



PLAINFIELD TOWNSHIP BOARD OF SUPERVISORS

AGENDA

REGULAR MEETING

APRIL 9, 2025 6:00 PM

- I. CALL TO ORDER – CHAIRMAN, KEN FIELD
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – PAIGE STEFANELLI, TOWNSHIP MANAGER

Ken Field, Chairman	Paige Stefanelli, Township Manager
Glenn Borger, Vice Chairman	David Backenstoe, Esq., Solicitor
Nolan Kemmerer, Supervisor	Dave Crowther, Township Representative
Jonathan Itterly, Supervisor	for Keystone Consulting Engineers
Kenneth Fairchild, Supervisor	Amy Kahler, Administrative Assistant

IV. SECRETARY – AMY KAHLER:

- 1. Executive Session Announcement: April 9, 2025 5:30pm-6:00pm for Personnel Discussion
- 2. Board of Supervisors Meeting Minutes- March 12, 2025- DRAFT
- 3. Grand Central Sanitary Landfill (Waste Management) Monthly Update – Adrienne Fors
- 4. Fill the Bin- Tony & Lori Biechy

V. TOWNSHIP ENGINEER REPRESENTATIVE – DAVE CROWTHER:

- 1. Notice of Intent to Remediate- Slate Belt Industrial Center- 991 Pennsylvania Avenue- Jaindl Land Company- *UPDATE*

2. Lefevre and Heitzman Road Culvert Replacements- *UPDATE*
3. Hahn Road – Discuss repair and cost estimates
4. Glass Street- Discuss repair and cost estimates (possible culvert)- *TABLED*
5. Mud Run Road- Traffic Study Discussion- *UPDATE*
6. Mud Run Road- Geotechnical Investigation Review- *TABLED*

VI. TOWNSHIP MANAGER – PAIGE STEFANELLI:

A. Unfinished Business

1. Motion to approve SmartGov (Granicus) proposal in the amount of \$13,209.47 for 2025-2027 licensing and subscriptions for the GIS Parcel Connector and Permitting Software per the 2025 Budget
2. Follow up on the Administrative Office Hours and Consideration on the Proposal from the Administrative Team
3. Follow up on the J.P. Mascaro & Sons Solid Waste Collection Contract Renewal and Request for Authorization to Proceed with the Second -Year Contract Extension
4. Consideration regarding the acceptance of the Technical Assistance Agreement from Erik Kiviat, Executive Director of Hudsonia for the Hower Farms Biosolids Application

B. New Business

1. Financial Operations Update
 - a. Update and Summary provided by the Interim Finance Director
 - b. Review and Approval of April 2025 Treasurer’s Report and authorization to process all transactions as presented
 - c. Update on Internal Control Framework and Best Practices
2. Consideration on the request to add FURR Fix Spay as an authorized provider for the Feral Cat Program
3. Consideration on the request to waive rental fees for the pavilion for Blue Mountain Library on June 11th and June 25th
4. Consideration on the Special Event Application for the Tortoise and Hare 5K to be held on May 26th from 6:30am until 12:00pm
5. Motion to approve the General Code ordinance codification estimate for updates from 2022 to current (Not-to-Exceed \$4,130)
6. Motion to approve resignation of Employee #373 effective March 21, 2025
7. Motion to hire Nicholas Steiner as the Finance Director
8. Motion to hire Joseph LaPenna for regular part-time employment with the Road Department per the CBA and Salary Resolution
9. Motion to hire Keystone Consulting Engineers for Zoning Services on an as needed interim basis
10. Motion to hire Strategic Solutions to conduct a Planning Review of Waste Management’s Rezoning Request
11. Consideration of Quotes provided by Legacy Heating & Cooling, LLC. for two A/C Unit Replacements

C. ROAD REPORT, PLANNING and ZONING REPORT, RECREATION BOARD AND FIRE COMPANY and AMBULANCE REPORTS:

1. Planning and Zoning Report -Updating Processes, Report to Follow
2. Road Department Report- Updating Processes, Report to Follow
3. Recreation Board Report- Breanne Kemmerer, Chair
4. Fire Company and Ambulance Report- March 2025
 - a. Approval of reimbursement of the Plainfield Township Volunteer Fire Company for the purchase of the eggs (\$1,158.64)

D. SLATE BELT REGIONAL POLICE DEPARTMENT REPORT:

1. Slate Belt Regional Police Department Monthly Report- March 2025

E. CITIZEN'S AGENDA/NON-AGENDA (*Only persons who have signed the Sign-In Sheet by 6:15 PM will be allowed to speak. There is a 5-minute time limit for speakers*):

F. BOARD OF SUPERVISORS REPORTS:

1. Ken Field
2. Glenn Borger
3. Nolan Kemmerer
4. Jonathan Itterly
5. Kenneth Fairchild

G. SOLICITOR'S REPORT – (DAVID BACKENSTOE, ESQ.)

1. Lehigh Valley Planning Commission – Comments on Zoning and SALDO Ordinance Amendments
2. Consideration to advertise Ordinance No. 424, to reduce the speed limit on Mud Run Road

H. ADJOURNMENT