chairman, Ken Field and Supervisor, Nolan Kemmerer are opposed.**

### **CONVENTIONS/CONFERENCES:**

1. Authorization for the Board of Supervisors (up to 5) and Administrative Staff (up to 2) to attend the 2026 PSATS' Annual Education Conference April 19-22, 2026; State Convention; authorizing the reimbursement of expenses in accordance with Section 1401 of the Second Class Township Code of those officials attending the State Convention.

**ACTION: Motion was made by Glenn Borger and seconded by Jane Mellert allow up to 5 Board of Supervisor members and up to 2 Administrative Staff to attend the 2026 PSATS Annual Education Conference from April 19-22, 2026. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-2, Vice Chairman, Ken Field and Supervisor, Nolan Kemmerer are opposed.**

2. Appointment of Voting Delegate to the 2026 PSATS' Annual Education Conference April 19-22, 2026 State Convention

**ACTION: Motion was made by Paul Levits and seconded by Glenn Borger to appoint Supervisor, Jane Mellert, as voting delegate to the 2026 PSATS Annual Education Conference on April 19-22, 2026. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 3-2, Vice Chairman, Ken Field and Supervisor, Nolan Kemmerer are opposed.**

3. Authorization for the Board of Supervisors (up to 5) to attend the 2026 County Convention (date unknown)- Authorizing the reimbursement of expenses of those officials attending the County Convention.

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to authorize up to 5 Board of Supervisor members to attend 2026 County Convention without reimbursement. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, stated this is a learning experience, and a representative should attend from the Township.

Resident, Millie Beahn, asked why we would deny reimbursement, this is a training and educational opportunity.

**Motion denied. Vote 2-3, Chairman, Glenn Borger, Supervisor, Jane Mellert, and Supervisor, Paul Levits were opposed.**

**ACTION: Motion was made by Paul Levits and seconded by Jane Mellert to authorize up to 5 Board of Supervisor members to attend 2026 County Convention with reimbursement of mileage and fees. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 3-2, Vice Chairman, Ken Field and Supervisor, Nolan Kemmerer are opposed.**

### **TAX COLLECTOR:**

1. Appointment of Northampton County Tax Collection Committee Delegate and Alternate-Finance Director (Delegate) and Township Manager (Alternate)

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to appoint the Northampton County Tax Collection Committee Delegate to be Finance Director and the Alternate as Township Manager. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0. Supervisor, Jane Mellert is recusing herself.**

2. Local Tax Collector – Keystone Collections Group (Contracted by the Board of Supervisors)
3. Appointment of Earned Income and Local Services Tax Collector – H.A. Berkheimer, Inc.
4. Waste Disposal Business Privilege Tax Collector- Finance Director

**ACTION: Motion was made by Ken Field and seconded by Jane Mellert to approve the Local Tax Collector, Keystone Collections Group, Earned Income and Local Services Tax Collector, H.A. Berkheimer and Waste Disposal Business Privilege Tax Collector- Finance Director. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

### **APPOINTMENT AND SWEARING IN OF SPECIAL FIRE POLICE:**

1. Approval and Swearing in of Special Fire Police – Chairman, Board of Supervisors

**ACTION: Motion was made by Paul Levits and seconded by Ken Field to table the approval and swearing in of Special Fire Police. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

**INFORMATION TECHNOLOGY (IT) SERVICES PROVIDER RENEWAL OF CONTRACT (2026 CALENDAR FISCAL YEAR):**

1. Approval of 2026 IT Services Provider Contract – Keystone Technologies, Inc.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Keystone Technologies Inc as the 2026 IT Service Provider in the amount of \$700.00 per month. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

**JANITORIAL SERVICES PROVIDER RENEWAL OF CONTRACT (2026 CALENDAR-FISCAL YEAR):**

1. Approval of 2026 Janitorial Services Provider Contract- JANPro Cleaning Services

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve JANPro Cleaning Services for the 2026 Janitorial Service Provider in the amount of \$369.77 per month and will increase in October to \$380.86 per month. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

**MISCELLANEOUS TOWNSHIP OFFICIALS (APPOINTED ANNUALLY):**

1. Animal Control Officer – Christine Mammi
2. Subdivision Administrator – Zoning Officer/Code Enforcement Officer
3. Delinquent Refuse Fee Collector (2014-15 and current) – Finance Director
4. Right-to-Know/Open Records Officer- Township Manager and Secretary (Alternate)
5. Driveway Administrator – Public Works Director, Interim Engineer
6. Junkyard Administrator – Zoning Officer/Code Enforcement Officer
7. Floodplain Administrator- Zoning Officer/Code Enforcement Officer
8. Code Enforcement Officers:
  - a) Plainfield Township Unsafe Structure Ordinance - Zoning Officer/Code Enforcement Officer and Alternate Zoning Officer
  - b) Plainfield Township Burning Ordinance- The Fire Chief of the Plainfield Township Volunteer Fire Company and any member of the Slate Belt Regional Police Department
  - c) Plainfield Township Noxious Weeds Ordinance- Zoning Officer/Code Enforcement Officer
  - d) Grass, Weeds, and Other Vegetation Control Ordinance- Zoning Officer/Code Enforcement Officer
  - e) Municipal Solid Waste and Recycling Ordinance of Plainfield Township - Zoning Officer/Code Enforcement Officer and Alternate Zoning Officer
  - f) Uniform Construction Code Appointed Building Code Official(s) - Building Code Official and Alternate Building Code Official
  - g) Quality of Life Ordinance- Zoning Officer/Code Enforcement Officer, Alternate Zoning Officer, and any officer of the Slate Belt Regional Police Department

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Miscellaneous Township Officials #1 through 8 a-g. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

**BONDS:**

1. Establishing the amount of the Township Treasurer's Bond (\$2,000,000.00)
2. Establishing the amount of the Township Manager's Bond (\$1,000,000.00)

**ACTION:** Motion was made by Nolan Kemmerer and seconded by Ken Field to approve the Township Treasurer's Bond in the amount of \$2,000,000.00 and the Township Manager's Bond in the amount of \$1,000,000.00. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

**ASSOCIATION REPRESENTATIVES (APPOINTED ANNUALLY):**

1. Slate Belt Council of Governments – Delegate & Alternate

**ACTION:** Motion was made by Jane Mellert and seconded by Ken Field to appoint Glenn Borger as delegate of the Slate Belt Council of Governments. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

**ACTION:** Motion was made by Glenn Borger and seconded by Ken Field to appoint Jane Mellert as an alternate of the Slate Belt Council of Governments. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-1, with Vice Chairman, Ken Field opposing.

**DATES OF TOWNSHIP WIDE SPECIAL EVENTS ESTABLISHED BY BOARD:**

1. 2026 Community Wide Yard Sale- July 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> (Rain or Shine)
2. 2026 Trick or Treat Night- Saturday, October 31st (5:00pm- 8:00pm; Rain or Shine)

**ACTION:** Motion was made by Ken Field and seconded by Nolan Kemmerer to approve the 2026 Community Wide Yard Sale on July 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>, and 2026 Trick or Treat Night on October 31, 2026 from 5:00pm-8:00pm rain or shine. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.

3. CONFIRMATION OF PAID HOLIDAYS (NON-UNION PERSONNEL) AS PER THE ADOPTED PERSONNEL MANUAL:

- New Year's Day- January 1, 2026
- Martin Luther King Day- January 19, 2026
- Good Friday- April 3, 2026
- Memorial Day- May 25, 2026
- Independence Day- July 4, 2026 (observed July 3, 2026)
- Labor Day- September 7, 2026
- Columbus Day- October 12, 2026
- Veterans Day- November 11, 2026
- Election Day- November 3, 2026
- Thanksgiving Day- November 26, 2026
- Day After Thanksgiving- November 27, 2026
- Christmas Eve- December 24, 2026
- Christmas Day- December 25, 2026
- Employee's Birthday

\*Road Department paid holidays are set pursuant to the Collective Bargaining Agreement (CBA)

Township Manager, Paige Stefanelli, indicated that the holidays are an FYI as they are listed in the approved employee manual.

Resident, Millie Beahn, stated that the employee birthdays are not listed on the website. Township Manager, Paige Stefanelli, explained that the office is not closed on those days so the employee birthdays will not be listed. Mrs. Beahn indicated that 13 holidays is a lot.

### **APPOINTMENT OF SUPERVISOR LIAISONS:**

1. Slate Belt Regional Police Commissioners (Delegate and Alternate- 2 Year Term)

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Nolan Kemmerer as delegate of the Slate Belt Regional Police Commission. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.***

Supervisor, Nolan Kemmerer, indicated that Supervisor, Jane Mellert, should recuse herself from voting or being a delegate, due to conflict of interest, which could potentially cause a lawsuit. Also, a Supervisor discussion took place indicating that Supervisor, Nolan Kemmerer's business should not be branding the Police Department vehicles. Mr. Kemmerer stated that he has not completed any jobs for the Police Department. Mr. Kemmerer, indicated that Supervisor, Jane Mellert, should recuse herself due to pending litigations.

**Motion approved. Vote 3-2, with Supervisor, Jane Mellert and Supervisor, Paul Levits opposing.**

Supervisor, Jane Mellert, feels that this matter should be tabled.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to appoint Ken Field as alternate of the Slate Belt Regional Police Commission. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 3-2, Supervisor, Jane Mellert and Supervisor, Paul Levits opposing.**

2. Road Department Liaison(s)

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to appoint Glenn Borger as the Road Department Liaison. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-1, with Supervisor, Jane Mellert opposing.**

3. Liaison to the Wind Gap Sewer Authority & Pen Argyl Sewer Authority

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to appoint Paul Levits as Liaison to the Wind Gap Sewer Authority & Pen Argyl Sewer Authority. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 5-0.**

4. Wind Gap Municipal Authority AD HOC Committee

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to table appointing a member to Wind Gap Municipal Authority AD HOC Committee. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.**

5. Farmer's Association Advisory Committee

Township Manager, Paige Stefanelli, is requesting whoever is appointed to this position have open communication with the Township Manager as the communication has been complicated previously and she would like to keep moving forward with positivity.

**ACTION: Motion was made by Glenn Borger and seconded by Nolan Kemmerer to appoint Nolan Kemmerer and Jane Mellert for the Farmer's Association Advisory Committee. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-0.**

6. Emergency Services Liaison

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to appoint Ken Field as the Emergency Services Liaison. *Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.* Motion approved. Vote 4-1, with Supervisor, Jane Mellert opposing.**

7. Northampton County Association of Township Officials

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to appoint Paige Stefanelli and alternate Jane Mellert as the contact for Northampton County Association of Township Officials. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 4-0, with Supervisor, Jane Mellert, abstaining.**

### **XXXVII. RESOLUTIONS:**

1. Resolution No. 2026-01 – Adopting and Setting the 2026 Schedule of Fees

Township Manager, Paige Stefanelli, indicated that she is recommending that Resolution No. 2026-001, 2026 Schedule of Fees, be tabled until the matter can be heard at the January 14, 2026 Board of Supervisors’ regular meeting.

**ACTION: Motion was made by Glenn Borger and seconded by Ken Field to table Resolution No. 2026-01, 2026 Schedule of Fees. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

2. Resolution No. 2026-02 – Establishing Participant Contribution Rates for Non-Uniform Pension Plan

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-02, Establishing participant contribution rates for Non-Uniform Pension Plan. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, asked if the current CBA lists the cost. Finance Director, Nicholas Steiner, verified that is correct.

**Motion approved. Vote 5-0.**

3. Resolution No. 2026-03 – Appointing the Chief Administrative Officer for Plainfield Township- Non- Uniform Pension Plan

**ACTION: Motion was made by Jane Mellert and seconded by Ken Field to approve Resolution No. 2026-03, appointing Chief Administrative Officer for Plainfield Township Non-Uniform Pension Plan. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

4. Resolution No. 2026-04 – Designating Depositories for Township Funds

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-04, Designating Depositories for Township Funds. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

5. Resolution No. 2026-05 – Establishing the Compensation of the Township Manager for 2026

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-05, Establishing the compensation for the Township Manager for 2026. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Paul Levits, verified that this is only for compensation. Township Manager, Paige Stefanelli, indicated that is correct.

**Motion approved. Vote 3-1, Supervisor, Paul Levits is opposed. Supervisor, Jane Mellert, recused herself.**

6. Resolution No. 2026-06 – Appointing the Primary and Alternate Sewage Enforcement Officers for Plainfield Township

**ACTION: Motion was made by Nolan Kemmerer and seconded by Glenn Borger to table Resolution No. 2026-06, Appointing the Primary and Alternate Sewage Enforcement Officers for Plainfield Township. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

7. Resolution No. 2026-07 – Establishing the Commission Paid to the Elected Tax Collector for 2026

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-07, Establishing the Commission Paid to the Elected Tax Collector for 2026. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

8. Resolution No. 2026-08 – Establishing Compensation of all Non-Union Personnel, Elected and Appointed Officials, and Mileage Reimbursement Rate for 2026-

Township Manager, Paige Stefanelli, indicated that she amended the title on page 2 for the Administrative Coordinator and the rate of pay was increased to \$30.90.

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-08, Establishing Compensation for all Non-Union Personnel, elected and appointed officials, and Mileage reimbursement rate for 2026. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, requests that the compensation for the Planning Commission and Zoning Hearing Board should be increased due to their lengthy review process.

**Motion approved. Vote 4-0. Supervisor, Jane Mellert recusing herself.**

9. Resolution No. 2026-09 – Appointing Zelenkofske Axelrod, LLC to Audit the 2025 Township Funds

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-09, Appointing Zelenkofske Axelrod, LLC to audit the 2025 Township Funds. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

**Motion approved. Vote 5-0.**

10. Resolution No. 2026-10 – Authorizing the Disposition of Certain Public Records of the Tax Collector in Accordance with the Municipal Records Manual and the Pennsylvania Historical and Museum Commission (PHMC)

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Resolution No. 2026-10, Authorizing the disposition of certain Public Records of the Tax Collector in accordance with the Municipal Records Manual and the Pennsylvania Historical and Museum Commission (PHMC). Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

11. Resolution No. 2026-11- Designating Officials for the Charles Schwab Pension Plan

Supervisor, Jane Mellert, indicated that it only lists the Township Manager and Finance Director, Mrs. Mellert feels it should also include a Board member.

**ACTION: Motion was made by Ken Field and seconded by Glenn Borger to table Resolution No. 2026-11, Designating Officials for the Charles Schwab Pension Plan. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

## **NEW BUSINESS:**

1. Consideration of Township Manager Agreement Renewal- Expires January 5, 2026

**ACTION: Motion was made by Nolan Kemmerer and seconded by Ken Field to approve the Township Managers Agreement renewal. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public.**

Supervisor, Jane Mellert, indicated that this agreement is prejudiced, and wishes to review the agreement with the Attorney. Mrs. Mellert advised that she could not ask questions until the morning of the meeting. Mrs. Mellert feels that all board members should have been included in the discussion and review of the agreement.

Supervisor, Paul Levits, questioned some items listed within the agreement as: asking for additional compensation after the scheduled 40 hours a week, but this position is a salary

position. Mr. Levits indicated that if the Township Manager is released from her duties as manager she is entitled to 12 months of pay. Also listed is the ability to work from home at will and 32 vacation days. Mr. Levits stated that this is not a good agreement for a manager that is required to be present.

Resident, Alan Gumeny, confirmed what the previous Township Managers salary was.

Resident, Carlton Michaels, indicated that everyone is commenting on the Township Managers current/requested salary, and do you realize that the last Township Manager cost the Township millions. Mr. Michaels indicated that he feels the Township Manager is executing items, and that cannot be disputed.

Resident, Brenda Stoudt, said that she feels Township Manager, Paige Stefanelli, is doing an outstanding job.

**Motion approved. Vote 3-1, with Supervisor, Paul Levits opposing. Supervisor, Jane Mellert is recusing herself.**

2. Review and Approval of Accounts Payable- (\$84,261.08)

**ACTION: Motion was made by Ken Field and seconded by Nolan Kemmerer to approve Accounts Payable in the amount of \$84,261.08. Prior to the vote, Chairman, Glenn Borger, asked if there were any comments from the governing body or the public. Motion approved. Vote 5-0.**

### **CITIZEN'S AGENDA/NON-AGENDA:**

*(Only persons who have signed the Sign-In Sheet by 5:15 PM will be allowed to speak. There is a 3-minute time limit per speaker.)*

- **JR Renna**

Mr. Renna expressed his gratitude for appointing him to the Vacancy Board and will take the position seriously.

- **Millie Beahn**

Mrs. Beahn read the definition of AD HOC committee.

- **Carlton Michaels**

Mr. Michaels indicated that he hopes the first order of business is not to go backwards, the Township has been moving forward in a positive manner.

- **Jeff Stoudt**

Mr. Stoudt congratulated Glenn Borger on becoming Chairman, and that he hopes that the Township can keep moving forward.

## **BOARD OF SUPERVISORS REPORTS:**

- **Ken Field**

Supervisor, Ken Field, verified he sees the work that the office staff is completing. I have not questioned anything in the contract.

- **Glenn Borger**

Nothing to report.

- **Nolan Kemmerer**

Nothing to report.

- **Paul Levits**

Mr. Levits indicated that previous Township Manager, Jeff was appointed and did not complete assignments but was available and the Board at that time was trying to locate a replacement.

- **Jane Mellert**

Mrs. Mellert request permission for herself and Paul Levits to meet with Solicitor David Backenstoe to review information that has previously occurred from the end of 2025 to present, such as Host Agreement, new policies, Code of Conduct.  
Mrs. Mellert also welcomed new Auditor, Alan Gumeny.

## **ADJOURNMENT**

Having no further business to come before the Board of Supervisors, the motion was made by Ken Field and seconded by Nolan Kemmerer to adjourn the meeting. Motion approved. Vote 5-0.

The meeting adjourned at 6:30 pm.

Respectfully submitted,



Amy Kahler  
Administrative Coordinator/Secretary  
Plainfield Township

*These minutes were prepared with the assistance of the Administrative Coordinator of the Township, Amy Kahler under the direction of the Township Manager and Supervisor, Jane Mellert.*