

\$25.00 Fee due
at time of initial application
(exemptions listed under §13-103)



Official Use Only: License # _____ Date received / Resubmission Date:

Transient Business License Application

Complete all information or check N/A if not applicable.

**Commercial Building permit application and deposit fee may also due at the time of license application*
please email Township Building Code Official: Keycodes Inspection Agency for a permit determination and
provide documentation with this application (info@keycodes.net)*

(all forms and maps referenced are available at www.plainfieldtownship.org)

Check here if this is a resubmission: _____

Location Address: _____

Parcel #: _____-0626

Proposed Business: _____

Applicant Name: _____

Address: _____

Phone Number: _____

Email: _____

Age: _____ *If under age 18, fee is not required*

Criminal record?: YES or NO *If YES, record must be provided with the application*

Will all proceeds be donated to a charity?: YES (Name: _____) or NO
If YES, fee is not required

Employer: _____

Employer Address: _____

Phone Number: _____

Email: _____

Property Owner Name(s): _____

Address(es): _____

Phone Number(s): _____

Email(s): _____

Existing Roadway to which the property's driveway exits:

Road Name: _____

(check one)

Township owned

State/PennDOT owned*

(a copy of the associated PennDOT Highway Occupancy Permit (HOP) must be enclosed to support additional traffic access from State owned roadway; temporary HOP may be required)

Contact PennDOT permitting (484) 541-1169; www.epermitting.penndot.gov

Other: _____

Type of goods, wares or merchandise to be sold:

Length of time for which license is to be issued:

Start date: _____ **End Date:** _____

Type and license number of the vehicle to be used: N/A

Additional Description of Proposed-use:

Septic System :

Will the proposed temporary-use utilize the on-lot septic system or public sewer utility?

Yes*

No

**If Yes, Sewage Enforcement Officer review may be required, additional permitting may apply; contact Township SEO.*

Employees:

Current # of Employees for principal-use: _____

Proposed # of Temporary Employees: _____

Parking:

Current # of Off Street Parking Spaces for principal-use: _____

Proposed # of Off Street Parking Spaces needed for temporary-use: _____

Will the proposed operation temporary displace existing parking spaces for principal-use? YES or NO

If yes, parking plan is required to be submitted to support adequate parking for both uses

Proposed Building / Impervious Surface:

Will a tent or structure be installed for the proposed temporary-use ?

- Yes*
- No

**If Yes, Building Permits are required, please complete the Commercial Building Permit application and submit three copies to the Township with applicable fee deposit.*

Will stone or gravel be installed for the proposed temporary-use ?

- Yes*; Square footage proposed: _____ (location must be delineated on the plot plan)
- No

**If Yes, application may require review and approval by the Township Engineer, please submit an additional copy of this application.*

Any Additional Information for the Zoning Officer to consider in determination:

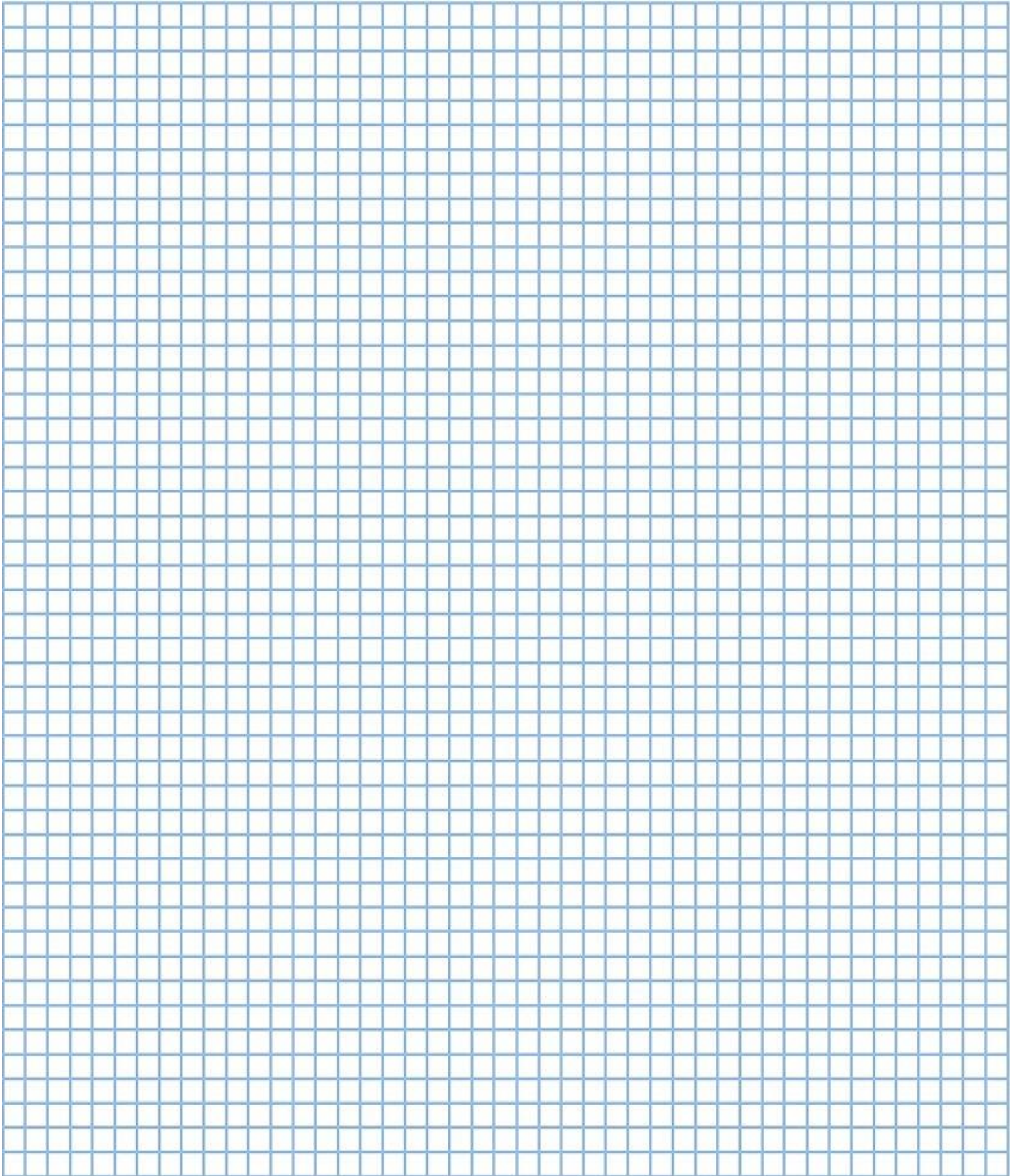
Instructions for Plot Plan Drawing

- All Property Lines
 - Label front yard(s) and provide road name(s) (*NOTE: your front yard extends the full width of the lot between the principal building and the front lot line or side street lot line (per §27-202). If your property fronts on more than one road, you may not have a side yard*)
- Label and depict all existing features/structures,
- Label and depict all proposed features/structures, provide proposed square footage
- Measurements in feet from each property line for all proposed structures
- Label and depict on-lot well and septic
 - Provide set-back measurements in feet from all proposed structures (*minimum 10 ft. set-back is recommended to limit impacts, NOTE: the property owner is fully responsible for the function and maintenance of on-lot utilities*)
- Label and depict on-lot Stormwater Management BMPs (*Set-back measurements are required to be shown in ft. per §23-304.9.D; Township Engineer review of proposal will be required if the below set-backs cannot be met*)
 - 100 ft. setback from well,
 - 10 ft. set-back if structure is proposed downslope of existing building/100 ft. set-back if structure is proposed upslope of existing building
 - 50 ft. set-back from septic system
 - 100 ft from the property line unless documentation is provided to show that all setbacks from wells, foundations and septic drainfields on neighboring properties will be met.
- If earth disturbance is proposed, an Erosion and Sedimentation (E&S) Control plan should be provided depicting Limit of Disturbance, proposed grading and controls to minimize accelerated erosion and sedimentation during construction
 - E&S plan is required under the Township's State MS4 permit requirements
 - If assistance is required, first reference the E&S tab on the www.northamptoncd.org; if assistance is still needed, submit a zoning inquiry to the Zoning office or contact a professional engineer

NOTE: *The Zoning Office is **NOT** responsible for providing dimensions pertaining to the property location; if assistance is required, it is recommended to contact a professional land surveyor, landscape architect or engineer.*

Zoning Officer may also be able to provide field assistance as schedule allows. Prior to application submission, please complete and submit a zoning inquiry to zoning@plainfieldtownship.org if you require assistance, form can be found of the Township's website under FORMS. NOTE: zoning inquiries are handled on first come, first serve basis during set office and field hours.

PLOT PLAN



Scale (optional): One Square = _____ ft.

Prohibited Acts (§13-107)

1. Sell any product or type of product not mentioned in license issued.
2. Hawk or cry wares upon any of the streets, alleys, sidewalks or public grounds in the Township.
3. When operating from a vehicle, stop or park such vehicle upon any of the streets or alleys in the Township for longer than necessary in order to sell therefrom to persons residing or working in the immediate vicinity.
4. Park any vehicle upon any of the streets or alleys in the Township for the purpose of sorting, rearranging or cleaning any of his goods, wares or merchandise or of disposing of any carton, wrapping material or stock, wares or foodstuffs which become unsaleable through handling, age or otherwise;
5. Engage in any business activity on a Sunday or legal holiday or at any time before 9:00 a.m. or after 5:00 p.m., on any other day of the week
6. Engage in any business activity, peddle, solicit, sell and/or take orders on real property owned by the Township.

CERTIFICATIONS:

The Applicant hereby certifies that all information on this application is correct and the work will be completed in accordance with the “approved” license and any additional approved building permits, as applicable. The Property Owner and Applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, wetlands, steep slopes, etc. Issuance of a license and approval of documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances in Plainfield Township or any other governing body. The Applicant certifies he/she understands all the applicable codes, ordinances and regulations and is responsible for all review costs incurred for the proposed project.

The Applicant hereby agrees that the Applicant will waive any claim for vested rights that is based on any information that the Applicant has supplied to Plainfield Township. If any of the information that the Applicant supplied to Plainfield Township is erroneous, whether it be intentional or unintentional, then the Applicant waives any claim that the applicant may have to continue to the work outlined in the application. Application fee is non-refundable.

Application for a license shall be made by the Property Owner or lessee of the building of structure, or Authorized Agent of either, or by the contractor employed in connection with the proposed work.

I hereby certify the Zoning Officer or the Zoning Officer’s authorized representative shall have the authority to enter areas covered by such license at any reasonable hour to enforce the provisions of the Plainfield Township Zoning Ordinance applicable to such license.

I hereby certify that the proposed work is authorized by the Property Owner of record and that I have been authorized by the Property Owner to make this application as their Authorized Agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of Applicant

Date

Signature of Owner (if different from Applicant)

Date